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STATE OF OKLAHOMA

DISTRICT ATTORNEYS COUNCIL

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EXECUTIVE	FINANCE	GRANTS	VICTIMS	IT	TRAINING	UVED
405-264-5000	405-264-5004	405-264-5008	405-264-5006	405-264-5002	405-264-5000	405-264-5010
FAX 405-264-5099	405-264-5099	405-264-5099	405-264-5097	405-264-5099	405-264-5099	405-429-4274

**Requirement to report actual or imminent breach of
personally identifiable information (PII)**

The subgrantee must have written procedures in place to respond in the event of an actual or imminent breach (as defined in OMB M-17-12) if it –

1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of personally identifiable information (PII) (as defined in 2 C.F.R. 200.79) within the scope of an OJP grant-funded program or activity, or

2) uses or operates a “Federal information system” (as defined in OMB Circular A-130).

The subgrantee’s breach procedures must include a requirement to report actual or imminent breach of PII to the DAC or an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

Signature of Authorized Official

Date

Signature of Project Director

Date