

**OKLAHOMA STATE POLYGRAPH EXAMINERS BOARD
REGULAR MEETING**

**Edmond Police Department
100 E. 1st St, Edmond, OK 73034**

**Friday, January 19, 2024
10:00 AM**

Regular Meeting Minutes

MEMBERS PRESENT:

Jason Holt, Chairman
David Otwell, Vice Chairman
Shawn Ward, Secretary
Joel Franks, Member
Cliff Fielding, Member

STAFF PRESENT:

Marcus Williams, Assistant Director
Janey Rowden, Chief of Staff
Breanna Atkeson, Polygraph Secretary
Kevin McCullough, Field Rep. Manager
Kaitlyne Green, Administrative Tech.

ABSENT:

GUESTS:

Josh Mize	Charles Denson
Jeremy Gore	Greg Wipfli
Todd Ward	Jimmy Gwartney
Jason Stearns	
Mark Drummond	

1. Call Meeting to Order

Chairman Jason Holt convened the board meeting of the Polygraph Examiners Board at 10:00 a.m.

2. Roll Call

Roll taken: (5) Five members were present representing a quorum.

3. Open Meeting Act Compliance

Chairman Jason Holt verified that the meeting was being held in compliance with the Oklahoma Open Meeting Act.

4. Review, discussion, and possible action concerning the Minutes from the Board's October 20, 2023, regular meeting and from the Board's Special meeting November 29, 2023.

Action Taken: Vice-Chairman David Otwell made a motion to approve both the regular meeting minutes and special meeting minutes. Member Joel Franks made the motion to second. Chairman Jason Holt voted yes. Vice Chairman David Otwell voted yes. Secretary

Shawn Ward voted yes. Member Joel Franks voted yes. Member Cliff Fielding voted yes. Motion carried 5-0.

5. Review, discussion, and possible action concerning Intern Specification Review(s) / Applications for licensure / Late Renewal(s) / Applications for licensure by reciprocity.

A. Joshua Mize – Midwest City PD (Sponsor – Greg Wipfli) Completed Polygraph intern application online October 8, 2022. Will complete Texas Polygraph School November 12, 2023.

Action Taken: Vice Chairman David Otwell made a motion to approve 11 specification exams for a total of 35 exams and to approve regular polygraph license. Member Joel Franks made the motion to second. Chairman Jason Holt voted yes. Vice Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Member Cliff Fielding voted yes. Motion carried 5-0.

B. Charles Denson – Midwest City PD (Sponsor – Greg Wipfli) Completed Polygraph intern application online October 8, 2022. Will complete Texas Polygraph School November 12, 2023.

Action Taken: Vice Chairman David Otwell made a motion to approve 13 specification exams for a total of 31 exams. Member Joel Franks made the motion to second. Chairman Jason Holt voted yes. Vice Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Member Cliff Fielding voted yes. Motion carried 5-0.

C. Brian Exinia – OSBI (Sponsor – Mark Drummond) Completed Polygraph School at Northeast Counterdrug Training Center – Polygraph Training Program 8/4/2023. Testing done by Shawn Ward 8/17/2023 – Passed.

Action Taken: Polygraph Intern was not present therefore no action was taken.

D. Jeremy Gore – El Reno Police Department (Sponsor – Todd Ward) Completed Polygraph School at Northeast Counterdrug Training Center – Polygraph Training Program 11/13/2023. Testing done by David Otwell 11/13/2023 – Passed.

Action Taken: Vice Chairman David Otwell made a motion to approve 4 specification exams for a total of 4 exams. Member Joel Franks made the motion to second. Chairman Jason Holt voted yes. Vice Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Member Cliff Fielding voted yes. Motion carried 5-0.

E. Chris Edwards – Oklahoma License # 220 expired 12/31/2021.

Expired License Application: Board approval required. Received online application on 1/16/2024. Has taken polygraph continuing education in 2021, 2022 and 2023.

Action Taken: Secretary Eric Shawn Ward made a motion to not approve the application at this time and place application for license back on the April board meeting for review once board has contacted the AG's office and the applicant. Member Cliff Fielding made the motion to second. Chairman Jason Holt voted yes. Vice Chairman David Otwell voted abstain. Secretary Shawn Ward voted yes. Member Joel Franks voted abstain. Member Cliff Fielding voted yes. Motion carried 3-0.

Greg Wipfli and Charles Denson left the meeting at 10:40am.

6. **New Business, if any. The reference is 25 O.S. §311(A)(10) and provides that “new business” means “any matter not known about, or which could not have been reasonably foreseen prior to the time of the posting.”**

No action taken.

7. **Public Comments**

No public comments.

8. **Adjournment**

Action Taken: Vice-Chairman David Otwell made a motion to adjourn. Member Joel Franks second. Chairman Jason Holt voted yes. Vice Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Member Cliff Fielding voted yes. Motion carried 5-0.

Secretary Shawn Ward adjourned the meeting at 11:25am.