

**OKLAHOMA STATE POLYGRAPH EXAMINERS BOARD
REGULAR MEETING**

**Edmond Police Department
100 E. 1st St, Edmond, OK 73034**

**Friday, July 19, 2024
10:00 AM**

Regular Meeting Minutes

MEMBERS PRESENT:

David Otwell, Vice Chairman
Shawn Ward, Secretary
Joel Franks, Member

STAFF PRESENT:

Breanna Atkeson, Admin. Tech. Sup.
Kaitlynn Green, Polygraph Secretary

ABSENT:

Jason Holt, Chairman
Cliff Fielding, Member

GUESTS:

Brian Exinia	Jonathan Santiago
Todd Ward	Jeremy Gore
Noah Ellis	Aaron McKey
Tammy Franks	Mark Drummond

1. Call Meeting to Order

Vice Chairman David Otwell convened the board meeting of the Polygraph Examiners Board at 10:00 a.m.

2. Roll Call

Roll taken: (3) Three members were present representing a quorum.

3. Open Meeting Act Compliance

Vice Chairman David Otwell verified that the meeting was being held in compliance with the Oklahoma Open Meeting Act.

4. Review, discussion, and possible action concerning the Minutes from the Board's April 19, 2024, regular meeting and June 3, 2024, special meeting.

Action Taken: Member Joel Franks made a motion to approve the regular meeting minutes and the special meeting minutes. Secretary Shawn Ward made seconded the motion. Vice Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Motion carried 3-0.

5. Review, discussion, and possible action concerning Intern Specification Review(s) / Applications for licensure / Late Renewal(s) / Applications for licensure by reciprocity.

A. Brian Exinia – OSBI (Sponsor – Mark Drummond) completed Polygraph School at Northeast Counterdrug Training Center – Polygraph Training Program 8/4/2023. Testing done by Shawn Ward 8/17/2023 – Passed.

Action Taken: Member Joel Franks made a motion to approve 19 specification exams for a total of 31 exams and the 6-month extension that was request by Brian Exinia. Secretary Shawn Ward seconded the motion. Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Motion carried 3-0.

B. Jeremy Gore – El Reno Police Department (Sponsor – Todd Ward) completed Polygraph School at Northeast Counterdrug Training Center – Polygraph Training Program 11/13/2023. Testing done by David Otwell 11/13/2023 – Passed.

Action Taken: Secretary Shawn Ward made a motion to approve 16 specification exams for a total of 26 exams. Member Joel Franks seconded the motion. Vice Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Motion carried 3-0.

C. Noah Ellis – Lawton Police Department (Sponsor – Joe Shoemake) completed Polygraph School at Texas Department of Public Safety Law Enforcement Polygraph School – Polygraph Training Program 3/15/2024. Testing done by David Otwell 3/18/2024 – Passed.

Action Taken: Member Joel Franks made a motion to approve 12 specification exams for a total of 12 exams. Secretary Shawn Ward made seconded the motion. Vice Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Motion carried 3-0.

D. Timothy Carlson – Submitted a Reciprocity Application. Polygraph School Certification was completed at Marston Polygraph Academy in San Bernardino, CA– Achieved on 3/11/2022.

Action Taken: Member Joel Franks made a motion to table Item 5D, as to provide the applicant with the Oklahoma Reciprocity Guidelines and request proof of Polygraph Licensures in other state(s). Secretary Shawn Ward seconded the motion. Vice Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Motion carried 3-0.

E. Jim Hardy – Submitted a Reciprocity Application. Polygraph School Certification was completed at Texas Dept. of Licensing and Regulation in Texas – Achieved on 5/1/2009. Also achieved Polygraph School Certification, completed at New Mexico Private Investigation and Polygraph Board in New Mexico – Achieved on 2/8/2001.

Action Taken: Member Joel Franks made a motion to table Item 5E, as to provide the applicant with the Oklahoma Reciprocity Guidelines and request proof of Polygraph Licensures in other state(s). Secretary Shawn Ward seconded the motion. Vice Chairman

David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Motion carried 3-0.

F. Kip Kieso – Submitted a Reciprocity Application. Polygraph School Certification was completed in Kansas - Achieved on 1/18/2010. Also achieved Polygraph School Certifications with American Polygraph Association (APA) in California – Both Achieved in 2010.

Action Taken: Member Joel Franks made a motion to table Item 5F, as to provide the applicant with the Oklahoma Reciprocity Guidelines and request proof of Polygraph Licensures in other state(s). Secretary Shawn Ward seconded the motion. Vice Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Motion carried 3-0.

6. Public Comments

No action taken.

7. New Business, if any. The reference is 25 O.S. §311(A)(10) and provides that “new business” means “any matter not known about, or which could not have been reasonably foreseen prior to the time of the posting.”

No action taken.

8. Adjournment

Action Taken: Member Joel Franks made a motion to adjourn. Secretary Shawn Ward seconded the motion. Vice Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Motion carried 3-0.

Vice Chairman David Otwell adjourned the meeting at 10:50am.