

**Private Security Advisory Committee**  
**CLEET**  
**June 6, 2024**  
**10:00 a.m.**  
**Minutes**

**MEMBERS PRESENT:**

Chairman, Neetin Sen, Owl Nite Security  
Vice Chairman, Donald Childers, Cherokee Nation  
Richard A. Alvarado, Paycom  
Wayne Pauley, Owl Nite Security  
Christopher Slaton, Midnight Run Services

**STAFF PRESENT:**

Marcus Williams, Assistant Director  
Janey Rowden, Chief of Staff  
Jason Potter, Chief of Operations  
Shelly Lowrance, Executive Admin Assistant  
Breanna Atkeson, Admin. Technician Supervisor  
Kevin McCullough, Field Representative Supervisor  
John Marion, PS Field Representative  
Vera Cogburn, Paralegal

**MEMBERS ABSENT:**

James Carroll, James R. Carroll Private Inv.  
Louis Maltos, Superior Investigations

**VISITORS PRESENT:**

Cody Byars  
Will Haley

**1. Call Meeting to Order**

Chairman Sen called the meeting to order at 10:01 a.m.

**2. Roll Call**

Roll was taken and five members were present representing a quorum.

**3. Open Meeting Act Compliance**

Chairman Sen verified that the meeting was being held in compliance with the Oklahoma Open Meeting Act.

**4. Pledge of Allegiance was led by Chairman Sen**

**5. Introduction of guests**

Discussion: Each of the guests introduced themselves.

**6. Approval of Minutes**

Discussion: No Discussion.

**Action Taken:** Mr. Alvarado made a motion to approve the March 7, 2024 meeting minutes. Mr. Slaton seconded the motion. Chairman Sen: yes; Vice Chairman Childers: yes; Mr. Alvarado: yes; Mr. Pauley: yes; Mr. Slaton: yes; Motion carried 5 – 0.

## 7. Possible Election of PSAC Chairman

Discussion: Mr. Alvarado suggested to table this item due to Mr. Carroll who requested the item was not present.

**Action Taken:** Mr. Alvarado made a motion to table agenda item to next meeting. Mr. Pauley seconded the motion. Chairman Sen: yes; Vice Chairman Childers: yes; Mr. Alvarado: yes; Mr. Pauley: yes; Mr. Slaton: yes; Motion carried 5 – 0.

## 8. Nomination for Private Security Advisory Committee At-Large Position

Discussion: Mr. Slaton asked how this position was advertised. Vice Chairman Childers asked if it was the same across the board for all committees/boards how it is advertised. Mr. Alvarado stated it would benefit the committee if they had more applicants. Assistant Direct Marcus Williams told the committee it is the committee's responsibility to spread the word on a vacancy. Mr. Slaton agreed with Assistant Direct Williams. Mr. Alvarado asked if the committee could obtain a list of emails for active agencies with CLEET. Assistant Direct Marcus Williams stated a list could be provided. Mr. Slaton stated the Chair and Vice Chair should monitor the CLEET website for this type of information and share it with the board in the future. Committee requested email addresses for active agencies with CLEET.

**Action Taken:** Mr. Alvarado made a motion to accept the nomination of Neetin Sen for the at-large position. Mr. Slaton seconded the motion. Chairman Sen: abstained; Vice Chairman Childers: yes; Mr. Alvarado: yes; Mr. Pauley: yes; Mr. Slaton: yes. Motion carried 4-0 and 1 abstained.

## 9. Director/Legislative Report

Discussion: Assistant Director Marcus Williams reported on the following:

- Legislative Breakfast
- Oklahoma Task Force Meetings
- Legislative Meetings
- Attended graduations at Shawnee PD, Oklahoma Department of Corrections, Stillwater PD, Broken Arrow PD, Canadian Valley Tech, Pioneer Tech, Moore Norman Tech, Southern Tech, Enid PD, and Metro Tech
- Attended OACP, OSPOA, and OSA board meetings.
- Honorable Mentions
- CLEET stake holder meetings.
- CLEET new employees

**No action required.**

## 10. Private Security Complaints/Legal Update

Discussion: Members reviewed the report given by the CLEET Legal Department. Assistant Marcus Williams stated these would continue to grow as CLEET is out in the field more with compliance checks. Vice Chairman Childers asked who set the fines; Janey Rowden stated it is in rules. Vice Chairman Childers also asked about the tribal entity that was on the list for a fine as he thought tribal could not be fined. Paralegal Vera Cogburn let the committee know that the tribal entity on the list chose to get a CLEET agency license therefore they are now subject to the same rules and regulations as the other agencies.

**No action required.**

**11. Private Security Division Update**

Discussion: Chief of Staff, Janey Rowden reported the following,

- Private Security statistics
- Private Security Update with QR codes to help applicants with step-by-step instructions on how to apply.

John Marion, PS Field Representative

- Presented an update on the last 45 days while at CLEET.
- Working on school compliance checks.

**No action required.**

**12. Discussion of Updating all phases of security training, Phases I – IV.**

Discussion: Assistant Director Marcus Williams informed that curriculum needs to be updated. Phase IV: is the oldest. Mr. Slaton agreed and stated same for Phase III, he stated OPIA should take an active role in helping with the update for Phase III. Assistant Director Marcus Williams ask that seats be from these organizations. Chief of Staff Janey Rowden mentioned the team link that as sent to the committee with the current phases and cautioned the ease of going into an open meeting in Teams. That any correspondence regarding Phase Curriculum should be communicated through blind copy. Vice Chairman Childers gave insight on how to update the curriculum. Assistant Director Marcus Williams gave insight from a conference and communication from Texas. Mr. Alvarado stated that private security wants the updated training. Assistant Director Marcus Williams wants a list by next meeting of who is going to be on the committee. Mr. Slaton asked about digital and how frequent the phase training can be updated. The committed requested a list of emails for agencies and private security schools be sent to them.

**Action Taken:** Vice Chairman Childers made a motion to approve the request for a committee be created through the separate chairs of organizations. Chairman Sen seconded the motion. Chairman Sen: yes; Vice Chairman Childers: yes; Mr. Alvarado: yes; Mr. Pauley: yes; Mr. Slaton: yes; Motion carried 5 – 0.

**13. Course Outline for Rifle**

Discussion: Vice Chairman Childers discussed the attached items for two options of course outline for rifle. Mr. Slaton would like the training to mimic law enforcements; it builds the professional respects. Mr. Alvarado thanked Vice Chairman Childers for putting it together and asked questions on the hours. Vice Chairman Childers went into more detail on the hours and then the online hours which is the difference in the options. Chief of Operations Jason Potter gave insight on the CLEET rifle course that is being done through CLEET now. Assistant Direct Marcus Williams will get with General Counsel Preston Draper on who signs off on rifle length.

**OPTION 1**

**Rifle Operations for Armed Security**

**Course Outline**

Training Hours: 32 hours

Learning Goal(s):

The student will receive in person training on the legal use of deadly force, the role of the rifle in security, fundamentals and techniques to maintain, operate and deploy a shoulder fired rifle.

Performance Objectives:

1. The student will receive instruction on the legal use of deadly force.
2. The student will understand the role of the rifle in security.
3. The student will learn nomenclature and maintenance of the shoulder fired rifle.
4. The student will learn safety and general knowledge.
5. The student will utilize various shooting positions.
6. The student will understand principals of rifle marksmanship.
7. The student will be able to correctly load, re-load, unload, and clear the rifle.
8. The student will perform drills and clear malfunctions and stoppages.

Assessment: Conditions and Standards

1. Score at least 80% on written Use of Deadly Force exam.
2. Score on all other written exams.
3. Score 88% on a rifle qualification course.
4. 100% round accountability (any rounds outside of the scoring ring must be within the target silhouette).
5. Demonstrate safe rifle handling to the satisfaction of the instructor.
6. Demonstrate proficiency in rifle handling to the satisfaction of the instructor.
7. 100% attendance and 100% participation are required.

Methodology:

Lecture with PowerPoint

Practical Exercises

Live Fire Course

Qualification Course

**Action Taken:** Mr. Slaton made a motion to approve option 1 with requirements to complete private security update that is described by CLEET. Vice Chairman Childers seconded. Chairman Sen: yes; Vice Chairman Childers: yes; Mr. Alvarado: yes; Mr. Pauley: yes; Mr. Slaton: yes; Motion carried 5 – 0.

**The committee came back to item #13 to amend the motion made previously.**

**Action Taken:** Chairman Sen made an amended motion to approved Option 1 with elimination of # 4 under assessment: conditions and standers and to complete the private security update that is described by CLEET. Mr. Slaton seconded the amended motion. Chairman Sen: yes; Vice Chairman Childers: yes; Mr. Alvarado: yes; Mr. Pauley: yes; Mr. Slaton: yes; Motion carried 5 – 0.

#### 14. Rifle Course of Fire Requirements

Discussion: Vice Chairman Childers discussed the attached items and gave recommendations. Mr. Alvarado inquired about outside of silhouette being a disqualifier. Vice Chairman Childers gave

explanation. Mr. Alvarado thinks the disqualification wording should be taken out. Assistant Director Marcus Williams said he would send the course of fire from a recent department. Mr. Slaton inquired about the time limit at the 50-yard line and the outside of the silhouette disqualification as well.

Moved to item 15 to come back to item 14 to allow Assistant Director Marcus Williams to get time limit example from another department.

Moved back to item 14 and Assistant Direct Marcus Williams read from the Cleveland County Sheriff's rifle course requirements.

The scoring and requalification standards shall be the same as the standards of the initial qualification. Below is the proposed course of fire for rifle. The rifle training facilities will meet the standards identified in Oklahoma 390:35-15-2 and shall include a 50-yard firing point that meets the standards listed below.

### Rifle Qualification/Re-Qualification Course of Fire

Number of Rounds: 25

Style of Target: GM 2002PH

Max. Possible Score: 100%

Qualification Score: 88%

4 points for each hit inside or touching the large scoring ring and 4 points for each hit inside or touching the head scoring ring. **All rounds outside the scoring ring must be within the target silhouette or it is an automatic disqualification.**

Course of Fire:

<u>Distance</u>	<u>Position</u>	<u>Number of Rounds/Location</u>	<u>Time Limit</u>
50 yards	Basic Prone	10 rounds/center mass	No Limit
50 yards	Standing Barricade	3 rounds/center mass	8 seconds
25 yards	Standing Barricade	2 rounds/head	6 seconds
25 yards	Standing No Support	2 rounds/center mass	5 seconds
25 yards	Stand to Kneel	2 rounds/center mass (1 round standing/1 round kneeling)	5 seconds
25 – 7 yards	Walking	4 rounds/center mass	2 exp. of 4 seconds 2 rounds per exp.
15 yards	Standing	2 rounds/head	5 seconds

**Action Taken:** Mr. Alvarado made a motion to approve the presented course of fire for refile with elimination “or it is an automatic disqualification”: and add time limit at 50 yards at position of Basic Prone to 90 seconds. Also, with requirement of completing the private security update that is described by CLEET. Once the changes have been made by Vice Chairman Childers he will send to committee for approval before it goes to the council. Chairman Sen seconded the motion. Chairman Sen: yes; Vice Chairman Childers: yes; Mr. Alvarado: yes; Mr. Pauley: yes; Mr. Slaton: yes; Motion carried 5 – 0.

**15. Setting Requirements for Becoming an “Approved Rifle Instructor” for Phase IV Training and/or Annual Requalification Purposes.**

Discussion: Mr. Childers discussed the rifle operations for instructors’ attachment.

**Rifle Operations Instructors**

Individuals who have meet the below requirements will be considered an approved CLEET Rifle Operations Instructor and eligible to instruct and perform initial as well as basic rifle operations requalification.

1. Firearms instructors must be currently certified as a law enforcement or private security firearms instructor, by CLEET, the Federal Bureau of Investigation, the National Rifle Association, or other professionally recognized organizations.
2. Instructors for Rifle Operations courses shall submit, to CLEET, additional evidence and certifications as to their training, experience, and qualifications relating to rifle/long-gun instruction/teaching before a training course is taught and the instructor allowed to validate individual training.

**Action Taken:** Chairman Sen made a motion to approve the attachment for rifle instructors. Mr. Alvarado seconded the motion. Chairman Sen: yes; Vice Chairman Childers: yes; Mr. Alvarado: yes; Mr. Pauley: yes; Mr. Slaton: yes; Motion carried 5 – 0.

**16. Preliminary Discussion about Possible Legislative Changes Regarding Licensees**

Discussion: Chairman Sen request to get the fines schedule sent to the PSAC committee as it was last updated in 2015 and place on the next agenda. The PSAC asked for CLEET to give a recommendation on raising of Fines.

**No action required.**

**11:58am went back to item number 14.**

**17. New Business**

Information: Discussion of items not known about prior to posting of the agenda. 25 OS 311 A 9... “New Business,” as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.

Discussion: Chairman Sen spoke on getting the southeast open position posted.

**Action Taken:** Chairman Sen made a motion to post the southeast open position for 90 days on the CLEET website. Vice Chairman Childers seconded the motion. Chairman Sen: yes; Vice Chairman Childers: yes; Mr. Alvarado: yes; Mr. Pauley: yes; Mr. Slaton: yes; Motion carried 5 – 0.

**18. Adjournment**

**Action Taken:** Chairman Sen made a motion to adjourn. Mr. Alvarado seconded the motion. Chairman Sen: yes; Vice-Chairman Childers: yes; Mr. Alvarado: yes; Mr. Pauley: yes; Mr. Slaton: yes. Motion carried 5 – 0.

Chairman Sen adjourned the meeting at 12:13pm.