

# OKLAHOMA CONSTRUCTION INDUSTRIES BOARD

## LICENSE RENEWAL APPLICATION

### HOME INSPECTOR LICENSES

License Renewal Fees: \$150.00

Renewal Fee for Licenses Expired for more than one Month: \$200.00

**PLEASE REMIT YOUR CHECK OR  
MONEY ORDER TO:  
CONSTRUCTION INDUSTRIES BOARD  
2401 NW 23<sup>rd</sup>, Suite 2F  
OKLAHOMA CITY, OK 73107**

\*\*\*LICENSES EXPIRED FOR MORE THAN ONE (1) YEAR  
CANNOT BE RENEWED\*\*\*

*(CREDIT CARDS NOT ACCEPTED)*

It is important that you notify this office, when you have a change of address and/or Employer to insure receipt of correspondence.

When renewing your Home Inspection License, you will need to make sure your Insurance Policy is current and proof of insurance is provided to the CIB. By submitting this renewal, I acknowledge that I am responsible for providing my current insurance certificate to the CIB even if it is renewed during the license year. My insurance policy term expires on \_\_\_\_\_. Further, that you have completed (8) eight hours of continuing education which we show you currently have \_\_\_\_\_ hours on file. A list of continuing education courses is attached.

***PLEASE FILL OUT ENTIRE RENEWAL; FAILURE TO DO SO WILL RESULT IN DELAY OF PROCESSING YOUR LICENSE.***

### DO NOT DETACH – RETURN ENTIRE FORM

| <b>INDIVIDUAL'S MAILING INFORMATION</b><br><b>PLEASE PRINT CLEARLY</b><br><i>(If Physical Address is different from Mailing Address then you must provide both Addresses.)</i> | <b>EMPLOYMENT INFORMATION</b><br><b>MUST COMPLETE THIS SECTION</b><br><b>PLEASE PRINT CLEARLY</b> |
|--|---|
| Individual's Full Name :   | Company Name :  |
| Birth Date :   | Mailing Address :   |
| Social Security # :  |   |
| Mailing Address :  | Physical Address :  |
| Physical Address:  | City, State, Zip :  |
| City, State, Zip :   | Company Telephone :   |
| Home Phone:  | E-Mail:   |
| Cell Phone :   | Fax :   |