

**OKLAHOMA STATE POLYGRAPH EXAMINERS BOARD
REGULAR MEETING**

**Edmond Police Department
100 E. 1st St, Edmond, OK 73034**

**Friday, January 16, 2026
10:00 AM**

Regular Meeting Minutes

MEMBERS' PRESENT:

David Otwell, Vice Chairman
Joel Franks, Member
Cliff Fielding, Member
Bobby Raines, Member

STAFF PRESENT:

Breanna Atkeson, Records Div. Coor.
Kaitlynn Green, Polygraph Secretary

ABSENT:

Shawn Ward, Secretary

GUESTS:

Jimmy Gwartney
Whitney Herzog Scimeca, AAG

- 1. Call Meeting to Order**
Vice Chairman David Otwell convened the board meeting of the Polygraph Examiners Board at 10:00 a.m.
- 2. Roll Call**
Roll taken: Five (4) members were present representing a quorum.
- 3. Open Meeting Act Compliance**
Vice Chairman David Otwell verified that the meeting was being held in compliance with the Oklahoma Open Meeting Act.
- 4. Discussion of Order of Appointment**
Vice Chairman David Otwell welcomed Bobby Raines onto the Polygraph Board. Effective January 8, 2026, Raines replaced former Chairman Jason Holt, who resigned from the Polygraph Board.

5. Review, discussion, and possible action concerning the Minutes from the Board’s October 17th, 2025, regular meeting.

Action Taken: Member Joel Franks made a motion to approve the regular meeting minutes. Member Cliff Fielding seconded the motion. Vice Chairman David Otwell voted yes. Member Joel Franks voted yes. Member Cliff Fielding voted yes. Member Bobby Raines voted yes. Motion carried 4-0.

6. Review, discussion, and possible action concerning Intern Specification Review(s) / Applications for licensure / Late Renewal(s) / Applications for licensure by reciprocity.

A. Lane Howard – Norman Police Department (Sponsor – Forrest Perry) is in the process of completing the Polygraph School at Texas Department of Public Safety Law Enforcement Polygraph School – Expected Graduation date on 3/13/2026.

Action Taken: Member Joel Franks made a motion to pre-approve Polygraph Intern License once individual passes the Texas Department of Public Safety Law Enforcement Polygraph School and passes the Oklahoma State Exam. Member Cliff Fielding seconded the motion. Vice Chairman David Otwell voted yes. Member Joel Franks voted yes. Member Cliff Fielding voted yes. Member Bobby Raines voted yes. Motion carried 4-0.

7. Election of Officers for the Board, discussion and possible action. Former Chairman Holt and Member Franks requested that the Board elect officers within the Polygraph Board

Action Taken: Member Joel Franks nominated David Otwell as Chairman and Shawn Ward as Vice Chairman. David Otwell proceeded to nominate Joel Franks as Secretary. Member Cliff Fielding made a motion to make David Otwell Chairman, Shawn Ward Vice Chairman, and Joel Franks Secretary. Member Bobby Raines seconded the motion. Chairman David Otwell voted yes. Secretary Joel Franks voted yes. Member Cliff Fielding voted yes. Member Bobby Raines voted yes. Motion carried 4-0.

8. Public Comments

None.

9. New Business, if any. The reference is 25 O.S. §311(A)(10) and provides that “new business” means “any matter not known about, or which could not have been reasonably foreseen prior to the time of the posting.”

Chairman David Otwell wanted to question about the Polygraph Board Meeting dates for 2026 to CLEET Staff. Chairman David Otwell questioned the CLEET Staff to update the

Polygraph phone number as it was discovered to be the wrong phone number for point of contact. Chairman Otwell also announced that himself and Secretary Joel Franks will be attending the Sunset Rule meeting at the Senate on January 21st and would like for any Board Member to attend. This meeting is to help spread the meaning of keeping Polygraph in Oklahoma.

10. Adjournment

Action Taken: Secretary Joel Franks made a motion to adjourn. Member Cliff Fielding seconded the motion. Chairman David Otwell voted yes. Secretary Joel Franks voted yes. Member Cliff Fielding voted yes. Member Bobby Raines voted yes. Motion carried 4-0.

Chairman David Otwell adjourned the meeting at 10:18 am.