

**OKLAHOMA STATE BOARD OF
COSMETOLOGY AND BARBERING**

BOARD MEETING AGENDA

August 21, 2023

10:00 a.m.

2401 N.W. 23rd, Suite 61

Oklahoma City, OK 73107

Machele Callicoat, Chair – Presiding

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1. Call to order, roll call, and determination of quorum
 2. This specially scheduled meeting of the Oklahoma Cosmetology and Barbering Board has been convened in accordance with the Oklahoma Open Meeting Act.
 3. Discussion and possible action on individual proceeding, In the Matter of the Complaint against Tommy Alan Cooper, Massage Therapist license no. #189580, Case No. 2023-001

Further, the Board may vote to Enter Executive Session to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act, pursuant to 25 O.S. § 307(B)(8). Should the Board enter Executive Session to deliberate, the following actions may be taken:

- Vote to enter Executive Session
- Exit Executive Session and vote to re-enter open session
- Possible action on matters discussed in Executive Session

4. Executive Director's Report – Malena Curtsinger
Agency Operations Update
5. Discussion and possible action regarding CLEAR, Council of Licensure, Enforcement & Regulation, membership
6. Discussion and possible action regarding NIC, National Interstate Council of State Boards of Cosmetology, membership.
7. Discussion and possible action regarding FSMTB, Federation of State Massage Therapy Boards, membership.
8. Discussion and possible action on Tyler Technology Statement of Work
9. Discussion and possible action regarding staff salary for Principal Assistant position, including possible raises

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Further, the Board may vote to enter Executive Session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to 25 O.S., § 307(B)(1). Should the Board enter Executive Session to discuss staff salary for Principal Assistant position, the following actions may be taken:

- Vote to enter Executive Session
- Exit Executive Session and vote to re-enter open session
- Possible action on matters discussed in Executive Session

10. Discussion and possible action regarding staff salaries for Administrative Technician positions, including possible raises

Further, the Board may vote to enter Executive Session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to 25 O.S., § 307(B)(1). Should the Board enter Executive Session to discuss staff salaries for Administrative Technician positions, the following actions may be taken:

- Vote to enter Executive Session
- Exit Executive Session and vote to re-enter open session
- Possible action on matters discussed in Executive Session

11. Discussion and possible action regarding staff salary for Customer Service Representative position, including possible raises

Further, the Board may vote to enter Executive Session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to 25 O.S., § 307(B)(1). Should the Board enter Executive Session to discuss staff salary for Customer Service Representative position, the following actions may be taken:

- Vote to enter Executive Session
- Exit Executive Session and vote to re-enter open session
- Possible action on matters discussed in Executive Session

12. Discussion and possible action regarding staff salary for Business Filing position, including possible raises

Further, the Board may vote to enter Executive Session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to 25 O.S., § 307(B)(1). Should the Board enter Executive Session to discuss staff salary for Customer Service Representative position, the following actions may be taken:

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- Vote to enter Executive Session
- Exit Executive Session and vote to re-enter open session
- Possible action on matters discussed in Executive Session

13. Discussion and possible action regarding staff salary for Cosmetology/Barber Inspector position, including possible raises

Further, the Board may vote to enter Executive Session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to 25 O.S., § 307(B)(1). Should the Board enter Executive Session to discuss staff salary for Cosmetology Inspector, the following actions may be taken:

- Vote to enter Executive Session
- Exit Executive Session and vote to re-enter open session
- Possible action on matters discussed in Executive Session

14. Board adjournment

Note: The Board may, at its discretion, discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or vote to strike or not discuss any agenda item. Any conflicts of interest must be disclosed prior to discussion, and the conflicted Board member must recuse from all discussion and votes pertaining to that item.