

**MINUTES OF THE REGULAR MEETING OF THE
CONSTRUCTION INDUSTRIES BOARD**

**Conference Room
2401 NW 23rd Street, Ste. 2F
Oklahoma City, OK 73107**

September 27th, 2023

CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT

The regular meeting of the Construction Industries Board was called to order by Vice Chair Larry Buxton at approximately 1:30 p.m. on Wednesday, September 27th, 2023, in the Conference Room of the Construction Industries Board.

MEMBERS PRESENT: Larry Buxton, Jason Deal, Todd Finley, Lupe Ibarra & Jamey Mullin

MEMBERS ABSENT: Scott Soder & Keith Deaver

CIB STAFF PRESENT: Janis Hubbard, Administrator; Stephanie Brown, Board Secretary/ Executive Assistant; Debra Wojtek, Public Relations & Outreach Officer; Richard Hager, Plumbing & Roofing Supervisor and Ron Morris, Electrical Supervisor

OTHERS PRESENT: Jon Dutton, Assistant Attorney General; Lisa Kelley, OMES/ABS; Tim Yaciuk, IEC-OKC; Jim Griffy, IBEW; Dan Favata, Royal House Partners LLC; Deborah Torres, Governor's Office; Luke Kelley, Red Beard Plumbing; Josh Swenson, OMES; David Hames, PHCC; David Adcock, OUBCC

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT

This regular meeting of the Construction Industries Board, scheduled to begin at 1:30 p.m. on this 27th day of September, 2023, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The Agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto. Fifty people have filed a written request for notice of meetings of this public body to date.

Read aloud this 27th day of September, 2023.

NEW BOARD MEMBER WELCOME

Vice Chair Buxton welcomed new CIB member Jason Deal, who is representing Electrical Journeyman.

NEW BUSINESS

There was no new business discussed.

PUBLIC COMMENTS

Dan Favata with Royal House Partners LLC, stated that he has seen nothing going on to make sure that legislation is changed in the timeframe he feels is needed regarding new refrigerants. He stated that there are municipalities turning down the new refrigerants and because of federal law they will have to be used. He stated that he wanted to bring this to the Board's attention and ask if they would make a public statement saying that it is okay to use those refrigerants. He stated that he believes state legislation is needed because jobs are being turned down due to the new refrigerants being used. He stated that he thinks this issue goes to the safety and welfare of the public.

ADMINISTRATOR'S REPORT

Ms. Hubbard reported there is an open seat on the Committee of Plumbing Examiners and that this seat is for a journeyman plumber member to be appointed from a list of names to be furnished by state pipe trades associations. She stated that she has asked staff to confirm the ones the CIB is aware of in OKC and Tulsa know about the vacancy. She stated that this position requires the appointee be licensed for 5 years, be a citizen of the United States and a resident of this state. She stated that after receiving a list of names the Board will be provided information on each name including their license status, any pending or recent citations, the number of years licensed and the congressional district of the person's residence. She stated that if there is any other information that the Board needs, please let the Chair and Vice Chair know.

Ms. Hubbard reported that applications have been evaluated, people interviewed, and the agency has filled two office staff positions. She stated that the agency has received applications for the reception position and hope to interview and fill that vacancy soon. She stated that staff has done a great job covering these positions and she appreciates everything they have done while going above and beyond to continue providing services while so short staffed. She stated that she looks forward to getting all the positions filled and trained so that staff can go back to a normal workload.

FINANCIAL REPORT

Written financial reports for the month ended August 31st, 2023, prepared by OMES/ABS were provided for review and discussion.

PUBLIC RELATIONS REPORT

Workforce Development

Ms. Wojtek reported that the application and projects have been posted to the website, she has been continuing to contact Career Techs about them and hopes to start receiving applications. She stated that these will all be brought back to the Board to review and approve before any move forward.

Ms. Wojtek reported CIB has signed up for several career fairs that will be happening over the next few months. She stated that as it gets closer to these, she is working to update brochures and is working with the supervisors to make CIB's table more hands on and interactive for the students.

Communications & Outreach

Ms. Wojtek reported that she is continuing to provide CIB information when requested about the trades and the industry to various industry groups, legislators and the public.

Ms. Wojtek reported an update on the agency's website analytics, stating that there have been 12,965 users in the last month and the page with the most views is the "Are They Licensed" page.

She stated that the website is currently being used 50.6% by mobile devices, 48.7% by desktop and only .7% by tablet.

Ms. Wojtek reported that all of the agency's social media following has increased in the last month and that email subscribers are up to 11,839.

Ms. Wojtek reported that she has continued researching and producing infographics, memes and artwork to assist in the agency's communications plan.

**Ms. Wojtek showed a few of the recent posts on the overhead screen.*

Mr. Mullin asked when the Facebook page was created.

Ms. Wojtek stated that she does not know when it was originally created, but that when she started 3 years ago it had 244 followers.

Mr. Mullin asked if it kept records of all the postings because it looked like there were gaps in there, dates that weren't consistent.

Ms. Wojtek stated that she typically only posts 4-5 times a week. She stated that she always tries to leave a day open in case there is something that needs to go out during the week such as a storm or other targeted notification.

Mr. Mullin stated that it might have been a glitch on his end but it looked like it was started in 2020 or 2021 and then there were just a couple of postings and then a gap of about six months.

Ms. Wojtek stated that she knows when she started with CIB, she began posting 4-5 times a week and she started in January of 2020. She stated the gap he saw could be between employees leaving and her starting.

Mr. Morris stated that the Facebook page was created in June of 2016.

Legislative Update

Ms. Wojtek reported that the Governor has called a special session to meet over taxes and budget transparency and that will begin on October 3rd which has affected some scheduled interim studies that will now have to be rescheduled.

Ms. Wojtek reported that she has looked through all of the interim studies and have found none that directly affect the trades, but a few that may affect the agency or industries in some way. She stated that she will be watching these as they meet.

Ms. Wojtek reported that December 8th will be the deadline for requesting bills and joint resolutions and that January 18th would be the deadline for introducing language in those bills.

REPORT ON REQUEST FOR PROPOSAL (RFP) ISSUED IN 2021 AND THE PROCESS, DATES AND PARAMETERS FOR EXAMINATION DEVELOPMENT, ADMINISTRATION, AND MANAGEMENT SERVICES

Ms. Hubbard stated that in order to answer questions asked by the Board at a prior meeting there is a written report provided to the Board today: the RFP was issued 11-22-21, relevant statutes, the RFP was left open for 28 days or 4 weeks, the large number of

potential bidders who received a notice of the RFP, and a more detailed timeline on the 2nd page of the report.

MECHANICAL DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of August.

ELECTRICAL DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of August. Mr. Morris reported on activities of the Electrical Division since the last Board meeting.

Mr. Buxton asked for follow-up on the PSI review. Ron stated that they are not able to be here for the full 5 days but they could do it virtually if the dates were broken up. He stated that they are still working out the details.

PLUMBING DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of August. Mr. Hager reported on activities of the Plumbing Division since the last Board meeting.

ROOFING & OTHER DIVISION STATISTICAL REPORTS

The Board was provided a written report on roofing written warnings, citations, complaints, renewals, and applications received and new registrations and endorsements processed during the month of August along with Home Inspector and Building Inspector numbers. Mr. Hager reported on the activities of the Roofing Division since the last Board meeting.

Mr. Mullin stated that in August there was 8 complaints and in previous months 5, but it does not say if there were citations or warnings issued.

Mr. Hager stated that he believes there has been issues with tracking due to the vacant positions in the office.

CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED -- REVIEW AND POSSIBLE VOTE TO APPROVE ALL FINES, PENALTIES AND FEES ASSESSED AND COLLECTED ON UNCONTESTED MATTERS WHERE ADMINISTRATIVE HEARING WAS WAIVED AND FINES HAVE ALREADY BEEN PAID, AS REFLECTED ON THE MANAGEMENT STATEMENT OF ACTIVITIES BY TRADE REVOLVING FUND

Mr. Dutton stated that this consent agenda item is related to individuals who paid their fine and waived their right to a hearing.

MOTION BY JAMEY MULLIN WITH SECOND BY LUPE IBARRA TO APPROVE THE CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARINGS WAIVED.

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Lupe Ibarra

Todd Finley
Jamey Mullin

Due to action taken on this item, Agenda Items 8(J) and 8(K) were not needed.

DISCUSSION AND POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE CONSTRUCTION INDUSTRIES BOARD HELD AUGUST 16, 2023

The Board was provided a draft of the Minutes of the Regular Meeting of the CIB held in August.

Mr. Buxton stated that in reviewing these, specifically on page 4, he would like to make a motion to amend the minutes because he believes that the information provided in item D should be included with page 4 where that RFP was discussed so that the content and correct information is there.

MOTION BY LARRY BUXTON WITH SECOND BY JAMEY MULLIN TO APPROVE THE AUGUST 16, 2023, MEETING MINUTES AS AMENDED BY ADDING THE DOCUMENT PROVIDED IN ITEM D OF THIS MEETING AS AN APPENDIX

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Lupe Ibarra
Todd Finley
Jamey Mullin

DISCUSSION AND POSSIBLE VOTE ON OMES MASTER SERVICE AGREEMENT FOR SHARED SERVICES THROUGH OMES HUMAN CAPITAL MANAGEMENT (APPENDIX D: OMES CENTRAL ACCOUNTING AND REPORTING HUMAN RESOURCES/PAYROLL DETAIL OF SERVICES PROVIDED)

Ms. Hubbard stated that the agency received a new Appendix D, which is an appendix to the Master Service Agreement originally signed in 2017. She stated that there have been some changes to it with different appendices through the years. She stated that this new appendix does not change the cost, but that staff has spoken with HCM hoping to clarify some language in the scope of work and HCM is working with staff on some negotiated language.

MOTION BY TODD FINLEY WITH SECOND BY LUPE IBARRA TO APPROVE APPENDIX D BUT TO ALLOW STAFF TO MODIFY THE LANGUAGE AS NECESSARY

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Lupe Ibarra
Todd Finley
Jamey Mullin

DISCUSSION AND POSSIBLE VOTE ON OMES MASTER SERVICE AGREEMENT FOR SHARED SERVICES THROUGH OMES INFORMATION SERVICES (APPENDIX C: OMES INFORMATION SERVICES)

Ms. Hubbard stated that the agency did receive a new Appendix C, which states it would begin on July 1 of this fiscal year, with a significant increase to the agency. She stated that the increase is due to new servers and storage. Ms. Hubbard introduced Josh Swenson with OMES to explain more.

Mr. Swenson stated that once a year they gather a snapshot of all the servers they have and then send bills out to the agencies. He stated that they charge per server and then for storage. He stated that they have so many servers, and it is difficult to keep track of them all and who owns what. He stated that they found a couple of servers that only CIB is using and has not been paying for them, so they added those to the App C. He stated that they were made aware of communications from a couple of years ago where there were discussions saying that some of the servers were not being used and CIB asked those to be dropped off. He stated that they would take those off now and get back with an updated amount since that was their error.

Mr. Buxton asked when the snapshot he mentioned is done each year.

Mr. Swenson stated that usually around the end of February they do a snapshot of all the servers and networks and work on all the bills for all agencies and then around the end of May, once the Legislature is done with the budget and the Governor signs it, they send out all the bills. He said last year it was in June but this year it was delayed a few months because on the non-IT side of OMES there were some increases, so it took a little bit longer with the bills. He stated that he has had other agencies ask how to keep this from happening again and how to know this is coming in the future. He stated that his recommendation is that an agency come to him or open a ticket with OMES in January and ask to see all the servers they have and if there is anything they are not using that can be decommissioned right then so that when OMES takes the snapshot in February it will drop off.

Mr. Buxton asked how the agency would have known to come to OMES in January if they did not know that OMES takes a snapshot or when OMES takes the snapshot to get the bill and when the agency receives the bill typically.

Mr. Swenson stated that typically the agency receives the bill in June, but due to delays this year the agency received it a few months late. He stated that his recommendation would be for the agency to reach out to their assigned account manager at OMES and work with them on billing questions.

Mr. Buxton stated that he is having a hard time with getting a bill months after it is already due and having it be double the previous cost with no advance notification of use or liability while this agency also has a budget it is responsible for and clients it is held accountable to.

Mr. Finley asked if there were administrative or employee fees in there also.

Mr. Swenson stated that they do include costs for administrative things but that OMES is supposed to be cost neutral and not make money off of anything, so they are just trying to recover their cost and maintenance.

Mr. Mullin stated that Mr. Swenson mentioned that he needs help from other agencies and what specifically he is talking about that agencies can help with while the agencies are depending on OMES to help them.

Mr. Swenson said that agencies coming to them in January or February and asking questions if they have them because it is difficult for OMES to reach out to all the agencies and work with all of them at the same time and not everybody wants to or has time. He stated that some agencies have more money than others and some have to be very specific about every penny they spend so if it is a smaller agency that does not have funds, it would be beneficial for them to be proactive.

Mr. Ibarra asked if Mr. Swenson knew how much the credit would be that he mentioned.

Mr. Swenson gave an estimate of about what it would be.

MOTION BY JAMEY MULLIN WITH SECOND BY LUPE IBARRA TO ACCEPT APPENDIX C AS MODIFIED WITH THE CREDIT MENTIONED FOR THE SERVERS BEING TAKEN OFF

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Lupe Ibarra
Todd Finley
Jamey Mullin

DISCUSSION WITH POSSIBLE VOTE TO RENEW LEASE AGREEMENT FOR CURRENT OFFICE SPACE AT SHEPHERD CENTER WITH VTA

Ms. Hubbard stated that the current lease ends on September 30, 2023, and stated that this would be the first of four renewals at the same terms.

Mr. Mullin asked if there was any consideration at all to lowering that based on the economy.

Ms. Hubbard stated that the lease goes through Capital Asset Management (CAM) at OMES and that they negotiated the original lease on this.

Mr. Mullin asked when they negotiated that.

Ms. Hubbard said this is the end of the first year, so it was negotiated last year, and in that negotiation, Tony Boevers worked hard with the agency and CAM since the square footage was going to go up significantly. She stated that they pulled real estate numbers on average prices for this type of environment and were able to work with them to get it down to the current rate. She stated that the agency is paying the least amount per square foot in this center and that some in this center are paying up to \$5 more per square foot so the agency felt like it was a big win to negotiate at the current price.

MOTION BY LUPE IBARRA WITH SECOND BY JASON DEAL TO RENEW LEASE AGREEMENT FOR CURRENT OFFICE SPACE AT SHEPHERD CENTER WITH VTA

MOTION PASSED

Voting Aye: Larry Buxton

Jason Deal
Lupe Ibarra
Todd Finley
Jamey Mullin

DISCUSSION WITH POSSIBLE VOTE TO APPROVE THE INITIAL STEP OF THE PROJECT AND IT APPROVAL INITIATION REQUEST AND THE MIGRATION OF THE CIB WEBSITE TO THE PLATFORM HOST ADOBE EXPERIENCE MANAGER, THE ONLY SUPPORTED CONTENT MANAGEMENT SYSTEM, AND THE COSTS ASSOCIATED WITH THE MIGRATION

Ms. Hubbard stated that as the Board was previously informed of the estimated \$17,000 to \$22,000 cost for being migrated to the new state standard platform, Justin Devero was going to come and answer some questions but was unable to make it. She stated that the agency is being asked to go ahead and sign up to the initial step of the Project and IT Approval Initiation Request. She stated that after the agency does this, IT will be able to do a more detailed estimate of what the cost will be and the scope of work.

Mr. Buxton explained some of the nuances of the migration and that the agency does not actually have a choice about whether or not to migrate since it will be the only supported platform.

Mr. Swenson spoke about the prior security issues of websites and the need for the migration.

MOTION BY LUPE IBARRA WITH SECOND BY TODD FINLEY TO APPROVE THE INITIAL STEP OF THE PROJECT AND IT APPROVAL INITIATION REQUEST AND THE MIGRATION OF THE CIB WEBSITE TO THE PLATFORM HOST ADOBE EXPERIENCE MANAGER AND TO ALLOW THE AGENCY TO INITIATE THE MIGRATION

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Lupe Ibarra
Todd Finley
Jamey Mullin

DISCUSSION AND POSSIBLE VOTE ON ADMINISTRATOR'S RECOMMENDATION OF CANDIDATE TO FILL THE VACANT MECHANICAL FIELD INVESTIGATOR POSITION PREVIOUSLY HELD BY CHARLES SCOTT

Ms. Hubbard stated that the agency received six applications, interviewed 3 applicants and the top candidate is Linnie Bicknell. She explained his background and qualifications and stated that it is her recommendation that the Board extend an offer of employment to Mr. Bicknell.

MOTION BY TODD FINLEY WITH SECOND BY JAMEY MULLIN TO HIRE LINNIE BICKNELL TO FILL THE VACANT MECHANICAL FIELD INVESTIGATOR POSITION PREVIOUSLY HELD BY CHARLES SCOTT

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Lupe Ibarra
Todd Finley
Jamey Mullin

**DISCUSSION WITH POSSIBLE VOTE ON THE CONSTRUCTION INDUSTRIES BOARD
REGULAR MEETING DATES FOR CALENDAR YEAR 2024**

The proposed dates were provided for review.

MOTION BY LUPE IBARRA WITH SECOND BY JASON DEAL TO ACCEPT THE CONSTRUCTION INDUSTRIES BOARD REGULAR MEETING DATES FOR CALENDAR YEAR 2024

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Lupe Ibarra
Todd Finley
Jamey Mullin

DISCUSSION WITH POSSIBLE VOTE ON WHETHER TO DIRECT STAFF TO ADMINISTRATIVELY PAUSE THE STUDENT ELECTRICAL INTERN REGISTRATION PROCESS FOR RECEIVING NEW APPLICATIONS UNTIL ADMINISTRATIVE RULES PROVIDING A CLEAR PATHWAY AND CLARIFICATION ON STUDENT REGISTRATION ENFORCEMENT HAVE BEEN FULLY PROMULGATED IN ACCORDANCE WITH THE ADMINISTRATIVE PROCEDURES ACT

Mr. Buxton provided background on the Student Electrical Intern Registration process and origins. He stated that there have been a lot of questions because of how broad the act is and until clarifications could be made it would be best to pause the registration and then go back live with it again once all the issues have been worked through.

Mr. Mullin asked what happens to those already in the process when it is paused?

Mr. Buxton stated that there is nobody currently in the process.

Mr. Ibarra asked who is in charge of making the corrections and verifying that it is good to go live again?

Mr. Buxton stated that he thinks the best answer to that is industry. He stated that industry would need to pick it up and run it through legislation, look at possibly having another taskforce if needed, and then to do rules if anything needed to be clarified from the statute to make it function effectively for the agency.

MOTION BY LUPE IBARRA WITH SECOND BY TODD FINLEY TO DIRECT STAFF TO ADMINISTRATIVELY PAUSE THE STUDENT ELECTRICAL INTERN REGISTRATION PROCESS FOR RECEIVING NEW APPLICATIONS UNTIL ADMINISTRATIVE RULES PROVIDING A CLEAR PATHWAY AND CLARIFICATION ON STUDENT REGISTRATION AND ENFORCEMENT HAVE BEEN FULLY PROMULGATED IN ACCORDANCE WITH THE ADMINISTRATIVE PROCEDURES ACT

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Lupe Ibarra
Todd Finley
Jamey Mullin

DISCUSSION WITH POSSIBLE VOTE ON WHETHER TO DIRECT STAFF TO ADMINISTRATIVELY PAUSE THE RESIDENTIAL PLUMBING JOURNEYMAN LICENSE APPLICATION PROCESS FOR RECEIVING NEW APPLICATIONS UNTIL ADMINISTRATIVE RULES PROVIDING A CLEAR PATHWAY AND CLARIFICATION ON RESIDENTIAL LICENSE ENFORCEMENT HAVE BEEN FULLY PROMULGATED IN ACCORDANCE WITH THE ADMINISTRATIVE PROCEDURES ACT

Mr. Buxton provided background on the Residential Plumbing Journeyman License process and origins. He explained that even though there is a statute, a license, a test and everything in place to issue the license, there is no pathway beyond that and no clarification on enforcement. He stated that there are currently three people with this license but that if it is paused right now, it would prevent anybody else from having a license with no pathway forward.

Mr. Mullin asked what it means for those already licensed if it is paused.

Mr. Buxton stated that their licensure would not change, the agency just would not be accepting any new applications for that license category.

There was discussion amongst members regarding the pathway to contractor.

Mr. Ibarra asked what would happen if someone with that license category who does not want to move forward but wants to renew their current license.

Ms. Hubbard stated that she thinks that can be handled by making a small change to the motion by adding the word "initial", so that they would only be pausing the initial application and not those trying to renew. She also stated that those who have already been approved for testing would still be allowed to test and receive their license.

The administrative rules process was discussed, and Mr. Buxton mentioned that there were rules regarding this issue on this agenda so that could be dealt with on item U.

MOTION BY LUPE IBARRA WITH SECOND BY TODD FINLEY TO PAUSE THE RESIDENTIAL PLUMBING JOURNEYMAN LICENSE APPLICATION PROCESS FROM RECEIVING INITIAL APPLICATIONS UNTIL ADMINISTRATIVE RULES PROVIDING A CLEAR PATHWAY AND CLARIFICATION ON RESIDENTIAL LICENSE ENFORCEMENT HAVE BEEN FULLY PROMULGATED IN ACCORDANCE WITH THE ADMINISTRATIVE PROCEDURES ACT

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Lupe Ibarra
Todd Finley
Jamey Mullin

BREAK

At approximately 2:58 pm the meeting was recessed for a short break.

RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK

MEMBERS PRESENT: Larry Buxton, Jason Deal, Todd Finley, Lupe Ibarra & Jamey Mullin

DISCUSSION OF PROPOSED PERMANENT AMENDMENTS TO OAC 158, CHAPTER 30, AS LISTED BELOW, RECOMMENDED BY THE COMMITTEE OF PLUMBING EXAMINERS, AND POSSIBLE VOTE ON PROPOSED DRAFT LANGUAGE OF RULES, AS PRESENTED OR AS MAY BE AMENDED DURING THE MEETING, FOR PUBLICATION AND RULE MAKING PROCESS INCLUDING PUBLIC COMMENT AND A FUTURE PUBLIC HEARING

TITLE 158. CONSTRUCTION INDUSTRIES BOARD

CHAPTER 30. PLUMBING INDUSTRY REGULATIONS

SUBCHAPTER 1. GENERAL PROVISIONS

158:30-1-2. DEFINITIONS [AMENDED]

158:30-1-4. STANDARD OF INSTALLATION [AMENDED]

SUBCHAPTER 5. LICENSE TYPES, BOND REQUIREMENTS, AND DISPLAY OF LICENSE NUMBER AND FIRM NAME

158:30-5-1. LICENSE AND REGISTRATION TYPES [AMENDED]

SUBCHAPTER 11. LICENSE REVOCATION OR SUSPENSION AND PROHIBITED ACTS

158:30-11-2. PROHIBITED ACTS [AMENDED]

The Board was provided a draft of proposed rules for Chapter 30 of OAC 158.

Ms. Hubbard stated that the agenda item today is for the Board to consider approving the rules proposed by the Committee of Plumbing Examiners to be published to the public for a 30-day written comment period. She stated that those written comments along with verbal comments made at a public hearing during a future meeting would be considered by the Board in whether to take the next step in the administrative rulemaking process under the Oklahoma Administrative Procedures Act for the 2024 Legislative Session. She stated that these proposed additions to the rules: describe the current Residential Plumbing Journeyman category, create a resulting needed pathway to a contractor license, and clarify license limits and enforcement as to the Residential category.

Mr. Buxton asked for more information on the steps of the Administrative Rules process. Ms. Hubbard gave an overview of the steps of the process.

Mr. Deal asked if the changes in the language is what would allow them to move forward with unpausing the journeyman license that was discussed earlier.

Mr. Buxton stated yes and that this is what is needed to provide a pathway forward and a pathway for enforcement.

Mr. Mullin stated that his concern is that if they are trying to make them clear and understandable, he does not see where apprenticeship has been addressed.

Mr. Hager stated that he believes that is addressed on page 4 under E.

Mr. Mullin stated that if the goal is to correct why nobody is signing up for the license, then why would someone go try to be a residential contractor if you still have to put in four years because

they could just take the full exam. He stated that he does not believe this is solving the problem.

Mr. Buxton stated that he believes these rules clear up a lot and are a great initial step in the right direction.

Mr. Mullin stated that he appreciates the work on the rules and they cover a lot, but that he thinks that it is similar to what is already there for journeyman and will find the same issue and be in the same position that it is already in. He stated that he thinks clarification on the apprentice part is needed because if it looks like the regular journeyman then it is a waste of time and it is not solving the issue of why nobody really wants this.

Mr. Buxton stated that the question being asked is about timing and how much time an apprentice has before they meet the prerequisites or the qualifications to sit. He stated that at least if they move forward, these address the issues at hand and gets those cleared up. He stated that he is hearing that Mr. Mullin's is wanting to make changes to make it like others and whether that is a good idea or bad idea he has to lean on what industry says and when the taskforce met, the one consensus was that they did not want to reduce the time in the trade, the requirements. He stated that the portion being ascribed to the apprenticeship qualifications to sit for the residential journeyman does not change anything right now on the license.

The discussion included the timing of the rules, the submission to the register to meet the deadlines for public comments and submission to the legislative body.

MOTION BY TODD FINLEY WITH SECOND BY LUPE IBARRA TO ACCEPT THE DRAFT OF THE PROPOSED RULES FOR CHAPTER 30, SUBCHAPTER 1, OF OAC 158.

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Lupe Ibarra
Todd Finley
Jamey Mullin

The proposed amendments to Chapter 30, Subchapter 5, of OAC 158 were reviewed.

MOTION BY TODD FINLEY WITH SECOND BY LUPE IBARRA TO ACCEPT THE DRAFT OF THE PROPOSED RULES FOR CHAPTER 30, SUBCHAPTER 5, OF OAC 158.

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Lupe Ibarra
Todd Finley
Jamey Mullin

The proposed amendments to Chapter 30, Subchapter 11, of OAC 158 were reviewed.

MOTION BY TODD FINLEY WITH SECOND BY JASON DEAL TO ACCEPT THE DRAFT OF THE PROPOSED RULES FOR CHAPTER 30, SUBCHAPTER 11, OF OAC 158.

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Lupe Ibarra
Todd Finley
Jamey Mullin

ADJOURNMENT

MOTION BY TODD FINLEY WITH SECOND BY JAMEY MULLIN TO ADJOURN THE MEETING.

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Lupe Ibarra
Todd Finley
Jamey Mullin

The meeting was adjourned at approximately 3:18 p.m.

Minutes approved in Regular Session on the 15th day of November, 2023.

/s/ Larry Buxton
Larry Buxton, Acting Chair

/s/ Stephanie Brown
Stephanie Brown, Board Secretary