



Oklahoma State Board of Cosmetology and Barbering
Advisory Board on Massage Therapy
BOARD MEETING AGENDA
November 10, 2025
10:00 a.m.
2401 N.W. 23rd Street, Suite 74
Oklahoma City, OK 73107
Leah Longest, Chair – Presiding

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1. Call to order, roll call, and determination of quorum
 2. This regular meeting of the Oklahoma Cosmetology and Barbering Board has been convened in accordance with the Oklahoma Open Meeting Act
 3. Possible discussion, revision, and vote to approve Board meeting minutes from September 8, 2025
 4. Agency Report from Interim Executive Director Casebolt, with discussion and possible action
 5. Discussion and possible action to approve or disapprove budget report—Christy Tubbs, OMES, Agency Business Services
 6. Discussion and possible action regarding individual proceedings held pursuant to Article II of the Administrative Procedures Act. By vote, the Board may render a final or intermediate decision on any individual proceeding. Further, the Board may vote to enter executive session to discuss an individual proceeding pursuant to 25 O.S., §307(B)(8). Should the Board enter executive session, a vote to exit executive session shall be publicly cast. Possible motion and vote to Enter Executive Session regarding individual proceedings for the following citations:
 - Citation 00101 The Barbers Market, Owner Demontre Heard
 - Citation 00102 Demontre Heard
 - Citation 00109 Final Touch, Owner Coilette R Smith
 - Citation 00110 Coilette R Smith
 - Citation 00115 Blue Ridge Place
 - Citation 00118 Hopkins Haircare, Owner Damon Hopkins
 - Citation 00120 Fantasy Nails, Owner Helen Ly Truong
 - Citation 00123 In the Cut Barber Shop, Owner Compromise LLC
 - Citation 00124 Clara Alexander
 - Citation 00125 The Cutt Company, Owner Dara McGlamery
 - Citation 00133 Fort Gibson Nursing Home, Owner OK4 FT Gibson OPCO LLC
 - Citation 00135 The Garrison Barber Company, Owner Zachary K Hobbs
 - Citation 00136 Fatt Fade Barber Lounge, Owner Triirmain R Bates
 - Citation 00141 3 Kings Barbershop, Owner Alfred D Logan Jr





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Citation 00142 Alfred Logan Jr
Citation 00143 Broadway Beauty Bar, Owner Nichol E Addy
Citation 00144 Primpin Ain't Easy, Owner Martha G Brinsfield
Citation 00302 Macy Robinson
Citation 00303 The Salon at Coffee Creek, Owner Lisa D Brown
Citation 00304 Mane & Glow, Owner Mane & Glow
Citation 00305 Allissa Reed
Citation 00457 Kailane R. Roberts
Citation 00458 Juicy Hair & Beauty Boutique, Owner Sabvett S Williams
Citation 00461 Loan Thi Kim Nguyen
Citation 00475 Salon in the Park, Owner Jason H Le
Citation 00480 Nail Boss, Owner Huy H Vo

7. Discussion and possible action to convene in Executive Session pursuant to 25 O.S., §307(B)(1), in order to discuss the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of Matthew Burton, to include compensation. Should the Board enter Executive Session to deliberate, the following actions may be taken:
 - Vote to enter Executive Session
 - Exit Executive Session and vote to re-enter open session
 - Possible action on matters discussed in Executive Session
8. Discussion and possible action regarding hiring for the position of Assistant Executive Director or Principal Assistant
9. Discussion and possible action to convene in Executive Session pursuant to 25 O.S., §307(B)(1), in order to discuss the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of Melody Gentry to include compensation. Should the Board enter Executive Session to deliberate, the following actions may be taken:
 - Vote to enter Executive Session
 - Exit Executive Session and vote to re-enter open session
 - Possible action on matters discussed in Executive Session
10. Massage Therapy Advisory Board update from Laura Grisso-Eyster, with possible discussion
11. Discussion and possible action to approve Purchase Order reallocations for PO 1909001359



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12. Budget Committee Report from Budget Committee Chair Rogers, with discussion and possible action
13. Discussion and possible action to authorize the agency to begin the 2026 permanent rulemaking process, in consultation with legal counsel, to include drafting rules that create an eyelash instructor course entrance and curriculum requirements, and revising rules including, but not limited to, OAC 175:10-3-34, 175:10-3-37, 175:10-3-42, 175: 10-3-44, 175: 10-3-45, 175:10-3-46, 175:10-3-47
14. Discussion and possible action and report from Leah Longest about NIC conference held October 17-20
15. Discussion and possible action regarding NABBA midyear conference
16. Discussion and possible action on whether to continue testing observations for practical exams
17. Discussion and possible action regarding Laserfiche contract renewal
18. Discussion and possible action, including potential approval, of Legion Tech Inc. estimate regarding a backup battery for the server system
19. Discussion and possible action regarding wind down process
20. Discussion and possible action to request legislation in the upcoming 2026 legislative session
21. Discussion and possible action to approve or disapprove the establishment of regularly scheduled OSBCB meetings in 2026, every other month on the second Monday of the month at 10:00 a.m.

January 12
March 9
May 11
July 13
September 14
November 9

22. New business which could not have been reasonably foreseen prior to posting of meeting agenda, per 25 O.S. § 311(A)(10)





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23. Public comment – The Board allows for members of the public to comment on items of business before the Board and properly noticed in the posted agenda. Each speaker is limited to three (3) minutes. Cumulatively, public comment shall not exceed thirty (30) minutes. Anyone wishing to speak may sign-up in advance of the meeting.

24. Board adjournment

Note: The Board may, at its discretion, discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or vote to strike or not discuss any agenda item. Any conflicts of interest must be disclosed prior to discussion, and the conflicted Board member must recuse from all discussion and votes pertaining to that item.