

**OKLAHOMA STATE POLYGRAPH EXAMINERS BOARD
REGULAR MEETING**

**CLEET
2401 Egypt Road
Ada, OK 74820-0669**

**Friday, April 18, 2025
10:00 AM**

Regular Meeting Minutes

MEMBERS' PRESENT:

David Otwell, Vice Chairman
Shawn Ward, Secretary
Joel Franks, Member
Cliff Fielding, Member

STAFF PRESENT:

Janey Rowden, Chief of Staff
Kaitlynne Green, Polygraph Secretary

ABSENT:

Jason Holt, Chairman

GUESTS:

Brian Exinia	Mark Drummond
Suzannahe Smith	Joe Shoemake
Jimmy Gwartney	Jason Stearns

1. Call Meeting to Order

Vice Chairman David Otwell convened the board meeting of the Polygraph Examiners Board at 10:00 a.m.

2. Roll Call

Roll taken: Four (4) members were present representing a quorum.

3. Open Meeting Act Compliance

Vice Chairman Otwell verified that the meeting was being held in compliance with the Oklahoma Open Meeting Act.

4. Review, discussion, and possible action concerning the Minutes from the Board's January 17th, 2025, regular meeting.

Action Taken: Member Joel Franks made a motion to approve the regular meeting minutes. Secretary Shawn Ward seconded the motion. Vice Chairman David Otwell voted yes.

Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Member Cliff Fielding voted yes. Motion carried 4-0.

At 10:20 on Item 5B, a motion was made upon the minutes to change the total number of exams approved from 33 to 2 approved exams for Suzannahe Smith. Member Joel Franks made a motion upon the correction of the minutes. Secretary Shawn Ward second the motion. Vice Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Member Cliff Fielding voted yes. Motion carried 4-0.

5. Review, discussion, and possible action concerning Intern Specification Review(s) / Applications for licensure / Late Renewal(s) / Applications for licensure by reciprocity.

A. Brian Exinia – OSBI (Sponsor – Mark Drummond) completed Polygraph School at Northeast Counterdrug Training Center – Polygraph Training Program 8/4/2023. Testing done by Shawn Ward 8/17/2023 – Passed.

Action Taken: Secretary Shawn Ward made a motion to approve 6 specification exams for a total of 39 exams. Member Joel Franks seconded the motion. Vice Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Member Cliff Fielding voted yes. Motion carried 4-0. Secretary Shawn Ward made a motion to also approve Brian Exinia for his official Polygraph Licensure. Member Joel Franks seconded the motion. Vice Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Member Cliff Fielding voted yes. Motion carried 4-0.

B. Suzannahe Smith – Duncan Police Department (Sponsor – Joe Shoemake) completed Polygraph School at Texas Department of Public Safety Law Enforcement Polygraph School – Polygraph Training Program 11/15/2024. Testing done by David Otwell 11/18/2024 – Passed.

Action Taken: Member Cliff Fielding made a motion to approve 17 specification exams for a total of 19 exams. Secretary Shawn Ward seconded the motion. Vice Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Member Cliff Fielding voted yes. Motion carried 4-0.

C. Jimmy Gwartney – Edmond Police Department (Sponsor – Jason Stearns) is in the process of completing the Polygraph School at Texas Department of Public Safety Law Enforcement Polygraph School – Polygraph Training Program 11/15/2024. Testing done by David Otwell 11/18/2024 – Passed.

Action Taken: Member Joel Franks made a motion to approve 31 specification exams out of 32 specification exams for a total of 31 exams. Member Cliff Fielding seconded the motion. Vice Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Member Cliff Fielding voted yes. Motion carried 4-0.

D. Kari Bumbleburg – Submitted a Reciprocity Application. Polygraph School Certification was completed at The National Polygraph Academy in Indiana – Achieved on 11/12/2021.

Action Taken: Member Cliff Fielding made a motion to tabled Item as additional documentation is needed for further review application. Member Joel Franks seconded the motion. Vice Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Member Cliff Fielding voted yes. Motion carried 4-0.

E. Kevin Kimbrough – Submitted a Reciprocity Application. Polygraph School Certification was completed at Private Protective Services Board in North Carolina – Achieved on 4/20/2023.

Action Taken: Member Joel Franks made a motion to tabled Item as additional documentation is needed for further review application. Secretary Shawn Ward seconded the motion. Vice Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Member Cliff Fielding voted yes. Motion carried 4-0.

6. Public Comments

No action taken.

7. New Business, if any. The reference is 25 O.S. §311(A)(10) and provides that “new business” means “any matter not known about, or which could not have been reasonably foreseen prior to the time of the posting.”

No action taken.

8. Adjournment

Action Taken: Member Joel Franks made a motion to adjourn. Secretary Shawn Ward seconded the motion. Vice Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Member Cliff Fielding voted yes. Motion carried 4-0.

Vice Chairman David Otwell adjourned the meeting at 11:04 am.