



OKLAHOMA
Board of Cosmetology
and Barbering

NEWSLETTER

Issue 2, August 2026



Supporting Oklahoma's Future Professionals

The Oklahoma State Board of Cosmetology and Barbering is committed to supporting licensed schools by providing timely information, regulatory updates, and practical guidance to promote compliance with Board requirements. We appreciate the important role our schools play in educating and preparing future licensed professionals throughout Oklahoma.

At a Glance

- Student Registration Requirements
- Student Enrollment Clarification
- Apprenticeship Guidance
- Instructor Education Reminder
- Professional Wellness Corner

Student Registration Requirements

Effective **August 1, 2026**, all student registration packets submitted to the Oklahoma State Board of Cosmetology and Barbering must be complete before they can be processed.

To help ensure timely processing, please verify that all required forms, signatures, supporting documentation, and applicable fees are included prior to submission.

Incomplete registration packets will be returned to the school for correction and resubmission. This may delay the processing of the student's registration and the approval of training hours.

For complete details, please refer to the Student Registration Requirements & Enrollment Procedures email sent to licensed schools on June 11, 2026.

Student Enrollment Clarification

A student may only be enrolled in one licensed school at a time.

A student may not be enrolled in multiple courses simultaneously, except for approved Barber/Cosmetology dual enrollment programs and the Blow Dry Styling course.

Students enrolled in an approved dual enrollment program or the Blow Dry Styling course must complete a separate student registration and pay a separate examination fee for each program.

For questions regarding student enrollment, please contact the OSBCB Agency prior to submitting registration documents.

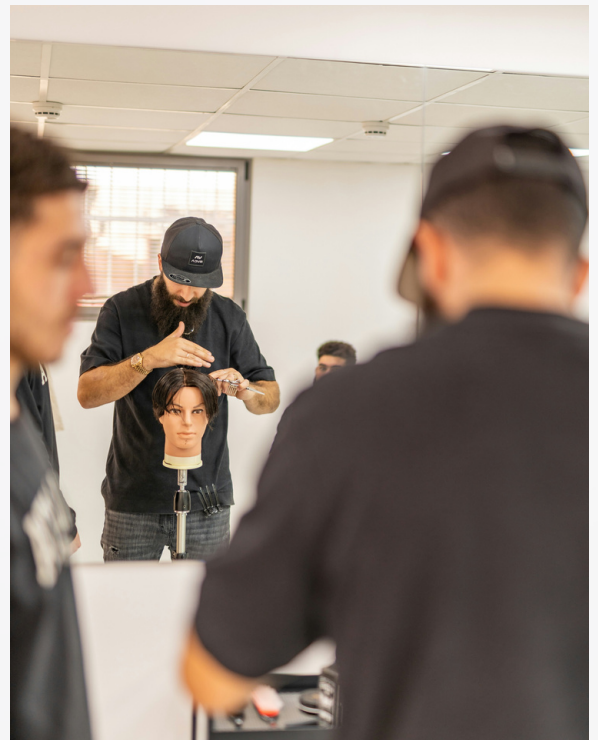


Instructor Education Reminder

Students may enroll in an instructor training program if they hold a valid license issued by the Oklahoma State Board of Cosmetology and Barbering or if they are registered to take the licensure examination for their discipline.

Any student who fails to appear for the licensure examination or does not achieve a passing score must immediately discontinue instructor training. The student may resume training only after re-registering for the examination and providing proof of a passing score.

Schools must verify that students meet these requirements before enrolling them in an instructor program. Doing so helps ensure compliance with Board rules and promotes consistency in instructor education throughout Oklahoma.



For questions regarding instructor education requirements, please contact the OSBCB Agency prior to enrolling students in an Instructor program.

Apprenticeship Guidance

- Master Cosmetologists may supervise cosmetology, manicurist and facialist apprentices.
- Master Barbers may supervise barber apprentices.
- Licensed Master Cosmetology Instructors may supervise cosmetologist, manicurist, and facialist apprentices.
- Licensed Master Barber Instructors may supervise barber apprentices.
- Esthetician Instructors may supervise esthetician apprentices.
- Manicurist Instructors may supervise manicurist apprentices.
- Apprenticeship clock hours:
Basic Cosmetology – 2,250
Barber – 2,250
Esthetician – 1,200
Manicurist – 1,200
- Apprentices may be compensated while completing the apprenticeship program.
- Each establishment may have up to two apprentices at one time.
- There is no tuition cost associated with an apprenticeship.



How to Apply

- Submit approval letters from the proposed apprentice, proposed instructor, and establishment owner to **MiMi Casebolt** at mary.casebolt@cosmo.ok.gov.
- Once the letters have been received and pre-approved, applicants will be contacted to schedule the next step.
- The proposed apprentice and instructor must attend an interview and establishment inspection.
- Information gathered during the interview and inspection will be reviewed.
- Upon approval, the apprentice badge will be mailed, and the apprenticeship may begin.

Professional Wellness Corner

Monthly Affirmation

"I teach with purpose, lead with integrity,
and encourage growth through every
opportunity to learn. My commitment
today helps shape the professionals of
tomorrow."

Need Assistance?

- **Student Registrations**

Wendy Cueva

Wendy.Cueva@cosmo.ok.gov

- **School Licensing**

MiMi Casebolt

Mary.Casebolt@cosmo.ok.gov

- **Examinations**

Melody Gentry

Melody.Gentry@cosmo.ok.gov

- **Apprenticeships**

MiMi Casebolt

Mary.Casebolt@cosmo.ok.gov

- **General Information**

OSBCB@cosmo.ok.gov

- **Website**

<https://oklahoma.gov/cosmo.html>

**The next regularly
scheduled board
meeting is
September 14, 2026,
at 10:00 AM**