

BOARD MEETING AGENDA  
September 10, 2018  
10:00 a.m.  
2401 N W 23<sup>rd</sup>, Suite 84  
Testing Center  
Oklahoma City, Ok. 73107  
Ken Young, Chair – Presiding

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1. Call to Order

The agenda had been properly posted and agenda-ized.

2. Roll Call

A quorum was established with roll call. The following persons were present.

**BOARD MEMBERS**

1. Ken Young, Chair
2. Jeff Sells, Vice Chair
3. LaFaye Austin
4. Peggy Avery
5. Anthony Baldini, arrived at 10:09 after roll call
6. Christy Mather
7. Thao Nguyen-Pham
8. Tim Perdue
9. Bruce Waight Sr. arrived at 10:03 after roll call

Note: Mr. Helton and Ms. Callicoat were not present.

**BOARD'S LEGAL ADVISOR**

Grant Moak, Assistant Attorney General

**BOARD STAFF**

Sherry G. Lewelling, Executive Director  
John Funderburk, Principal Assistant  
Janelle Hastings, Administrative Assistant  
Laura Bryce, Massage Therapy Dept  
Asrar Johnson Inspector/Examiner  
Donna Jasper, Inspector/Examiner  
Donnie Allen, Inspector/Examiner  
Elaine Klemme Inspector/Examiner  
Holli James, Inspector/Examiner  
Lauri Ann LA Gillete Inspector/Examiner  
LaTonca Dollarson, Examiner

**GUESTS:**

Steve Funck, Cara Ward, Megan George, Mary Elizabeth LeBlanc, Linda Wiist, Kim Johnson

3. Swearing in of new board member, Tim Perdue

The Board's new public member Tim Perdue, Francis Tuttle Reno Campus, was sworn in by Chair Ken Young.

4. Discussion and Possible Action to Approve or Disapprove Budget Report (July 1, 2018 to August 30, 2018) – Steve Funck and Latisha Edwards, OMES, Agency Business Services

Mr. Funck provided budget reports indicating all departments are operating under budget.

A motion was made by Mr. Sells and seconded by Ms. Austin to approve Budget Report (July 1, 2018 to August 30, 2018)

**Baldini, yes; Austin, yes; Avery, yes; Mather, yes; Perdue, yes; Pham-Nguyen, yes; Sells, yes; Waight, yes.**

Motion carried.

9. R.I.S.E Program updated- Christy Luther, Director  
(item 9 was moved up on the agenda)

Ms. Luther gave an update on the R.I.S.E Program, the cosmetology program at Mabel Bassett Correctional Center. The program, now in its second year, has a class of 20 students, all of whom must meet stringent requirements to enroll. Plans are in the works to open another training program at Eddie Warrior Correctional Center in Muskogee. Ms. Austin invited Ms Luther to speak at the NIC convention next year. Ms. Luther introduced Brandy Graham, a graduate of the program who was recently released from the correctional center. Ms. Graham gave an emotional testimony to the program and how it has changed her life, within three days of her release she was employed with Great Clips and just over a month later, is now in training to manage her own salon.

Mr. Bruce Waight, Sr. was also commended for his work in helping homeless veterans in Oklahoma through the Sooner Stand Down event sponsored by the Homeless Alliance. <http://homelessalliance.org/>

5. Public Comment – Opportunity for the Board to Receive Public Comment – Each speaker is Limited to three minutes. Comments must be related to items listed on the agenda

No requests were heard.

Although no requests were heard, there was discussion and agreement to allow three minute public comment in the future without limiting the topics to agenda items.

6. Discussion and Possible Action to Approve or Disapprove Board Meeting Minutes from July 9, 2018 Board Meeting

A motion was made by Mr. Baldini to approve and seconded by Mr. Sells to approve the Board meeting minutes from July 9, 2018 board meeting.

Baldini, yes; Austin, yes; Avery, yes; Mather, yes; Perdue, yes; Pham-Nguyen, yes; Sells, yes; Waight, yes.

Motion carried.

7. Director's Report-Sherry G. Lewelling

Ms. Lewelling asked Mr. Funderburk to give an update on the Electronic Inspection reports, he said the electronic inspections will get rid of our current paper system, our original goal was to have this in place in April 2018, there was the advantage to housing this system on our own server as opposed to OMES which would charge us \$1600 per month just to house this one program at OMES data center. There are still a few tweaks needed with respect to the developer (ETECH) and Apple; we are waiting on software that will allow inspectors' tablets to 'talk' to our server and waiting on OMES for an estimated roll out date, he added that electronic reports will eventually be posted to our website. If the system is down or is offline we can still resort to the old paper and pen reports

Ms. Lewelling welcomed Mr. Perdue from Francis Tuttle who is replacing Max Thomas and introduced our new full time examiner Latonca Dollarson.

Bruce Waight and Ms. Lewelling will leave Friday September 14, 2018 for the National Association of Barber Boards across America in Kansas City MO and will be returning the following week.

Ms Lewelling reminded those board members who will be going to NIC conference in Seattle, WA to review the proposed bylaw amendments prior to the conference.

Ms. Lewelling said she has petitioned Lyle Kelsey, Director of the Medical Board and Kim Glacier Director of the Nursing Board for some clarification on some issues in our salons and medical spas, specifically micro-blading or micro-needling, both of which involve injecting dye into the skin. The Medical board and the State Department of Health are very specific on these procedures, they are to be performed in a physician's office by an individual who holds a current Oklahoma certificate issued by the State Commissioner of Health while working under the direct supervision of the physician. The level of supervision shall be determined by the physician which seems to be an area of confusion.

Another issue is nurses wanting to perform certain cosmetology services like eyelash extensions or eyelash tabbing, Ms. Lewelling has had several conversations with Ms. Glacier of the Nursing board and those services do NOT fall under the scope of the practice of nursing.

Ms. Lewelling recommended that the Board set some type of standard in our rules to address these growing issues to provide clarity not only to our licensees and our inspectors but to the general public.

8. Massage Therapy Update- Laura Bryce (in for Laura Grisso)

Ms. Bryce said Legislative, Rules, Professional Conduct overview committee meetings will be taking place throughout September and October and will present recommendations at the next OSBCB meeting on November 5, 2018. The next MTAB meeting will be on November 1, 2018 at 10:00 am.

9. R.I.S.E Program updated- Christy Luther, Director (moved up on the agenda)

10. Discussion and Possible action regarding teeth whitening in establishments

Mr. Young said it was brought to his attention that someone was offering and advertising teeth whitening service in salons. Ms. Lewelling reached out to Suzanne Rogers, Director of the Oklahoma Board of Dentistry who said salons cannot offer this service but can sell the kit for individuals to take home and do themselves. The salons cannot assist in any way. Any salon offering teeth whitening services is doing so illegally according to the Oklahoma Board of Dentistry.

11. New Business Which Could Not Have Been Reasonably Foreseen Prior To Posting Of Meeting Agenda 25 O.S. sec.311 (A)(9).

No new business was heard.

12. Board Adjournment

- 1. Ken Young, Chair \_\_\_\_\_
- 2. Jeff Sells, Vice Chair \_\_\_\_\_
- 3. LaFaye Austin \_\_\_\_\_
- 4. Peggy Avery \_\_\_\_\_
- 5. Anthony Baldini \_\_\_\_\_
- 6. Christy Mather \_\_\_\_\_
- 7. Tim Perdue \_\_\_\_\_
- 8. Thao Pham-Nguyen \_\_\_\_\_
- 9. Bruce Waight, Sr. \_\_\_\_\_