

The Oklahoma State Board of Cosmetology met at 10:00 a.m. on Monday, January 12, 2015 at 2401 NW 23rd Street, Suite 84 in the Testing Center, Oklahoma City, OK 73107. The following persons were present:

BOARD MEMBERS

Ken Young, Chair
Anthony Baldini
Dianna Fisher
Pamela Martin
Janet Dale Webb

BOARD'S LEGAL COUNCIL

Kimberly Heaton, Assistant Attorney General

BOARD STAFF

Sherry G. Lewelling, Executive Director
Jennifer McRee, Principal Assistant
Vicki Middleton, Inspector
Donnie Allen, Inspector
Deloris Merriman, Inspector
Elaine Klemme, Inspector

VISITORS

Tuo Masa Montez	Brandi Millsap
Erica Roberson	Krissy Straub
Katarima Larson	Linda Wiist
Hope Patterson	Rosemary Greenlee
Makenna Talbotto	Jennifer Phillips
Aleka Schlabs	Maggie Lippert
Brooke Scheer	Brittany Doyel
Heather Grey	Anndie Rogers
Mackenzie Palmer	Brittany Gore
Shelby Jacobs	Crystal Merritt
Ajendra Chayres	Kenneth Garms
Steven Hawkins	

CALL TO ORDER

Chair Young called the meeting to order. He confirmed with Ms. McRee that the meeting agenda had been posted and agenda-ized.

ROLL CALL

The following persons answered roll call: Young, Thomas, Baldini, Fisher, Martin and Webb. The following persons were not present for the meeting: Austin, Bennett, Graham, Helton and Payne.

PUBLIC COMMENT – OPPORTUNITY FOR THE BOARD TO RECEIVE PUBLIC COMMENT – EACH SPEAKER IS LIMITED TO THREE MINUTES. COMMENTS MUST BE RELATED TO ITEMS LISTED ON THE AGENDA

No formal requests had been received.

COMMENTS FROM INSPECTORS

No comments were received

DISCUSSION AND BOARD ACTION TO APPROVE OR DISAPPROVE BOARD MEETING MINUTES OF NOVEMBER 10, 2014

A motion was made by Mr. Thomas and seconded by Ms. Martin to approve the Board meeting minutes of November 10, 2014. VOTING: Thomas, yes; Baldini, yes; Fisher, yes; Martin, yes; Webb, yes. Motion carried.

DIRECTOR'S REPORT – SHERRY G. LEWELLING

- a) New Inspector Hire
- b) Law/Rules Exam

Ms. Lewelling provided a written report to the Board. She told of the hiring of new Inspector Krissy Straub who will start on January 20, 2015. She told of the progress made providing the Reciprocity and demonstrator rules/law exam. She also provided a report on the progress of the new Barber practical examination. She shared information with the Board she received from Assistant Attorney General Ms. Heaton regarding a recent Federal Court ruling regarding hairbraiders.

DISCUSSION AND BOARD ACTION TO APPROVE OR DISAPPROVE FINANCIAL REPORT (July 1, 2014 to December 31, 2014) – STEVEN HAWKINS, AGENCY BUSINESS SERVICES, OMES

Mr. Hargis presented the financial report to the Board.

A motion was made by Mr. Baldini and seconded by Ms. Martin to approve the report as presented. VOTING: Thomas, yes; Baldini, yes; Fisher, yes; Martin, yes; Webb, yes.

Motion carried.

BUDGET COMMITTEE REPORT – MAX THOMAS, COMMITTEE CHAIR

Mr. Thomas stated that the Committee had met on December 1, 2014. He stated that his report included information already presented.

TESTING COMMITTEE REPORT – BILL HELTON, CHAIR

Ms. Lewelling reported in Mr. Helton's absence. She stated that the law and rules test was going well.

Mr. Baldini stated that the Barber exam, after the mock exams, could begin in approximately 120 days following allowing time for the Board to pick a graduation date for those students that would be required to take the new test.

Mr. Young stated that the Committee has begun working on the revisions for the Cosmetology practical and will meet again after the March Board meeting.

DISCUSSION AND BOARD ACTION TO APPROVE OR DISAPPROVE DELEGATES TO ATTEND NIC ALL REGIONS MEETING FEBRUARY 28, 2015 and HALF DAY SUNDAY, MRCH 1, 2105 in SAVANNAH, GA

Ms. Fisher, Ms. Martin, Mr. Baldini and Chair Young expressed an interest in attending.

A motion was made Ms. Fisher and seconded by Mr. Baldini to approve travel to NIC All Regions meeting for those delegates interested in attending.

VOTING: Thomas, yes; Baldini, yes; Fisher, yes; Martin, yes; Webb, yes.

Motion carried.

DISCUSSION AND BOARD ACTION TO APPROVE OR DISAPPROVE 2015 SALARY ADMINISTRATION PLAN

Mr. Thomas presented the plan to the Board explaining the budgeting and one time payout to employees for the pay for performance.

A motion was made by Mr. Thomas and seconded by Ms. Fisher to approve the 2015 Salary Administration Plan as presented.

VOTING: Thomas, yes; Baldini, yes; Fisher, yes; Martin, yes; Webb, yes.

Motion carried.

PERFORMANCE EVALUATION AND DISCUSSION AND BOARD ACTION TO APPROVE OR DISAPPROVE SALARY INCREASE OF EXECUTIVE DIRECTOR, SHERRY G. LEWELLING

PROPOSED EXECUTIVE SESSION FOR DISCUSSION OF THE ABOVE PURSUANT TO 25 O.S> SECTION 307(B)(1)

A motion was made by Mr. Baldini to adjourn regular session and go into Executive Session.

VOTING: Thomas, yes; Baldini, yes; Fisher, yes; Martin, yes; Webb, yes.

Motion carried.

The Board convened in Executive Session.

A motion was made by Ms. Webb and seconded by Ms. Martin to adjourn Executive Session and return to regular session.

VOTING: Thomas, yes; Baldini, yes; Fisher, yes; Martin, yes; Webb, yes.

Motion carried.

A motion was made by Mr. Thomas and seconded by Mr. Baldini to approve the bonus/stipend of \$3000 for Ms. Lewelling like the agency employees in the 2015 Salary Administration Plan.

VOTING: Thomas, yes; Baldini, yes; Fisher, yes; Martin, yes; Webb, yes.

Motion carried.

NEW BUSINESS WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO POSTING OF MEETING AGENDA 25 O.S. § (A)(9)

Ms. Middleton requested that the Board consider by statute that all retiring employees get their instructors licenses renewed at no charge.

Chair Young stated that this could be considered on a future agenda.

BOARD ADJOURNMENT

Chair Young announced the meeting to be adjourned.

Ken Young, Chair

Max Thomas

Anthony Baldini

Diana Fisher

Pamela Martin

Janet Dale Webb