

The Advisory Board on Massage Therapy met on November 17, 2016 at 2401 NW 23rd Street, Suite 84, Testing Center, Oklahoma City, OK 73107 at 10:06 am. The following persons were present:

ADVISORY BOARD MEMBERS

Laura Grisso, Chair
Pamela Matherly
Marilyn Ihloff
Robert Roe
Theresa Schroeder

BOARD'S LEGAL ADVISOR

Grant Moak, Assistant Attorney General

BOARD STAFF

Sherry G. Lewelling, Executive Director
Jennifer McRee, Principal Assistant

VISITORS

Jessica Beck
Karina Donato

Michielle Smith Sutton
Phyllis Collins
Julie Daniels
Chellie Abernathy
Mary Elizabeth LeBlanc
Astrud Ray-Kubier
Shannon Lambert
Jaeden Page
Laura Embleton
Scott Rayburn
India Rose Carson

CALL TO ORDER

Chair Grisso called the meeting to order.
(The meeting agenda had been properly posted and agenda-ized)

Page 2

November 17, 2016

Advisory Board Meeting Minutes

ROLL CALL

Quorum was established with roll call. The following persons answered roll call: Grisso, Matherly, Ihloff, Roe and Schroeder.

BOARD DISCUSSION AND POSSIBLE ACTION RE: APPROVAL OF BOARD MEETING MINUTES OF NOVEMBER 2, 2016

A motion was made by Ms. Matherly and seconded by Ms. Ihloff to approve the Board meeting minutes of November 2, 2016.

VOTING: Matherly, yes; Ihloff, yes; Roe, yes; Schroeder, yes.

Motion passed.

LEGISLATIVE COMMITTEE MEETING REPORT – THERESA SCHROEDER, CHAIR

Ms. Schroeder stated that the committee met on October 24, 2016. She presented the Board with the Committee's draft proposal.

A motion was made by Ms. Matherly and seconded by Ms. Schroeder to approve the legislative committee's draft with an agreement to further amend the sections that would allow establishments that provide additional services other than massage, to only obtain one establishment license, allow Mr. Moak to separate the section regarding criminal convictions for grandfathering and applications in May 2017 for clarity and to give Mr. Moak further flexibility to re-work the field citation section but keep the current intent.

VOTING: Matherly, yes; Ihloff, yes; Roe, yes; Schroeder, yes.

Motion passed.

CONTINUING EDUCATION COMMITTEE MEETING REPORT – TONYA SHARP, CHAIR

Chair Grisso reported for Ms. Sharp in her absence. She stated the committee met on October 26, 2016. A draft was presented to the Board.

A motion was made by Ms. Ihloff and seconded by Mr. Rowe to approve the Committee's draft and amend (c) to read: Continuing education may be in the form of in-person instruction or distance learning. (d) Each licensee shall, at the time of making application for renewal, sign a statement on the application certifying that the licensee has completed the required hours of continuing education and provide verifiable evidence of completion.

VOTING: Matherly, yes; Ihloff, yes; Roe, yes; Schroeder, yes.

Motion passed.

Page 3

November 17, 2016

Advisory Board Meeting Minutes

PROFESSIONAL CONDUCT COMMITTEE MEETING REPORT, CHELLE ABERNATHY, CHAIR

Ms. Abernathy reported that the committee met on October 24, 2016. She presented a draft to the Board for consideration.

A motion was made by Ms. Ihloff and seconded by Ms. Matherly to approve the draft with the following amendments: Professional Conduct (i) (1) delete the word advanced, (j) delete the words when impaired due to mental, emotional or psychological conditions or and add (q) Upon request, licensee shall produce proof of licensure and photo id., Client Records (d) Amend to read: A licensee shall obtain informed written consent from all clients. If the client is a minor, the licensee shall obtain written consent from the client's parent or legal guardian. The client intake form shall include the client's name, gender, date of birth, date of session, pertinent medical history, client sensitivities, allergies and medication. If a written plan is required, then progress notes signed by the licensee, complaints, ongoing assessments, client's response to treatment referrals to other professionals if indicated and goals or desired outcome of treatment medications as disclosed by the client. (f) Written consent with intake form is sufficient for sports event, massage, or a public demonstration as in a chair or seated massage. Sanitation and Safety Standards (b) Disinfectants shall only be used if registered with the Environmental Protection Agency for use as a disinfectant to achieve its intended purpose in accordance with the product label. Delete (k). (l) becomes (k) and delete words is inflamed or

VOTING: Matherly, yes; Ihloff, yes; Roe, yes; Schroeder, yes.

Motion passed.

OVERALL COMMITTEE MEETING REPORT, SARA McDERMITT, CHAIR

Ms. McDermitt reported that the committee met on October 27, 2016. A draft was presented to the Board.

A motion was made by Ms. Matherly and seconded by Mr. Rowe to accept the draft and allow Mr. Moak the flexibility to separate Subchapter 5 for the Rules regarding grandfathering and renewal for clarity.

VOTING: Matherly, yes; Ihloff, yes; Roe, yes; Schroeder, yes.

Motion passed.

PUBLIC COMMENT – OPPORTUNITY FOR THE BOARD TO RECEIVE PUBLIC COMMENT – EACH SPEAKER IS LIMITED TO THREE MINUTES. COMMENTS MUST BE RELATED TO ITEMS LISTED ON THE AGENDA

Public comment was received throughout the meeting.

Chair Grisso announced that the next Advisory Board Special Meeting would be scheduled for Thursday, February 23, 2016 at 10:00 a.m. After discussion it was determined that the Board would meet every other month, starting in February at the last Thursday of the month for 2017 and consider this by official board vote at the February 23, 2017 board meeting.

BOARD ADJOURNMENT

Chair Grisso announced the meeting to be adjourned.

Laura Grisso

Pamela Matherly

Marilyn Ihloff

Robert Rowe

Theresa Schroeder