COVID-19
DISINFECTING YOUR FACILITY IF SOMEONE IS SICK

YOUR FACILITY:
- **CLOSE OFF** areas used by the sick person.
- Open outside doors and windows to increase air circulation in the area. **WAIT 24 HOURS** (Or as long as possible) before you clean or disinfect.

CLEANING YOUR FACILITY:
- **CLEAN AND DISINFECT ALL AREA USED BY THE SICK PERSON**, such as offices, bathrooms, common areas, shared electronic equipment like tablets, touch screens, keyboards, remote controls and ATM machines.

WHEN CLEANING:
- **WEAR DISPOSABLE GLOVES AND GOWNS** for all tasks in the cleaning process, including handling trash.
- **WASH YOUR HANDS OFTEN** with soap and water for 20 seconds.

FOR MANAGERS:
- **EDUCATE WORKERS** performing cleaning, laundry, and trash pick-up to recognize the symptoms of COVID-19.
- Provide instructions **ON WHAT TO DO IF THEY DEVELOP SYMPTOMS WITHIN 14 DAYS** after their last possible exposure to the virus.

INFORMATION + UPDATES
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