

**COUNCIL MEETING**  
**Council on Law Enforcement Education and Training**  
**2401 Egypt Road**  
**Ada, OK. 74820**  
**July 24, 2024**  
**10:00 a.m.**  
**MINUTES**

**MEMBERS PRESENT:**

Chief Brandon Berryhill, Chairman, Broken Arrow  
Commissioner Randy Wesley, Vice-Chair, Chickasaw  
Director Donnie Anderson, O.B.N.D.D.  
Chief Don Cluck, Tuttle PD  
Mr. Russ Higbie  
Sheriff Kevin Mitchell, Woodward Co. SO  
Director Aungela Spurlock, OSBI  
Chief Don Sweger, Guthrie PD  
Commissioner Tim Tipton, DPS  
Sheriff Chris West, Canadian Co. SO  
Director Holli Witherington, ECU  
Deputy Sheriff Todd Young, Pontotoc Co. SO

**STAFF PRESENT:**

Darry Stacy, Executive Director  
Marcus Williams, Deputy Director  
Preston Draper, General Counsel  
Janey Rowden, Chief of Staff  
Jason Potter, Chief of Operations  
Trent Pettigrew, Academy Coordinator  
Shawna Murphy, Business Manager  
Vonnie Houser, Field Rep  
James Holloway, Field Rep  
Bobby Floyd, Field Rep  
Ricky Gunkel, Field Rep  
Radford Dew, Field Rep

**MEMBERS ABSENT:**

Lt. Elijah Hass, McAlester PD

**VISITORS PRESENT:**

Scott Sullivan, H2O Church  
Christopher Satterfield, Cleveland Co. SO  
Senator-Elect Jonathan Wingard  
Kevin McCullough  
James Carroll, PSAC  
Chris Slayton, PSAC

1. Chairman, Chief Berryhill called the meeting to order at 10:00 a.m.

2. **Roll call**

Roll was called and twelve members were present representing a quorum.

3. **Open Meeting Act Compliance**

This meeting is being held in compliance with the Oklahoma Open Meetings Act. Notice was given to the Secretary of State on October 24, 2023, and the agenda posted July 22, 2024.

4. **Welcome to our new Council member**

Discussion: Director Stacy welcomed Director Holli Witherington of East Central University's Brandon Whitten Institute for Addiction and Recovery. Director Stacy gave an overview of her bio and welcomed her to the Council.

**5. Pledge of Allegiance and Invocation**

Discussion: Jason Potter, Chief of Operations, led the Pledge of Allegiance.

Director Stacy welcomed Chaplain Scott Sullivan from H20 Church.  
Mr. Sullivan led the invocation.

**6. Presentation of OACP Commendation award to Kevin McCullough**

Discussion: Chief Sweger presented an OACP Commendation Award to Kevin McCullough.  
Chief Sweger gave an overview of Mr. McCullough's many accomplishments.

**7. Introduction of guests**

Discussion: each of the guests/staff introduced themselves and whom they represent.

**8. Approval of Minutes**

There was no discussion.

**Action taken:** Chief Sweger made a motion to approve the minutes from the Council meeting on April 24, 2024, as written. Director Anderson seconded the motion. Chief Berryhill voted yes. Commissioner Wesley voted yes. Director Anderson voted yes. Chief Cluck voted yes. Mr. Higbie voted yes. Sheriff Mitchell abstention. Director Spurlock voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Sheriff West abstention. Director Witherington abstention. Deputy Sheriff Young voted yes. Motion carried 9-0 and three abstentions.

**9. Bomb Dog Advisory Council Representative incumbent position**

There was no discussion.

**Action taken:** Director Anderson made a motion to reappoint MSgt Greg Vollmer, OU Police Department, as the College/University Representative. Mr. Higbie seconded the motion. Chief Berryhill voted yes. Commissioner Wesley voted yes. Director Anderson voted yes. Chief Cluck voted yes. Mr. Higbie voted yes. Sheriff Mitchell voted yes. Director Spurlock voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Sheriff West voted yes. Director Witherington voted yes. Deputy Sheriff Young voted yes. Motion carried 12-0.

**10. Drug Dog Advisory Council Vacancy**

Discussion: Deputy Sheriff Satterfield gave an overview of his career and experience.

**Action taken:** Chief Sweger made a motion to appoint Deputy Christopher Satterfield, Cleveland County Sheriff's Office, as the Sheriff's Office Representative. Chief Cluck seconded the motion. Chief Berryhill voted yes. Commissioner Wesley voted yes. Director Anderson voted yes. Chief Cluck voted yes. Mr. Higbie voted yes. Sheriff Mitchell voted yes. Director Spurlock voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Sheriff West voted yes. Director Witherington voted yes. Deputy Sheriff Young voted yes. Motion carried 12-0.

**11. Private Security Advisory Committee Report**

Discussion: James Carroll and Chris Slaton were present as members of the PSAC. Mr. Carroll provided an overview of some of the topics PSAC has been reviewing including updating training and procedures.

**No action required.**

**12. Advisory Council Report**

There was no discussion.

**No action required.**

**13. CLEET/DPS Interlocal Cooperation Agreements**

Discussion: Deputy Director Marcus Williams and General Counsel Draper gave an overview of the Interlocal Cooperation Agreements between CLEET/DPS. These agreements will provide for a dispatch system for CLEET peace officers and a means for them to make inquiries of and receive information from appropriate Criminal Justice Information Systems for public safety purposes.

**Action taken:** Sheriff West made a motion to accept both agreements. Director Anderson seconded to motion. Chief Berryhill voted yes. Commissioner Wesley voted yes. Director Anderson voted yes. Chief Cluck voted yes. Mr. Higbie voted yes. Sheriff Mitchell voted yes. Director Spurlock voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Sheriff West voted yes. Director Witherington voted yes. Deputy Sheriff Young voted yes. Motion carried 12-0.

**14. Determining population when relevant to Council-Appointed positions on subordinate councils, committees, and boards.**

Discussion: General Counsel Draper provided an overview of the legal research he performed on the question of how population should be determined when population is a factor in eligibility for a particular council/committee/board seat but no specific method for such determination is listed in the controlling statute or rule. Based on the research, General Counsel recommended that the Council should follow the latest decennial census when determining population.

**Action taken:** Director Anderson made a motion to follow the decennial census. Commissioner Tipton seconded the motion. Chief Berryhill voted yes. Commissioner Wesley voted yes. Director Anderson voted yes. Chief Cluck voted yes. Mr. Higbie voted yes. Sheriff Mitchell voted yes. Director Spurlock voted yes. Chief Sweger voted no. Commissioner Tipton voted yes. Sheriff West voted yes. Director Witherington voted yes. Deputy Sheriff Young voted yes. Motion carried 11-1.

**15. Director's Report**

Discussion: Director Stacy reported on the following:

- Oklahoma Task Force.
- Senate and House Appropriation meetings.
- Graduations attended.

- CLEET Graduations at East Central University.
- OSA, OSPOA, OACP Board Meetings.
- Leadership Course by Director Stacy.
- Stakeholder meetings.
- Retirements.
- Ada Chamber of Commerce.
- Staff promotions.
- Open positions.
- New employee (legal intern).
- Podcast – Conversations with CLEET.

**No action required.**

## **16. CLEET Financial Report**

Discussion: Business Manager Shawna Murphy reported on the following:

- Financial Report.
- CLEET revolving funds.
- Wrapping up FY 24 financials.
- FY 25 outlook.

Director Stacy provided updates on the following:

- FY 25 budget allowed for increases to all staff salaries.
- Progress report on the Advanced Armed Response Center (AARC).

**No action required.**

## **17. Chief of Staff Report**

Discussion: Janey Rowden, Chief of Staff, reported on the following:

- PS applications processed.
- LE records.
- LE applications.
- Continuing Education.
- Thentia.

**No action required.**

## **18. Chief of Operations Report**

Discussion: Jason Potter, Chief of Operations, reported on the following:

- Certifications.
- Academy.
- Campus.
- LEDT.
- Firearms.
- Rock garden.
- Vehicles purchased.

- Upgrades on all classroom technologies.

**No action required.**

**19. Field Representatives Report**

Discussion: Radford Dew reported on the following:

- Field Rep attending graduations.
- Stakeholder investments.
- Testing in the field.
- Attended conferences.
- Engaging with stakeholders.
- Investigations.
- Onsite inspections.
- Training.

**No action required.**

**20. Public Information Report**

Discussion: Brooke Christian reported on the following:

- Customer service.
- Helpful website links.
- Every Monday posting a video and it will be used in the graduation.

**No action required.**

**21. Peace Officer Certification Status Reports**

There is no discussion.

**No Action required.**

**22. Board Comments**

Discussion: It was asked why only an agenda was received for review, not the usual packet. Director Stacy assured the Council he would look into it.

**No action required.**

**23. Public Comments**

Discussion: Senator-Elect Jonathan Wingard introduced himself to the Council.

**No action required.**

**24. New Business**

There was no discussion.

**No action taken.**

**25. Adjournment**

**Action Taken:** Director Anderson made a motion to adjourn. Director Spurlock seconded the motion. Chief Berryhill voted yes. Commissioner Wesley voted yes. Director Anderson voted yes. Chief Cluck voted yes. Mr. Higbie voted yes. Sheriff Mitchell voted yes. Director Spurlock voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Sheriff West voted yes. Director Witherington voted yes. Deputy Sheriff Young voted yes. Motion carried 12-0.

Chairman, Chief Berryhill adjourned the meeting at 11:04 p.m.

DRAFT