BOARD MEETING AGENDA

May 13, 2024

10:00 a.m.

2401 N.W. 23rd, Suite 84 Testing Center

Oklahoma City, OK 73107

Machele Callicoat, Chair – Presiding

1. Call to order, roll call, and determination of quorum.
2. This regular meeting of the Oklahoma Cosmetology and Barbering Board has been convened in accordance with the Oklahoma Open Meeting Act.
3. Possible discussion, revision, and vote to approve Board meeting minutes from April 8, 2024.
4. Discussion and possible action to establish the hiring process for a new Principal Assistant, including, but not limited to, determining necessary job qualifications and requirements for candidates.
5. Hiring Committee Report from Member Leah Longest, with possible discussion and action.
6. Discussion and possible action to convene in Executive Session pursuant to 25 O.S., §307(B)(1), in order to discuss the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of a potential Interim Director, to include compensation. Should the Board enter Executive Session to deliberate, the following actions may be taken:

•Vote to enter Executive Session

•Exit Executive Session and vote to re-enter open session

•Possible action on matters discussed in Executive Session

1. Discussion and possible action to establish the hiring process for a new Executive Director, including, but not limited to, determining necessary job qualifications and requirements for candidates.
2. Advisory Board on Massage Therapy update from Laura Grisso-Eyster, with discussion and possible action.
3. Discussion and possible action to approve or disapprove budget report—OMES, Agency Business Services
4. Thentia update from Member Heather Sinclair, with discussion and possible action.
5. Discussion and possible action regarding who should sign NIC and PROV contracts in the absence of an Executive Director for the Agency.
6. Discussion and possible action on approving travel for Board members to attend the NABBA Conference in Oklahoma City in September 2024 and the NIC Conference in Utah in October 2024.
7. New business which could not have been reasonably foreseen prior to posting of meeting agenda, per 25 O.S. § 311(A)(10)
8. Public comment – The Board allows for members of the public to comment on items of business before the Board and properly noticed in the posted agenda. Each speaker is limited to three (3) minutes. Cumulatively, public comment shall not exceed thirty (30) minutes. Anyone wishing to speak may sign-up in advance of the meeting.
9. Board adjournment

Note: The Board may, at its discretion, discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or vote to strike or not discuss any agenda item. Any conflicts of interest must be disclosed prior to discussion, and the conflicted Board member must recuse from all discussion and votes pertaining to that item.