

Victims of Crime Act (VOCA)

SUBGRANTEE
AWARD REPORT
2026/2027

Purpose of Subgrant Award Report

- ❖ **Create profile of the subgrantee recipient receiving VOCA funds.**
- ❖ **Report information on the activities the program plans to implement with VOCA funds.**



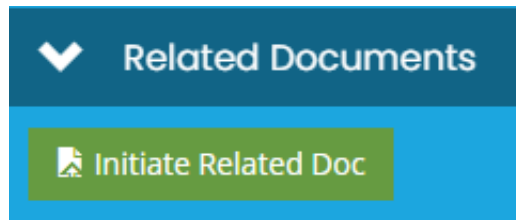
What If Information Changes?

- ❖ Any variation in services the subrecipient said they would perform may require an adjustment to goals and objectives.
- ❖ A new Subgrant Award Report is required within 30 days of any changes made.



How to initiate the SAR in OGX

- From inside of your Application, scroll all the way to the bottom in the left side panel. Under the Related Documents Dropdown select, “Initiate Related Doc”
- You will make sure to select VOCA SAR in the Available documents and Proceed.
- Once inside the Document Landing Page you will select “Subgrantee Award Report in the left side Panel.



Template
VOCA Subgrantee Award Report

Document Name
VOCASAR-2026-DAC Testin-1

Organization
DAC Testing

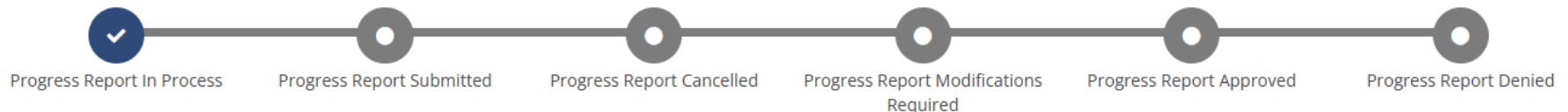
Instance
VOCA SAR

Document Status
Progress Report In Process

Your Role
👤 Agency Administrator, 👤 Authorized Official, Financial Officer

Process
ODAC Progress Report

Due Date
12/1/2026 11:59:00 PM



Organization Information

Subgrantee Organization

Organization Name:

Subgrant Number:

UEI:

Organization Address

If Address information is incorrect, list correct information here:

This information will autofill from previous OGX Documents that your agency has completed. Check the agency Address and Project Director Information for Accuracy.

If the information is incorrect, please enter the correct information into the provided boxes.

Subgrantee Organization Point of Contact

Project Director:

Email Address:

Phone Number:

If Point of Contact information is incorrect, list correct Point of Contact, email, and phone number:

Organization Type

Subgrantee Organization Type

(select only one response in the category that best describes the organization type)

Government Agencies Only: Which designation best describes your government agency?

Nonprofit Organization Only: Which designation best describes your nonprofit organization?

Federally Recognized Tribal Governments, Agencies, and Organizations Only:
Which designation best describes your tribal agency or organization?

Campus Organizations Only: Which designation best describes your campus organization?

If "Other" is selected in any of the above categories, please describe:

Organization Type (Cont.)

Government Agencies Only: Which designation best describes your government agency?

Courts

Juvenile Justice

Law Enforcement

Prosecutor

Other Government Agency

Nonprofit Organization Only: Which designation best describes your nonprofit organization?

Child abuse service organization (e.g. child advocacy center)

Coalition (e.g. state domestic violence or sexual assault coalition)

Domestic and family violence organization

Faith-Based organization

Organization provides domestic and family violence and sexual assault services

Organization by and/or for underserved victims of crime (e.g. drunk driving, homicide, elder abuse)

Sexual assault services organization (e.g. rape crisis center)

Multiservice agency

Other type of nonprofit organization serving victims of crime

Federally Recognized Tribal Governments, Agencies, and Organizations Only: Which designation best describes your tribal agency or organization?

Child abuse service organization (e.g. child advocacy center)

Court

Domestic and family violence organization

Faith-based organization

Juvenile justice

Law enforcement

Organization provides domestic and family violence and sexual assault services

Prosecutor

Sexual assault services organization (e.g. rape crisis center)

Other justice-based agency

Other agency that is not justice-based (e.g. human services, health, education)

Organization by and/or for a specific traditionally underserved community

Organization by and/or for underserved victims of crime (e.g. drunk driving, homicide, elder abuse)

Other

Campus Organizations Only: Which designation best describes your campus organization?

Campus-Based victims' services

Law enforcement

Physical or mental health service program

Other

If "Other" is selected in any of the above categories, please describe:

Subgrant Information

Subgrantee Funding

To be entered by DAC Staff Only

Subaward Amount:

Project Period of Performance: October 1, 2026- September 30, 2027

Federal grant(s) funding for this subaward:

Federal Award #: 23GG00408ASSI

\$

Federal Award #: 24GG00715ASSI

\$

Federal Award #: 25GG00315ASSI

\$

Federal Award #: 26 PLACEHOLDER

\$

**DAC will fill in this information.
Notify VOCAhelp@dac.state.ok.us
if you believe the information is
incorrect.**

Purpose of the VOCA Subaward (select one response):

▼

Continue a VOCA-funded victim project in a previous year

Expand or enhance an existing project not funded by VOCA in the previous year

Start up a new victim services project

Start up a new Native American victim services project

Expand or enhance an existing Native American project

**You will select only
one response in the
dropdown.**

6. For Existing Programs, DAC will use this tool.

Crime Type	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Data	Priority Category	Total	for SAR	
Adult Physical Assault (includes Aggravated and Simple Assault)	12	9	57	0	78	A. Child Physical Abuse/Neglect	156	7.84%	\$5,876
Adult Sexual Assault	20	20	46	0	86	B. Domestic & Family Violence	36	1.81%	
Adults Sexually Abused/Assaulted as Children	19	0	0	0	19	C1. Child Sexual Assault	245	12.31%	\$9,229
Arson	0	0	0	0	0	C2. Adult Sexual Assault	111	5.58%	\$4,181
Bullying (Verbal, Cyber or Physical)	0	0	0	0	0	C3. Total Sexual Assault	356	17.88%	\$13,410
Burglary	3	8	14	0	25	D1. DUI	28	1.41%	
Child Physical Abuse or Neglect	83	32	41	0	156	D2. Assault	78	3.92%	\$2,938
Child Pornography	14	51	15	0	80	D3. Adults Molested as Children	19	0.95%	\$716
Child Sexual Abuse/Assault	56	56	53	0	165	D4. Elder Abuse	7	0.35%	\$264
Domestic and/or Family Violence	13	4	19	0	36	D5. Robbery	57	2.86%	\$2,147
DUI/DWI Incidents	2	12	14	0	28	D6. Survivors of Homicide Victims	1151	57.81%	\$43,358
Elder Abuse or Neglect	6	1	0	0	7	D7. Other Violent Crimes	57	2.86%	\$2,147
Hate Crime: Racial/Religious/Gender/Sexual	1	0	0	0	1	D8. Other Non-Violent Crimes	46	2.31%	\$1,733
Human Trafficking: Labor	0	0	0	0	0	D9. Total UNDERSERVED	1,443	72.48%	\$54,357
Human Trafficking: Sex	4	0	21	0	25	E. Total SERVED	1,991	100.00%	
Identity Theft/Fraud/Financial Crime	0	4	0	0	4				

6. For Existing Programs, DAC will use this tool.

Crime Type	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Data	Priority Category	Total	for SAR	
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Identity Theft/Fraud/Financial Crime	0	0	0	0	0				

Review the Report



If you do not agree with the estimated distribution of VOCA funds based on PMT data reported by your program, contact VOCAhelp@dac.state.ok.us and you will be sent a blank form to complete.



Remember ... the numbers you report on the PMT and SAR are subject to audit/inspection by DAC, OVC, and the OIG.

Note: OVC has approved using the PMT data to calculate the SAR

Project Classification for New Programs

For new programs, this calculation will be based on the information the applicant provided in OGX on the Project Classification & Evaluation page.

PROJECT CLASSIFICATION AND EVALUATION

Instructions: If Underserved victims will be served, you must list a percentage or the page will have an error. When added together, the four should total 100%. Please complete this page and click SAVE. Fields will populate with information and any errors will be noted at this point. are marked with an *.

This page is referring to the proposed VOCA project only (not the entire agency).

Proposed VOCA Project Classification by Crime Type

Federal Priority Categories (check all that apply)

☒ Sexual Assault (adult and child)

Percentage of Grant and Match Funds that will be focused on this crime type: %

☒ Spousal Abuse, Intimate Partner Violence, or Dating Violence

Percentage of Grant and Match Funds that will be focused on this crime type: %

☒ Child Abuse (include child sexual abuse under Sexual Assault)

Percentage of Grant and Match Funds that will be focused on this crime type: %

Underserved Categories (check all that apply)

☒ DUI / DWI

☒ Assault

☒ Elder Abuse

☒ Other Violent Crime

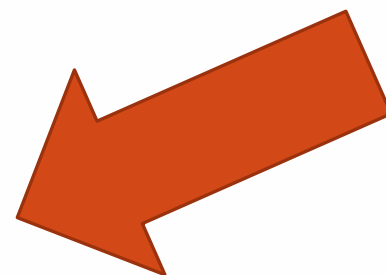
☒ Survivors of Homicide Victims

☒ Adults Molested as children

☒ Robbery

☐ Other non-violent crime (e.g. financial exploitation)

Percentage of Grant and Match Funds that will be focused on underserved crime victims: %



Additional Information in the SAR

Service Area(s)

Please list all counties that cover the service area for your organization:

Subgrant Match

(financial support from other sources)

A. In-Kind Match Value: \$.00

B. Cash Match: \$.00

C. Total Match: \$.00

D. X Check this box ONLY if the organization has received a full or partial match waiver (see OGX Budget Summary Page).

**DAC will fill in match using
information you provided in
your grant application.**

Use of VOCA Funds



For this subaward, only check the categories of service and subcategories that best identify the types of services or activities to be provided by the VOCA-funded project.



DO NOT report the entire organization's services or those offered by another agency.

A magnifying glass is positioned over a bar chart. The chart has two visible sections: 'Q2' and 'Q3'. Each section contains two bars, one blue and one green. The magnifying glass is centered over the 'Q2' section, making the bars and the label 'Q2' appear larger and more detailed. The background of the chart is white with light gray grid lines.

Correlation with PMT Report

Data will need to be collected for any services reported in the SAR.

Data collection will be reported on the Performance Measurement Tool (PMT) we will discuss shortly.

Types of Services to Be Provided During Project

A. INFORMATION & REFERRAL *(select all that apply)*

- ☐ Information about the criminal justice process
- ☐ Information about victim rights, how to obtain notifications, etc.
- ☐ Referral to other victim service programs
- ☐ Referral to other services, supports, and resources *(includes legal, medical, faith-based organizations, address confidentiality programs, etc.)*

B. PERSONAL ADVOCACY/ACCOMPANIMENT *(select all that apply)* – Note: All VOCA-funded programs are required to assist victims in seeking victim compensation benefits and should check the Individual Advocacy Category.

- ☐ Victim advocacy/accompaniment to emergency medical care
- ☐ Victim advocacy/accompaniment to medical forensic exam
- ☐ Law enforcement interview advocacy/accompaniment
- ☐ Individual advocacy *(public benefits, victim compensation, return of personal property or effects)*
- ☐ Performance of medical forensic exam or interview, or medical evidence collection
- ☐ Immigration assistance *(e.g. special visas, continued presence application, and other immigration relief)*
- ☐ Intervention with employer, creditor, landlord, or academic institution
- ☐ Child and/or dependent care assistance *(provided by organization or coordination of these services)*
- ☐ Transportation assistance *(provided by agency or coordination of these services)*
- ☐ Interpreter Services

All programs should be checking this box and providing assistance to victims in seeking victims compensation

Types of Services (cont.)

C. EMOTIONAL SUPPORT OR SAFETY SERVICES *(select all that apply)*

- ☐ Crisis intervention *(in-person, includes safety planning, etc.)*
- ☐ Hotline/crisis line counseling
- ☐ On-scene crisis response *(e.g. community crisis response)*
- ☐ Individual counseling
- ☐ Support group *(facilitated or peer)*
- ☐ Other therapy *(traditional, cultural, or alternative healing; art, writing, or play therapy, etc.)*
- ☐ Emergency financial assistance *(includes emergency loans and petty cash, payment for items such as food and/or clothing, changing windows/locks, taxis, prophylactic and nonprophylactic meds, durable medical equipment, etc).*

D. SHELTER/HOUSING SERVICES *(select all that apply)*

- ☐ Emergency shelter or safe house
- ☐ Transitional housing
- ☐ Relocation assistance *(Includes assistance with obtaining housing).*

Types of Services (cont.)

E. CRIMINAL/CIVIL JUSTICE SYSTEM ASSISTANCE *(select all that apply)*

- ☐ Notification of criminal justice events *(e.g. case status, arrest, court proceedings, case disposition, release, etc.)*
- ☐ Victim impact statement assistance
- ☐ Assistance with restitution *(includes assistance in requesting and when collection efforts are not successful)*
- ☐ Assistance in obtaining protection or restraining order
- ☐ Civil legal assistance with family law issues *(e.g. custody, visitation, or support)*
- ☐ Other emergency justice related assistance
- ☐ Immigration attorney assistance *(e.g. special visas, continued presence application, and other immigration relief)*
- ☐ Prosecution interview advocacy/accompaniment *(includes accompaniment with prosecutor and victim/witness)*
- ☐ Law enforcement interview advocacy/accompaniment
- ☐ Criminal advocacy/accompaniment
- ☐ Other legal advice and/or counsel

F. ASSISTANCE WITH VICTIMS COMPENSATION *(Required of ALL programs)*

- ☐ Assists potential recipients in seeking crime victim compensation benefits

Identifying Types of Victims to be Helped Using VOCA Funds

Types of Victimization

INSTRUCTION: Check all of the types of victimizations the VOCA-funded project will serve. "Other" refers to a type of victimization that is not associated with any of the types provided in this list (e.g. property crimes).

- ☐ Adult Physical Assault (includes Aggravated and Simple Assault)
- ☐ Adult Sexual Assault
- ☐ Adults Sexually Abused/Assaulted as Children
- ☐ Arson
- ☐ Bullying (Verbal, Cyber or Physical)
- ☐ Burglary
- ☐ Child Physical Abuse or Neglect
- ☐ Child Pornography
- ☐ Child Sexual Abuse/Assault
- ☐ Domestic and/or Family Violence
- ☐ DUI/DWI Incidents
- ☐ Elder Abuse or Neglect
- ☐ Hate Crime: Racial/Religious/Gender/Sexual Orientation/Other
- ☐ Human Trafficking: Labor
- ☐ Human Trafficking: Sex

CHECK ALL THAT APPLY!

Explanation Required:

Types of Victims (cont.)

- ☐ Identity Theft/Fraud/Financial Crime
- ☐ Kidnapping (non-custodial)
- ☐ Kidnapping (custodial)
- ☐ Mass Violence (Domestic/International)
- ☐ Other Vehicular Victimization (e.g. Hit & Run)
- ☐ Robbery
- ☐ Stalking/Harassment
- ☐ Survivors of Homicide Victims
- ☐ Teen Dating Victimization
- ☐ Terrorism (Domestic/International)
- ☐ Other type of Victimization not listed above

Explanation Required:



Budget and Staffing

This section is based on the subrecipient's current fiscal year

Do not include entire agency budget, unless the entire agency is solely devoted to victim services (for example, if the award is to support victim services in a DAs Office, only report the budget for the victim services unit within the DAs Office)

Budget and Staffing (cont.)

IF NO FUNDING IN CATEGORY ENTER 0

<u>Information Requested</u>	<u>Response</u>	<u>Explanation</u>
A. Total budget for all victimization programs/services for this subgrantee	\$ Sum of C1-C5 Below (Includes this Subaward)	<i>The amount reported is for the current fiscal year. Include the subaward amount reported in Question 4.</i>
B. Annual funding amounts allocated to all victimization programs and/or services for the current fiscal year	B1. VOCA Subaward Amount: \$ B2. Other State/Territory: \$ B3. Other Local: \$ B4. Other Federal: \$ B5. Other Non-Federal \$	<i>Identify by source the amount of funds allocated to the victimization programs/services budget of the subgrantee agency.</i> DO NOT COUNT FUNDS IN MORE THAN ONE CATEGORY <i>OTHER FEDERAL includes all federal funding except the subaward amount reported in Question 4.</i>

Budget and Staffing (cont.)

C. Total number of paid staff for all subgrantee victimization program and/or services

VOCA Paid Staff
(Enter Whole Number)

Count each staff member once. Both full and part time staff should be counted as one staff member. DO NOT prorate based on FTE.

D. Number of staff hours funded through this VOCA award (plus match) for subgrantee's victimization programs and/or services

Number of Hours

Total COUNT of hours to work by all staff supporting the work of this VOCA subaward plus match.

Subgrantees will need to calculate TOTAL hours of VOCA-funded staff for the entire grant project year (Oct 1, 2026 – Sept 30, 2027)

Examples:

1 Full-time 100% funded – 40 hours x 52 weeks = 2,080 hours

1 Full-time 60% funded – 40 hours x 60% = 24 hours x 52 weeks = 1,248 hours

Add ALL funded staff totals to report in SAR

Budget and Staffing (cont.)

E. Number of volunteers supporting the work of this VOCA award (plus match) for subgrantee's victimization programs and/or services

Volunteer Staff
(Enter Whole Number)

COUNT each volunteer staff once. DO NOT prorate based on FTE.

Volunteers can be used for Direct or Indirect Services

F. Number of volunteer **hours** supporting the work of this VOCA award (plus match) for subgrantee's victimization programs

Number of Hours

Total count of hours to work by all volunteers supporting the work of this VOCA subaward plus match.

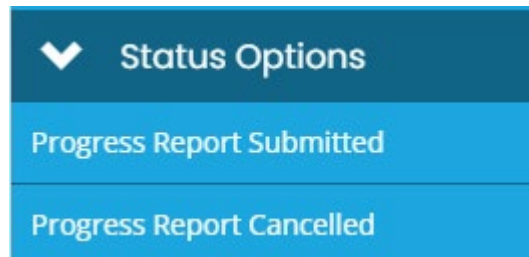
Overall Comments (Optional: include any additional information that may help further explain the reported information):

How to Submit the SAR in OGX

Once you have completed all of the fields. Make sure the review the document once more to make sure it is all accurate.

Once you are ready to submit make sure you have hit  in the top right corner of the screen.

Scroll to the bottom of the left side panel and select “Progress Report Submitted”



What do we do now?



The SAR will become available in OGX with the Due Date listed



The Subrecipient should review the data filled in for accuracy and complete any areas that are blank.



Subrecipient should submit the completed SAR in OGX by the Due Date.



The SAR can be modified throughout the course of the grant period. Any changes made to the project from the initial SAR will require a new SAR be completed, along with a possible change in goals and objectives.

Questions?

SAR Technical Support

(405) 264-5006 or

VOCAhelp@dac.state.ok.us

Bailey Haile

VOCA Grant Program Specialist

Bailey.Haile@dac.state.ok.us

Hanna Gunn

VOCA Grant Program Specialist

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