



Oklahoma State Board of Cosmetology and Barbering
Advisory Board on Massage Therapy

BOARD MEETING AGENDA

May 10, 2021

10:06 a.m.

2401 N W 23rd, Suite 84

Oklahoma City, Ok. 73107

Zoom: <https://zoom.us/j/96110532043?pwd=K25Xbk9GdHM2NXhoVzNJSEMycmJzUT09>

Meeting ID: 961 1053 2043 Passcode: 284341

Phone: 1-346-248-7799

Zoom: Anthony Baldini, Christy Mather, Greg Mitchell, Bill Helton

In-person: Jeff Sells, Peggy Avery, Erin Pierce, Shelly Callicoat, Bruce Waight Sr., Thao Nguyen-Pham

Jeff Sells, Chair – Presiding

1. Call to order

Chair Sells called the meeting to order.

2. Roll call

A quorum was established with roll call. The following Board members were present.

Jeff Sells, Chair

Bruce Waight, Sr. Vice Chair

Peggy Avery (arrived at 10.42 am)

Anthony Baldini (via ZOOM)

Machelle Callicoat

Bill Helton (via ZOOM)

Christy Mather (via ZOOM)

Greg Mitchell (via ZOOM)

Thao Nguyen Pham

Erin Pierce

Board Legal Advisor

Jenny Dickson

Office Staff

Sherry Lewelling, Executive Director (left meeting at 11.27 am)

John Funderburk, Principal Assistant Janelle Hastings, Administrative Assistant

LauriAnn LA Gillette Inspector Coordinator

Asrar Johnson, Inspector/Examiner

Caroline Hagberg, Inspector/Examiner Donna Glasper Inspector/Examiner

Elaine Klemme, Inspector/Examiner Holli Rowden, Inspector/Examiner Latonca Dollarsen,

Inspector/Examiner Camisha Green, Student Registrar

Visitors

Christie Rice

Linda Wiist

Rachel Adams

Brandy Bahm

Laura Grisso



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3. This regularly scheduled meeting of the Oklahoma Cosmetology and Barbering Board has been convened in accordance with the Oklahoma Open Meeting Act.

4. Discussion and Possible Action to Approve or Disapprove Board Meeting Minutes from March 8, 2021

A motion was made by Ms. Callicoat and seconded by Mr. Waight to approve Board Meeting Minutes from March 8, 2021.

Voting:

Waight, yes; Baldini, yes; Callicoat, yes; Helton, yes; Mather, yes; Mitchell, yes; Nguyen Pham, yes; Pierce, yes.

Motion Passed.

5. Director's report and possible discussion– Sherry G. Lewelling

Inspections and Inspector Territories

Ms. Lewelling introduced the agency's newest inspector, Caroline Hagberg, reporting that Caroline had spent a good bit of time training under Latonca in the testing center, she had trained out in the field with LA as well and is doing a great job.

Ms. Lewelling reported that she, Latonca, LA and the five inspectors spent a week in Broken Bow March 29 to April 2 for specialized training on issuing citations, practical exam training, 'mind mapping' to determine the best, most efficient and cost effective way to work a territory, everyone some fun bonding time, including a surprise Easter egg hunt. Ms. Lewelling also re-assigned inspectors' territories.

Ms. Lewelling added that Leslie Rosti, National Director of education and market development at King Research, gave a great presentation on April 22, 2021 in our testing center for inspectors and other employees.

Ms. Lewelling also noted that in January and February 2021, inspectors performed 357 actual inspections with 109 attempts, 63 initial inspections on new salons/shops, 43 follow up inspections, 76 closures, and 5 schools.

Chair Sells asked that future reports include the number of citations as well.



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6. Discussion and possible action to approve or disapprove budget report (March 1, 2021 to April 30, 2021) – Brandy Bahm, OMES, Agency Business Services

A motion was made by Mr. Waight and seconded by Ms. Nguyen Pham to approve the budget report (March 1, 2021 to April 30, 2021)

Voting:

Waight, yes; Baldini, yes; Callicoat, yes; Helton, yes; Mather, yes; Mitchell, yes; Nguyen Pham, yes; Pierce, yes.

Motion Passed.

7. Budget Committee Report – Shelly Callicoat

Ms. Callicoat provided a summary of changes to the budget including raises for the Executive Director and staff, increases in fees to Central Printing, Bank fee's, disinfecting supplies, increases to fuel cost, new letter opener and envelope stuffer, high volume network scanner for LaserFiche, and added functionality to LaserFiche.

Decreases include out of state travel was reduced by 20%, Staples office supplies decreased from \$7,500 to \$4,000,

8. Discussion and possible action to approve or disapprove budget committee recommendations

A motion was made by Ms. Pierce and seconded by Ms. Callicoat to approve budget committee recommendations.

Voting:

Waight, yes; Avery, yes; Baldini, yes; Callicoat, yes; Helton, yes; Mather, yes; Mitchell, yes; Nguyen Pham, yes; Pierce, yes.

Motion Passed.



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9. Massage Therapy Report – Laura Grisso

MTAB met in April , we discussed two things, legislation submitted and what happened with that, two bills in last legislative session, the bill we submitted and the one that would have put MTAB under dental board, neither bill made it out of committee. One of the things discussed that MS Lewelling asked was for the professional board to work with us to create a compromise that will work, the AMTA and AMPB met and talked about shared goals, then we will present to MTAB next month and work on changing bill to present to OSBCB in the fall.

The other thing is we've been working on FAQ's for massage and will present to MTAB next month and to the OSBCB in the fall.

10. Website Committee Report – Jeff Sells

Chair Sells said we have had some progress in this, we now have an e mail and text notification system, you may sign up to receive notifications from the board about law, rules, licensing, etc. we have the initial e mail subscription built and folks are able to sign up for notifications about legislation, closures, testing, rules, we have a communication path to residents. He encouraged everyone to subscribe to the e mail list, it will ask for e mail or cell phone number for texting and zip code, nothing else. He also reported progress on the new website, but not ready to go live just yet.

11. Legislative Committee Report – Bruce Waight Sr.

Mr. Waight reported that we had two bills that were eventually combined into one bill, we saw it pass the House and then went on to the Senate, where it completely lost steam. We gained some allies in the house side, Rep. Forest Bennet and new Senator Jessica Gardner, the bill is still alive in the senate so we will try again next year. We had a committee meeting and came up with some great ideas for next year, but stressed that everyone needs to express support for legislation.

12. Rules Committee Report – Jeff Sells

Mr. Sells reported a lot of items, specialty school licensing such as manicuring schools, we talked about trash cans which needs to be defined and clarified a bit, we talked about instructor cross over training, the students receiving credit in multiple courses, mobile salons doing chemical services, stating that we are building rules for next legislative session in January 2022.

Mr. Sells made everyone aware of the distance education rule reverted back to the original 10% once the governor rescinded the emergency order, the board did discuss raising that to 20% as a permanent rule.



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13. Public comment- Opportunity for the board to receive public comments. Each speaker is limited to three minutes. Comments must be related to items listed on the agenda.

Christie Rice, with department of Vo Techs, asked if distance learning could be used during times of inclement weather or other catastrophic events, Chair Sells advised that currently there are no rules that would prohibit the use of hybrid learning.

14. Board Adjournment.

Chair Sells adjourned the meeting.

Jeff Sells, Chair	_____
Bruce Waight, Sr. Vice Chair	_____
Anthony Baldini	_____
Shelli Calliccoat	_____
Bill Helton	_____
Christi Mather	_____
Greg Mitchell	_____
Thao Nguyen Pham	_____
Erin Pierce	_____