BOARD MEETING AGENDA

September 14, 2020

10:00 a.m.

2401 N W 23rd, Suite 84

Suite 84 and/or Conference Line

Oklahoma City, Ok. 73107

Jeff Sells, Chair - Presiding

**CONFERENCE LINE 1-866-494-2286**

**Following board members will be attending the board meeting via conference call:** Anthony Baldini, Greg Mitchell

**Following board members will be attending the board meeting in-person:** Christy Mather, Bill Helton, Thao Nguyen-Pham, Machele Callicoat, Christie Luther, Jeff Sells, Peggy Avery, Erin L. Pierce and Bruce Waight Sr.

1. Call to order

Chair Sells called the meeting to order. The agenda had been properly posted and agenda-ized.

1. Roll call

Jeff Sells Chair Bruce Waight, Vice Chair Peggy Avery Anthony Baldin (via conference call) Machele Callicoat Christie Luther Christy Mather Greg Mitchell (via conference call) Thao Pham-Nguyen (via conference call) Erin Pierce

**BOARD LEGAL ADVISOR**

Jenny Dickson

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**BOARD STAFF**

Sherry G Lewelling, Executive Director via conference call John Funderburk, Principal Assistant Janelle Hastings, Administrative Assistant Asrar Johnson, Inspector/Examiner Donna Glasper, Inspector/Examiner Holli James, Inspector/Examiner Elaine Klemme/ Inspector/Examiner Latonca Dollarson, Examiner Camisha Green, Student Registrar LauriAnn LA Gillette, Inspector Coordinator

**VISITORS**

Laura Grisso, Carolina Maz, Mike Thornton, Teresa Thornton, Carol Thibodeau, Marques Sutton, Alexis Davis, Paula Smock, Christi Rice, Brandy Bahm, Linda Wiist

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1. Discussion and Possible Action to Approve or Disapprove Board Meeting Minutes from July 13, 2020.

A motion was made by Ms. Mather and seconded by Ms. Callicoat to approve Board Meeting minutes from July 13, 2020

**Voting**:   
Waight, yes; Avery, yes; Baldini, yes; Callicoat, yes; Luther, yes; Mather, yes; Mitchell, yes; Nguyen-Pham, yes; Pierce, yes.

**Motion Passed.**

1. Discussion and possible action to approve or disapprove budget report (July 1, 2020 to August 31, 2020) – Brandy Bahm, OMES, Agency Business Services

**Voting**:   
Waight, yes; Avery, yes; Baldini, yes; Callicoat, yes; Luther, yes; Mather, yes; Mitchell, yes; Nguyen-Pham, yes; Pierce, yes.

**Motion Passed.**

1. Public comment- Opportunity for the board to receive public comments. Each speaker is limited to three minutes. Comments must be related to items listed on the agenda.

No requests were heard.

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1. Director's report and possible discussion– Sherry G. Lewelling

Ms. Lewelling said inspectors had recently returned to the field doing some inspections with private schools and will begin with career tech inspections in October, they’ve done several apprentices and complaints, also Jenny has approved citation booklets and citation book for safety and sanitation, those are in the process of being printed.

1. Massage therapy update and possible discussion– Laura Grisso

Ms. Grisso reported that the Massage Therapy Advisory Board met in August and elected officers, with herself again as Chair and Kelly Lene’ as Vice Chair. We also talked about a survey that was recently sent out to all current massage therapy licensees. The survey explained what establishment license is and what it would do and would not do. There was one question, do you support establishment license for massage therapy, do you not support it or have no preference. To date we have received about 110 responses of 2,015 sent out, and responses are about 50/50 with a couple of no preferences. We hope to use this data to guide us, it won’t necessarily decide our course of action but we will have some data, some feedback to look at and discuss.

1. Discussion and possible action allowing alternative languages for the written exam. Theresa Thornton

Ms. Thornton petitioned the board to begin allowing alternative languages for the NIC written exam.

Chair Sells explained that part of what we are up against is the state law that requires all state business to be in English. This is something that would have to be done legislatively and is a long process.

Ms. Thornton thanked the board for their time.

No action was taken on this item.

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1. Discussion and possible action allowing for the creation of specialty schools.

Carol Thibodeau, licensed Oklahoma Manicurist and Massage Therapist, petitioned the board to allow the creation of specialty schools, such as esthetician schools and not be required to have stations and supplies for cosmetologists and a certain number of students.

Chair Sells said the board is not opposed to these proposed changes but again explained that this issue would require legislative and rule changes and would involve significant time.

No action was taken on this item.

1. OSBCB Website Review Committee Update and possible discussion. – Jeff Sells

Chair Sells reported that the committee met once so far and came up with some menu items we want to adjust. It a much more modern format which is long overdue, there are a lot of options to include. He said the new website would be similar to that of Lt Governor Pinnell’s website <https://www.ok.gov/ltgovpinnell>

1. NIC Virtual Conference October 3rd and 4th discussion and possible action.

Chair Sells encouraged all board members to attend this virtual conference.

1. New business which could not have been reasonably foreseen prior to posting of meeting agenda 25 O.S. sec.311 (A)(9)

No new business was heard.

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1. Board adjournment

Chair Sells adjourned the meeting.

Jeff Sells Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Bruce Waight, Vice Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Peggy Avery \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Anthony Baldin \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Machele Callicoat \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Christie Luther \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Christy Mather \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Greg Mitchell \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Thao Pham-Nguyen \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Erin Pierce \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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