

OKLAHOMA STATE BOARD OF
COSMETOLOGY AND BARBERING

BOARD MEETING AGENDA
September 11, 2023
10:00 a.m.
2401 N.W. 23rd, Suite 84 Testing Center
Oklahoma City, OK 73107
Machele Calliccoat, Chair – Presiding

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1. Call to order, roll call, and determination of quorum
 2. This regular meeting of the Oklahoma Cosmetology and Barbering Board has been convened in accordance with the Oklahoma Open Meeting Act.
 3. Possible discussion, revision, and vote to approve Board meeting minutes from July 10, 2023 and August 21, 2023.
 4. Discussion and possible action to approve or disapprove budget report (July 1, 2023 to August 31, 2023) – Megan Patton, OMES, Agency Business Services
 5. Report from Advisory Board on Massage Therapy – Laura Grisso-Eyster
 6. Discussion and possible action to enter into Executive Session pursuant to 25 O.S., § 307(B)(4) for confidential communications between the Board and its attorney concerning the pending litigation, *Davis v. Oklahoma St. Bd. of Cosmetology & Barbering*, Case Number CV-2022-1729 (Okla. Cty. Dist. Ct. filed Sept. 7, 2022), where disclosure will seriously impair the ability of the Board to conduct the litigation in the public interest.
 - a. Vote to enter Executive Session
 - b. Exit Executive Session and vote to re-enter Open Session
 - c. Vote on matters discussed in Executive Session
 7. Rules Committee Report – Krissy Miller
 8. Discussion and possible action to authorize the agency to begin the 2023 permanent rulemaking process, in consultation with legal counsel, to include drafting rules that create a limited specialty license for eyelash application, and revising rules including, but not limited to, OAC 175:10-3-47, 175:10-3-79, 175:10-9-31.

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9. Executive Director Report – Malena Curtsinger
 - Thentia Update
 - Staffing and agency update
 - New Hire's
 - Testing
 - Legislative Study
 - IT Audit and meeting
 - Span Tran Credentialling Company
10. Discussion and possible action on approving Span Tran as an approved credential service for foreign reciprocity.
11. Thentia Presentation on new software system – Shauna Cole
12. Discussion and possible action on allowing for closed book safety and sanitation testing to be done online through Thentia
13. Discussion and possible action on renewal of Thentia's SOW.
14. Discussion and possible action to enter into executive session pursuant to 25 O.S. §307(B)(2) to discuss performance review of Executive Director, Malena Curtsinger
 - a. Vote to enter Executive Session
 - b. Exit Executive Session and vote to re-enter Open Session
 - c. Vote on matters discussed in Executive Session
15. Performance Committee Report – Leah Longest
16. New business which could not have been reasonably foreseen prior to posting of the meeting agenda, per 25 O.S., § 311(A)(10)
17. Board adjournment

Note: The Board may, at its discretion, discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or vote to strike or not discuss any agenda item. Any conflicts of interest must be disclosed prior to discussion, and the conflicted Board member must recuse from all discussion and votes pertaining to that item.