

Drug Dog Advisory Council
K.O. RAYBURN TRAINING CENTER
CLEET
2401 Egypt Rd. Ada, OK 74820
September 12, 2024
11:00 a.m.
Minutes

MEMBERS PRESENT:

Sr. Agent Anthony Moore – Chairman
Asst. Chief Patrick Hawley, Vice-Chairman
Officer Daniel Evans
Deputy Chris Satterfield

STAFF PRESENT:

Darry Stacy, Executive Director
Preston Draper, General Counsel
Jason Potter, Operations Manager
Janey Rowden, Chief of Staff
Todd Bussell, Field Representative
Elleigh Mills, LE Records Supervisor
Shirley Todd, Recording Secretary

MEMBERS ABSENT:

Officer Jared Johnson
Deputy Chief Troy Newell
Captain Lance Schroyer

VISITOR:

Chief Bobby Kehn, Mooreland PD

1. Chairman, Sr. Agent Anthony Moore called the meeting to order at 11:00 a.m.

2. **Roll Call**

The roll was taken, the majority of members were present representing a quorum.

3. **Open Meeting Act Compliance**

This meeting is being held in compliance with the Oklahoma Open meetings Act. Notice was given to the Secretary of State on October 16, 2023, and the agenda was posted on June 11, 2024.

4. **Pledge of Allegiance**

Pledge of allegiance was led by Chairman, Sr. Agent Anthony Moore.

5. **Introduction of Guests:**

Discussion: Chairman, Sr. Agent Anthony Moore asked guests to introduce themselves.

6. **Approval of Minutes**

There was no discussion.

Action Taken: Asst. Chief Patrick Hawley made the motion to approve the minutes as written. Officer Daniel Evans seconded the motion. Sr. Agent Anthony Moore voted yes. Asst. Chief Patrick Hawley voted yes. Officer Daniel Evans voted yes. Deputy Satterfield voted yes. Motion carried 4-0.

7. DDAC Review of Draft Language Regarding Section 2 of the Oklahoma Drug Dog Standards.

Discussion: The Chairman read aloud the proposed language modifications and additional standards drafted by staff and the members had a general discussion about the proposals. The proposed modifications and additional standards are listed below.

- 2.2 A canine team may also consist of a private agency or individual and a canine with the responsibilities and duties of locating narcotics.
- 2.3 A canine team may also consist of a commissioned part-time or reserve officer and a canine with responsibilities and duties of locating narcotics for his/her department with a written letter of endorsement by the head administrator.
- 2.4 A canine team may also consist of a member of the Armed Forces, Homeland Security, or Department of Justice and a canine with the responsibilities and duties of locating narcotics for his/her department with a written letter of endorsement by the head administrator.
- 2.5. d New drug detection dog handlers must apply for a letter to test no later than 30 days after completing an approved basic handler school. If the thirtieth day lands on a day when CLEET's administrative office is closed, the application will be due the next day the office is open for business.
- 2.9 A handler who was previously certified but who has been without an active certification for longer than one year shall be required to complete a refresher handler's course that is at least 16 hours long and is approved by the subcommittee referred to in 2.5.a before being eligible for recertification.
- 2.9. a Any handler falling under 2.9 may apply to the subcommittee for a waiver of the refresher course requirement. Waivers may be granted when in the sole discretion of the subcommittee the handler's experience and continuing education history demonstrate that the handler possesses current competency to be part of a canine team without the need of a refresher course.

Action Taken: Asst. Chief Patrick Hawley made the motion to adopt language as outlined in agenda for item number seven. Deputy Satterfield seconded the motion. Sr. Agent Anthony Moore voted yes. Asst. Chief Patrick Hawley voted yes. Officer Daniel Evans voted yes. Deputy Satterfield voted yes. Motion carried 4-0.

8. DDAC Will Discuss Process of Vetting K9 Handler School Instructors.

Discussion: Chairman Moore said DDAC sub-committee approves the kennel's curriculum and initial instructors. Added it would be a significant task to vet each school's new instructors as they joined the kennel.

No Action Taken

9. Review Drug Dog Evaluator Applications.

Discussion: DDAC reviewed and discussed Bobby Kehn's, Police Chief with Mooreland Police Department, application to be a certified drug dog evaluator. Chief Kehn was present and answered questions from the members.

Action taken: Asst. Chief Patrick Hawley made the motion to approve Chief Kehn as a certified drug dog evaluator. Deputy Satterfield seconded the motion. Sr. Agent Anthony Moore voted yes. Asst. Chief Patrick Hawley voted yes. Officer Daniel Evans voted yes. Deputy Satterfield voted yes. Motion carried 4-0.

10. Approve Meeting Dates for 2025.

There was no discussion.

Action Taken: Vice-Chairman Hawley made a motion to accept the 2025 BDAC meeting dates, times, and locations; March 13, June 12, September 11, and December 11, 2025; all to be held at 11 a.m. at CLEET. Deputy Satterfield seconded the motion. Chairman Moore voted yes. Vice-Chairman Hawley voted yes. Officer Evans voted yes. Deputy Satterfield voted yes. Motion carried 4-0.

11. CLEET Update.

Discussion: Law Enforcement Records Supervisor Elleigh Mills told the council that there are currently 312 active drug dog licensures in the state. She said soon CLEET will be migrating to Thentia 2.0, which will allow CLEET to be more efficient.

12. Board Comments

There was no discussion.

No action required.

13. Public Comments

There was no discussion.

No action required.

14. New Business

There was no discussion.

No action taken.

15. Adjournment

Action taken: Vice-Chairman Hawley made a motion to adjourn the meeting. Officer Evans seconded the motion. Chairman Moore voted yes. Vice-Chairman Hawley voted yes. Officer Evans voted yes. Deputy Satterfield voted yes. Motion carried 4-0.

Chairman, Sr. Agent Anthony Moore adjourned the meeting at 11:17.