



Oklahoma State Board of Cosmetology and Barbering
Advisory Board on Massage Therapy
BOARD MEETING AGENDA
September 8, 2025
10:00 a.m.
2401 N.W. 23rd Street, Suite 74
Oklahoma City, OK 73107
Machele Calliccoat, Vice Chair – Presiding

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1. Call to order, roll call, and determination of quorum.
 2. This regular meeting of the Oklahoma Cosmetology and Barbering Board has been convened in accordance with the Oklahoma Open Meeting Act.
 3. Possible discussion, revision, and vote to approve Board meeting minutes from July 14, 2025
 4. Possible discussion, revision, and vote to approve Board meeting minutes from July 25, 2025
 5. Discussion and possible action to approve or disapprove budget report—Grace Clayton, OMES, Agency Business Services
 6. Discussion and possible action on individual proceedings, In the Matter of the Complaint against Charles Shafer, Massage Therapist license no. 177039, Case No. 2025-003

Further, the Board may vote to enter Executive Session to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act, pursuant to 25 O.S. § 307(B)(8). Should the Board enter Executive Session to deliberate, the following actions may be taken:

- Vote to enter Executive Session
 - Exit Executive Session and vote to re-enter open session
 - Possible action on matters discussed in Executive Session
7. Discussion and possible action to approve Thentia invoice for services rendered in FY25
 8. Agency Report from Interim Executive Director Casebolt, with discussion and possible action
 9. Budget Committee Report from Budget Committee Chair Rogers, with discussion and possible action





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10. Testing Committee Report from Testing Committee Chair Callicoat, with discussion and possible action
11. Rules Committee Report from Rules Committee Chair Callicoat, with discussion and possible action
12. Discussion and possible action to readopt emergency rule changes pursuant to 75 O.S., §253 of Article I of the Administrative Procedures Act ("APA"). The emergency rule changes are necessary for the preservation of public health, safety, or welfare, or to comply with recent legislative mandates. Upon adoption by the Board, the emergency rules will be submitted to the Governor for approval and will become effective upon filing with the Office of the Secretary of State.

The following emergency rule changes are proposed:

- 175:10-3-34 Basic Cosmetologist course curriculum for privately owned and public schools [AMENDED]
 - 175:10-3-37 Master cosmetology instructor course entrance and curriculum requirements [AMENDED]
 - 175:10-3-42 Facial/Esthetics Instructor course entrance and curriculum requirements [AMENDED]
 - 175:10-3-44 Manicurist/Nail Technician Instructor course entrance and curriculum requirements [AMENDED]
 - 175:10-3-45 Barber course entrance and curriculum requirements [AMENDED]
 - 175:10-3-46 Master Barber instructor course, entrance, and curriculum requirements [AMENDED]
 - 175:10-3-47 Eyelash Extension Specialist course entrance and curriculum requirements [AMENDED]
 - 175:10-3-48 Eyelash Extension Specialist Instructor course, entrance, and curriculum requirements [NEW]
13. Discussion and possible action to approve or disapprove Legislative Liaisons for Advisory Board on Massage Therapy
 14. New business which could not have been reasonably foreseen prior to posting of meeting agenda, per 25 O.S. § 311(A)(10)



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15. Public comment – The Board allows for members of the public to comment on items of business before the Board and properly noticed in the posted agenda. Each speaker is limited to three (3) minutes. Cumulatively, public comment shall not exceed thirty (30) minutes. Anyone wishing to speak may sign-up in advance of the meeting.

16. Board adjournment

Note: The Board may, at its discretion, discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or vote to strike or not discuss any agenda item. Any conflicts of interest must be disclosed prior to discussion, and the conflicted Board member must recuse from all discussion and votes pertaining to that item.