

**OKLAHOMA STATE POLYGRAPH EXAMINERS BOARD
REGULAR MEETING**

**CLEET
2401 Egypt Road
Ada, OK 74820**

**Friday, April 17, 2026
10:00 AM**

Regular Meeting Minutes

MEMBERS' PRESENT:

David Otwell, Chairman
Shawn Ward, Vice Chairman
Joel Franks, Secretary
Cliff Fielding, Member
Bobby Raines, Member

STAFF PRESENT:

Breanna Atkeson, Records Div. Coord.
Kaitlynne Green, Polygraph Secretary
Hailey Ardrey, Private Security Customer Assist.

ABSENT:

GUESTS:

Forrest Perry
Lane Howard
Tammy Franks
Mrs. Otwell

1. Call Meeting to Order

Chairman David Otwell convened the board meeting of the Polygraph Examiners Board at 10:00 a.m.

2. Roll Call

Roll taken: Five (5) members were present representing a quorum.

3. Open Meeting Act Compliance

Chairman David Otwell verified that the meeting was being held in compliance with the Oklahoma Open Meeting Act.

4. Review, discussion, and possible action concerning the Minutes from the Board's January 16th, 2026, regular meeting.

Action Taken: Secretary Joel Franks made a motion to approve the regular meeting minutes. Vice Chairman Shawn Ward seconded the motion. Chairman David Otwell voted yes. Vice

Chairman Shawn Ward voted yes. Secretary Joel Franks voted yes. Member Cliff Fielding voted yes. Member Bobby Raines voted yes. Motion carried 5-0.

5. Review, discussion, and possible action concerning Intern Specification Review(s) / Applications for licensure / Late Renewal(s) / Applications for licensure by reciprocity.

A. Lane Howard – Norman Police Department (Sponsor – Forrest Perry) is in the process of completing the Polygraph School at Texas Department of Public Safety Law Enforcement Polygraph School – Polygraph Training Program 3/13/2026. Testing done by David Otwell 3/16/2026 – Passed.

Action Taken: Member Cliff Fielding made a motion to accept 3 of the specific issue exams, as the remaining 8 were performed through a different format that are not able to be used as specific issued exams for approval. Secretary Joel Franks seconded the motion. Chairman David Otwell voted yes. Vice Chairman Shawn Ward voted yes. Secretary Joel Franks voted yes. Member Cliff Fielding voted yes. Member Bobby Raines voted yes. Motion carried 5-0.

B. Stephen Cabler – Polygraph Examiner submitted his Polygraph Renewal Application on Nov. 5th, 2025, however the yearly required continuing education was not received until Feb. 2nd, 2026. Currently, his licensure is out of compliance and is requesting the Board to place his Polygraph Licensure back in compliance.

Action Taken: Secretary Joel Franks made a motion that will accept Stephen's continuing education and reinstate his licensure if he has not done any exams since he has been inactive . Member Bobby Raines seconded the motion. Chairman David Otwell voted yes. Vice Chairman Shawn Ward voted yes. Secretary Joel Franks voted yes. Member Cliff Fielding voted yes. Member Bobby Raines voted yes. Motion carried 5-0.

C. Unsubmitted Polygraph Examiner Renewals – As of 2025 Renewals, three individuals did not renew/submit their applications.

It was discussed that three of the individuals did not renew their licensure and wanted to verify that they do know they are out of compliance with their licensure. They were notified via certified mail that states they have received the letter and signed the certified mail.

No action taken.

6. Discussion regarding the Sunset meeting that was held at the senate on January 21st, 2026.

Chairman Otwell explained that the Senate was talking to all the Boards that were assigned to come to the Sunset Meeting and see if any can be removed or merge together. Chairman Otwell explained that Polygraph is not compatible to other Boards, stated he hasn't been

informed if they are merging with other Boards but also hasn't heard that they are being removed.

No action taken.

7. Chairman's Report

Agenda Item was skipped by Chairman Otwell.

8. Public Comments

None.

9. New Business, if any. The reference is 25 O.S. §311(A)(10) and provides that "new business" means "any matter not known about, or which could not have been reasonably foreseen prior to the time of the posting."

Vice Chairman Shawn Ward asked CLEET if any new applications have come in as there may be one or two that will be applying and attending the Polygraph School at this time. CLEET stated that there are no applications at this time.

No action taken.

10. Adjournment

Action Taken: Secretary Joel Franks made a motion to adjourn. Member Cliff Fielding seconded the motion. Chairman David Otwell voted yes. Vice Chairman Shawn Ward voted yes. Secretary Joel Franks voted yes. Member Cliff Fielding voted yes. Member Bobby Raines voted yes. Motion carried 5-0.

Chairman David Otwell adjourned the meeting at 10:32 am.