



DRUG DOG ADVISORY COUNCIL MEETING MINUTES
Council on Law Enforcement Education and Training
2401 Egypt Road
Ada, Oklahoma 74820
June 12, 2025
11:00AM

MEMBERS PRESENT:

Officer Daniel Evans, Vice-Chairman, OKC PD
Cpl. Jared Johnson, Ardmore PD
Deputy Chief Troy Newell, Bartlesville PD
Deputy Christopher Satterfield, OKC County SO
Major Lance Shroyer, OHP

MEMBERS ABSENT:

Assistant Chief Patrick Hawley, Chairman, Alva PD

VACANCYS:

OBN Appointment Pending
A University or College Campus PD Member

CLEET STAFF PRESENT:

Preston Draper, General Counsel
Leslie Haynie, Recording Secretary
Andrew Hill, PIM
Todd Bussell, Chief of Operations
Janey Rowden, Chief of Staff
William Potts, Records Representative
Austin Little, AGC

GUESTS:

MSGT Eldon Walsh



DRUG DOG ADVISORY COUNCIL MEETING MINUTES

1. Call Meeting to Order

Vice-Chairman Officer Evans called the meeting to order at 11:00am.

2. Roll Call

Roll was called and five out of the six members were present, one member was absent, and two seats are vacant. A quorum was met.

3. Open Meeting Act Compliance

Information: This meeting is being held in compliance with the Oklahoma Open Meeting Act. Notice was given to the Secretary of State on September 16, 2024, and the agenda was posted on June 11, 2025.

4. Pledge of Allegiance was led by Vice-Chairman, Officer Evans.

5. Introduction of Guests

CLEET's Law Enforcement Records Department, Williams Potts will be taking over the application process. MSGT Eldon Walsh was also in attendance.

6. Approval of Minutes

Motion to approve the previous meeting minutes from March 13, 2025, made by Deputy Chief Satterfield; Seconded by Deputy Chief Troy Newell.

Officer Evans, Yes

Cpl. Johnson, Yes

Deputy Chief Newell, Yes

Deputy Chief Satterfield, Yes

Major Schroyer, Yes

Motion Carried: 5-0.

7. Review and Possible Approval of Drug Dog Evaluation Officials Course

Motion to enter Executive Session to discuss confidential matters pursuant to 25 O.S. § 307 (B)(7) ("discussing any matter where disclosure of information would violate confidentiality requirements of state law") and 51 O.S. § 24 A.8(E) (CLEET "shall keep confidential all ... teacher lesson plans, tests, and other teaching materials") made by Officer Evans; Seconded by Cpl. Johnson.

Officer Evans, Yes

Cpl. Johnson, Yes

Deputy Satterfield, Yes

Major Schroyer, Yes

Deputy Chief Newell, Yes

Motion Passes 5-0.

Entered Executive Session at 11:05AM.

Action Taken:

Motion to come out of Executive Session made by Officer Evans; Seconded by Deputy Satterfield.

Officer Evans, Yes

Deputy Satterfield, Yes

Cpl. Johnson, Yes

Major Schroyer, Yes

Deputy Chief Newell, Yes

Motion Passes 5-0.

General Counsel Preston Draper left meeting at 11:35AM.

Executive Session Concluded at 12:10 PM. Regular Meeting was resumed immediately.

Action Taken:

Motion to table the agenda item 7 until the next meeting by Officer Evans; Seconded by Cpl. Johnson.

Officer Evans, Yes

Deputy Satterfield, Yes

Cpl. Johnson, Yes

Major Schroyer, Yes

Deputy Chief Newell, Yes

Motion Passes 5-0.

8. Drug Dog Evaluator Application Consideration

Members reviewed and discussed the application of MSGT Eldon Walsh, of the Oklahoma City Police Department, to be a drug dog evaluator.

Motion to approve MSGT Walsh to complete the DDAC Evaluator Course and upon successful completion and confirmation from a DDAC member, to approve him as an evaluator under the DDAC made by Officer Evans; Seconded by Major Schroyer.

Officer Evans, Yes

Deputy Satterfield, Yes

Cpl. Johnson, Yes

Major Schroyer, Yes

Deputy Chief Newell, Yes

Motion Carried 5-0.

9. Drug Dog Advisory Council Sub-Committee Membership

The Drug Dog Standards and Guidelines 2.5 outlines a three-member subcommittee of Drug Dog Advisory Council members to evaluate and approve/disapprove certain trainings. Currently, the subcommittee has two members: Major Schroyer and Officer Evans. A nomination was made for a third member.

Motion to nominate Captain Johnson as a third member of the Drug Dog Advisory Council Sub-Committee made by Officer Evans; Seconded by Deputy Satterfield.

Officer Evans, Yes
Cpl. Johnson, Yes
Deputy Chief Newell, Yes

Deputy Satterfield, Yes
Major Schroyer, Yes

Motion Passes 5-0.

10. Discussion and Review of Oklahoma Drug Dog Standard and Guidelines

Discussion was had amongst members about the program and changes that need to be discussed further.

Motion to table review of Drug Dog Standard and Guidelines until everyone can submit suggestions for legal review was made by Officer Evans; Seconded by Cpl. Johnson.

Officer Evans, Yes
Cpl. Johnson, Yes
Deputy Chief Newell, Yes

Deputy Satterfield, Yes
Major Schroyer, Yes

Motion Passes 5-0.

11. Acting Director's Report

Chief of Staff Janey Rowden provided the Drug Dog Advisory Council with a report over matters such as operations, activities, and initiatives involving CLEET. Thanking everyone for their patience during our transition at CLEET, he updated that Interim Director Marcus Williams will be leaving after June 20, 2025, and General Counsel Preston Draper will be stepping in as the Acting Executive Director.

No action required.

12. Board Comments

Major Schroyer updated that a new course was sent to him and another person, and it will be forwarded to Cpl. Johnson now that he is on that subcommittee. There have been a lot of courses that have been submitted and they're taking their time to make sure the courses are getting better.

There has also been no movement on the OBN Appointment Vacancy or the University or College Campus PD Vacancy.

No action required.

13. Public Comments

No public comments.

14. New Business

No new business

15. Adjournment

Motion to adjourn meeting was made by Officer Evans and Seconded by Major Schroyer.

Officer Evans, Yes

Deputy Satterfield, Yes

Cpl. Johnson, Yes

Major Schroyer, Yes

Deputy Chief Newell, Yes

Motion Passes 5-0.

Vice-Chairman Officer Evans adjourned the meeting at 12:50PM