



CONSTRUCTION INDUSTRIES BOARD ("CIB")

2401 NW 23rd, Suite 2F
Oklahoma City, OK 73107

PH: (405) 521-6550 or Toll Free: 1-877-484-4424

Website: www.cib.ok.gov

APPLICATION INFORMATION

APPLICATION FOR CONTRACTOR ELECTING TO RENEW AS JOURNEYMAN (Electing Permanent Change of License Category)

ALL APPLICABLE FEES MUST ACCOMPANY APPLICATION:

Journeyman Renewal Fee: \$75.00

Plus, If Applicable,

Journeyman Renewal Late Fee: \$25.00

(Note: Late fee is applicable if the contractor license has been expired for more than 30 days.)

Make remittance payable to the **Construction Industries Board (CIB)**

- A contractor, whether active or inactive, can elect to renew as a journeyman, **which election will be considered a permanent change of license category**, by filing the "Journeyman Renewal Application *For Contractor Electing to Renew License as a Journeyman License*" with the journeyman renewal fee.
- If a permanent license category change occurs and the individual later wants to change from journeyman back to contractor category, either active or inactive, the individual must retake and pass the contractor license exam and meet all other contractor license requirements in the respective trade Act (59 O.S. § 1001, *et seq.*; 59 O.S. § 1680, *et seq.*; 59 O.S. § 1850.1, *et seq.*) and administrative rules (OAC 158:30, OAC 158:40, OAC 158:50).

Oklahoma Construction Industries Board
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Oklahoma City, OK 73107
Telephone: (405) 521-6550

JOURNEYMAN RENEWAL APPLICATION
For Contractor Electing to Renew License as a Journeyman License

*Journeyman license renewal fee of \$75.00 plus, if applicable, late fee of \$25.00 must accompany Application.
Late fee is applicable if Contractor license has been expired for more than thirty (30) days.*

APPLICATION MUST BE PROPERLY NOTARIZED

ELECTRICAL _____ **MECHANICAL** _____ **PLUMBING** _____
License/File# License/File# License/File#

Type or print in ink

1. NAME _____
First Middle Last

2. MAILING ADDRESS _____
Street/PO Box Apt. # City State Zip

3. PHYSICAL ADDRESS _____
(If different from mailing) Street Apt. # City State Zip

4. TELEPHONE (____) _____ (____) _____ (____) _____
Residence Business Cell

5. SSN (Required) _____ - _____ - _____ 6. Birthdate ____/____/____

7. EMAIL _____

8. EMPLOYER BUSINESS NAME _____

2. MAILING ADDRESS _____
Street/PO Box City State Zip

3. PHYSICAL ADDRESS _____
(If different from mailing) Street City State Zip

CERTIFICATION: I certify under penalty of perjury under the laws of the State of Oklahoma that the foregoing is true and correct. I understand this is an election for a permanent change of license category and should I later want to change from journeyman back to contractor category, either active or inactive, I will be required to retake and pass the contractor license exam and meet all other contractor license requirements.

Applicant's Signature: _____ **Date:** ____/____/____
(Sign before Notary)

****This Section to be filled out by Notary only****

NOTARY AFFIDAVIT

State of _____ County of _____

Subscribed and sworn to or affirmed before me this _____ day of _____, 20____,

by _____
[Applicant's Name - Please Print]

Signature of Notary: _____

My Commission Expires: _____

My Commission Number: _____

(SEAL)