



OKLAHOMA STATE BOARD OF COSMETOLOGY AND BARBERING
ADVISORY BOARD ON MASSAGE THERAPY
2401 NW 23rd Street, Suite 74, Oklahoma City, OK 73107-2453
Reciprocity Department 405.521.2441 • Oklahoma.gov/cosmo

J. KEVIN STITT
Governor

Leah Longest
Board Chair

REQUEST FOR INITIAL DETERMINATION

I hereby make application for a determination of eligibility for Cosmetology, Barber or Massage Therapy license in accordance with the statutes of the State of Oklahoma (59 O.S. § 4000.1)

FOLLOW INSTRUCTIONS BELOW FOR INITIAL DETERMINATION APPLICATION.

If you have been convicted of a crime, before you submit an application, you may request IN WRITING, an initial determination as to whether your criminal history might disqualify you from licensure or certification. You may request an initial determination at any time.

INSTRUCTIONS:

Use this application if you:

- Have criminal convictions
- Wish to know if you are eligible for licensure or certification

YOUR WRITTEN REQUEST MUST INCLUDE:

- A copy of your criminal history record with an explanation of each conviction; OR
- A statement describing each criminal conviction including the date of the conviction, the court of jurisdiction, and the sentence imposed.

You must disclose convictions from other jurisdictions. However, any conviction that has been sealed or expunged does not need to be disclosed and shall not be considered.

YOUR WRITTEN REQUEST MAY INCLUDE additional information for consideration, including, but not limited to: 1) information relevant to the nature and seriousness of the offense; 2) the amount of time that has passed since the offense; 3) your age when the offense was committed; 4) circumstances of the offense, including aggravating or mitigating circumstances of social conditions surrounding the commission of the offense; 5) the nature of the specific duties and responsibilities for which the license is required; and 6) evidence of rehabilitation, including compliance with community supervision, parole, or mandatory supervision; conduct and work activity; programming or treatment undertaken; and testimonials or personal reference statements.

The State Board of Cosmetology and Barbering shall review each request and all accompanying materials, and issue an initial determination, in writing, within sixty (60) days from the date the request was received. If you are not satisfied with the initial determination, you may request that the matter be placed on the agenda of the Board's next regularly scheduled meeting for reconsideration.

You can find a complete list of potentially disqualifying offenses on our website Oklahoma.gov/cosmo.com