BOARD MEETING AGENDA

June 10th, 2019

10:04 a.m.

2401 N W 23rd, Suite 61A

Testing Center

Oklahoma City, Ok. 73107

Jeff Sells, Chair – Presiding

1. Call to order

Chair Sells called the meeting to order

1. Roll call

A quorum was established with roll call. The following members were present.

Jeff Sells; Machelle Callicoat, LaFaye Austin, Peggy Avery, Christi Mather, Bruce Waight.

Note: Anthony Baldini, Bill Helton, and Thao Pham-Nguyen were not present for this meeting.

**BOARD STAFF**

Sherry G Lewelling, Executive Director John Funderburk, Principal Assistant to the Director Janelle Hastings, Administrative Assistant Donna Glasper, Inspector/Examiner Elaine Kelmme, Inspector/Examiner Hollie James, Inspector/Examiner LauriAnn LA Gillette, Inspector Coordinator Camisha Green, Student Dept. AbbyKate Waugh, Massage Therapy Dept.

**GUESTS**

Debbie Stucker, Latisha Edwards, Brandy Bahm

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1. Director's Report – Sherry Lewelling

Ms. Lewelling reminded board members of previous discussions concerning the low pass rate for written exams. She supplied the testing committee with grade reports for all schools, and had asked all schools to submit curriculums and training schedules. There are 3 schools that have not responded but once we get them all the testing committee will review to make sure schools are meeting curriculum requirements, we will train inspectors to sit in on theory classes to observe. We want to let the schools know we are here to support them and help them do better. Her ‘Power team’ Camisha Green, LauriAnn “LA” Gillette and Latonca Dollarson will visit all schools within the next year. Camisha can go over paperwork with schools, LA will make safety and sanitation presentations for students, Latonca will answer questions regarding testing. She is hoping schools will realize we are involved and they will step up to the plate and help improve pass rate.

On June 3 Governor Stitt hosted a Director’s Summit for agency directors and administrators. She said in her 21 years with the state under four different governors, this is the first time a governor has reached out to agency directors and administrators. She was very impressed that he was concerned with opinions of directors, they also met cabinet secretaries.

SB 101 went back and forth several times, began as our massage therapy bill, it housed everything we wanted and needed, however, Senator Scott stepped in and added language to completely change our reciprocity requirements and reduced hours of training on massage therapy from 500 hours to 300 hours. Based on these changes that Sen Scott made we didn’t feel like would could support this bill despite the fact it would extend the grandfather clause for Massage Therapists. The Bill passed the senate but once got to the house, it didn’t go any further mainly due to efforts of licensees.

1. Legislative Committee Report – Bruce Waight

Mr. Waight gave the Legislative Committee Report, SB 101 had already been discussed extensively in the Directors report, he reported on HB1373 which did pass and requires a state entity to explicitly list the specific criminal records that would disqualify an applicant from holding an occupational license, also allows an individual with a criminal record to petition the licensing authority to determine whether that criminal record would disqualify the individual. SB420 regarding fine assessment, did not pass and HB 2771, which involved pay raises for state employees, did also pass.

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1. Budget Committee Report – Machelle Callicoat

Ms. Callicoat provided a detailed budget report, specifically regarding IT issues, budgeting for possible replacement of the server which is obsolete and for which there is no warranty, also eventually replacing the old IBM based AS400 system, travel expenses, lodging, conference registrations, also due for operational audit in FY20 which is approximately $25,000. Ms. Callicoat also said the committee recommended a 10% salary increase which included HB 2171. for employees and budgeted an additional $20,000 for Ms. Lewelling in FY20.

Mr. Sells clarified that we would be spending significant one-time expenses for IT improvements to make the agency more efficient and easier on employees.

1. Discussion and Possible Action to approve FY 20 budget

A motion was made by Ms. Mather and seconded by Ms. Austin to approve the FY20 budget.

Voting:

Sells, yes; Callicoat, yes; Austin, yes; Avery, yes; Mather, yes.

Motion passed.

Note: Chair Sells voted on this item to complete quorum.

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1. Board adjournment

Chair Sells adjourned the meeting.

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Jeff Sells, Chair Machelle Callicoat, Vice Chair

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LaFaye Austin Peggy Avery

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Christi Mather Bruce Waight, Sr.

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OSBCB 6.10.2019 SPECIAL MEETING