

**MINUTES OF THE REGULAR MEETING OF THE  
CONSTRUCTION INDUSTRIES BOARD**

**Conference Room  
2401 NW 23<sup>rd</sup> Street, Ste. 2F  
Oklahoma City, OK 73107**

**September 24<sup>th</sup>, 2025**

**CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT**

The regular meeting of the Construction Industries Board was called to order by Chair Larry Buxton at approximately 1:30 p.m. on Wednesday, September 24<sup>th</sup>, 2025, in the Conference Room of the Construction Industries Board.

MEMBERS PRESENT: Larry Buxton, Jason Deal, Todd Finley, Lupe Ibarra, Jonathan Jackson, Billy Moody & Jamey Mullin

CIB STAFF PRESENT: Janis Hubbard, Administrator; Stephanie Brown, Board Secretary; Windy Nunnery, Office Manager; Tony DeSha, Public Relations and Outreach Officer; Gary Kirk, Mechanical Supervisor; Richard Hager, Plumbing & Roofing Supervisor and Ron Morris, Electrical Supervisor

OTHERS PRESENT: Jon Dutton, Assistant Attorney General; Christy Tubbs & Carla Merritt, OMES/ABS; David Hames, PHCC, Darlene Schiffli & Debra Wojtek, MCA/SMACNA; Tommy O'Donnell, Plumbers & Pipefitters 344; Adam Lawson, CIB Applicant; David Adcock, OUBCC.

**STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT**

This regular meeting of the Construction Industries Board, scheduled to begin at 1:30 p.m. on this 24<sup>th</sup> day of September, 2025, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The Agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto. Fifty people have filed a written request for notice of meetings of this public body to date.

Read aloud this 24<sup>th</sup> day of September, 2025.

**NEW BOARD MEMBER WELCOME**

Chair Buxton welcomed new CIB member Billy Moody, who is representing Mechanical Journeyman and gave a brief bio.

**NEW BUSINESS**

There was no new business discussed.

**PUBLIC COMMENTS**

David Hames, Executive Director for PHCC, presented the Board with a document and stated that as Executive Director, by statute Title 59, it is his responsibility to submit candidates for the Plumbing Contractor member to the Construction Industries Board. He stated that there were

some questions about his appointees at the May 21<sup>st</sup> meeting, and this was his fault and he apologizes for any inconvenience or confusion. He stated that there was a comment at that meeting about a conflict of interest since Ronnie Smith had sat on the taskforce to review the questions while being employed as a trainer. He stated that currently two of the members on the committee teach plumbing code, and stated that he would think the Board would want the most knowledgeable people to review the test and that would be those two members, Scott Ringwald and Ronnie Smith.

He stated that Ronnie has been a plumbing code instructor for 30 years, sat on the taskforce for test review in 2016. He stated that Ronnie's pass rate, prior to being on the taskforce was in the ninetieth percentile. He stated that in 1997 the exam went from the Building Official Code Administration (BOCA) to the International Plumbing Codes (IPC) and everyone went into this test blind since there was no prior test and one hundred percent of Ronnie's students passed that test. He stated that the document he passed out is a syllabus for Ronnie's plumbing code class. He stated that when he did some research, most online plumbing code classes were 8 hours, up to a maximum of 24 hours. He stated that Ronnie's class is 216 classroom hours, 6000 OGT hours and the class spans over 7 months. He stated that Ronnie does not teach to pass the test but to make sure all students have a thorough understanding of the International Plumbing Code and the International Gas Code. He stated that in addition, PSI makes everyone who reviews the test questions sign a non-disclosure agreement which is also on the document that was passed out. He stated that when he asked Ronnie about the review in 2016, he stated that a proctor from PSI controlled the review process. He stated that the proctor would bring up one question for review, the taskforce would discuss and then the proctor would bring up the next question until the review was completed. He stated that the only questions reviewed were as explained by Mr. Dutton in the May 21 meeting. He stated that the test is locked, and at no time did the taskforce have access to the test other than the limited questions being reviewed. He stated that the review in 2016 happened because Ronnie asked for amendments from the OUBCC being integrated into the IPC. He stated in that review Ronnie found multiple errors and helped clean up the exam and that this is the type of expert you want on the taskforce and on the Plumbers Examiners Committee.

#### **ADMINISTRATOR'S REPORT**

Ms. Hubbard reported that the paperwork for the Electrical Administrative Rule changes that the Board approved at the last meeting has been filed. She stated that the Notice of Rulemaking Intent has been accepted for publication in the October 15<sup>th</sup> issue of the Oklahoma Register. She stated that the publication begins a 30-day comment period. She stated that if the agency receives written approval from the Governor on or before October 20<sup>th</sup> then the rules can move forward to public hearing at the November 19<sup>th</sup> meeting. She stated that without the Governor's express written approval the CIB shall not proceed with the rulemaking process per SB1024, passed this last session. She thanked Stephanie for all the work she did in getting the Administrative Rule paperwork timely and properly filed.

Ms. Hubbard reported that the appeal of the Oklahoma County District Courts Dismissal of the LiUna case has been assigned by the court system to the Court of Civil Appeals, Tulsa Division. She stated that it may take some time for the court to set a date for the next step, but she would keep the Board posted on it.

Ms. Hubbard reported that a long-term staff member who recently stepped into the Roofing/HI Program Officer position has left. She stated that Windy and others have been busy scoring resumes and interviews for this and the Hearing Clerk position that have now been filled by

internal applicants, which means the agency benefits from having their experience that they have had being at the ClB, but it opens entry level positions that will need to be filled. She thanked Windy for all her work hiring qualified office staff and other staff members for covering the work during the vacancies while still covering their own positions.

Ms. Hubbard reported that the agency is still dealing with some remaining issues after the licensing software upgrade in June to a cloud-based system. She stated that she wants to commend Tony, Kim and Brittany for all the work they have done to identify, communicate and communicate with the software company to fix the issues. She stated that due to the vacancies, and some delays in processing licenses due to the software issues earlier the agency is looking for more efficiencies, including moving to an automated phone answering system to help manage and sort calls to the proper divisions to streamline customer service benefiting both the customer and the agency.

### **FINANCIAL REPORT**

Written financial reports for the month ended August 31<sup>st</sup>, 2025, prepared by OMES/ABS were provided for review and discussion.

Carla Merritt, Director of Financial Services for ABS, stated that she is here to address that ABS missed the transfer this past month, violating state statute and to address what they are doing to change that going forward. She stated that they are short staffed and had an employee go out on emergency leave and it was simply missed, which was an oversight on their part. She stated that to fix this moving forward they are interviewing candidates to best fit the position, developed new process flows and checklists to make sure that in the event an employee is missing someone knows to check to ensure that task is done. She stated that it is unacceptable for them to have missed the transfer and she hopes that it never happens again.

Chair Buxton stated that this is not the first time the Board has heard this, and it is not the first time the Board has had this conversation with a member of ABS this same problem. He stated that he appreciates Ms. Merritt coming in, apologizing and working to rectify it, and that the apology is received well since everyone is dealing with the same staff shortages but explained that back in late winter, early spring the transfer was missed multiple times and there was a path created with Christy Tubbs to avoid this from happening again. He stated that the Board was assured that the path would be done and in place to not have this issue any further by May. He stated that here we are in September with the issue happening again. He asked how the gap gets closed since ultimately the agency is responsible for the audit finding that will come from this issue and it will be the agency held accountable for the mistake ABS keeps making.

Christy Tubbs stated that she thinks this is a result of a couple different processes. She stated that the reason that the other transfers were late was because of the reconciliation not being finished on time which was her fault. She stated that the path at the time was to have a backup in place and that has happened and she has a trained backup in place to complete the Form 11 reconciliation as well as typed up procedures with screenshots so it will be easier for someone to do if she is out for any reason. She stated that what happened in this case is that once the transfer is formatted and ready to be entered, she is not allowed to enter it because she does the reconciliation and there is an issue with separation of duties. She stated that because of the separation of duties the AR department has to do the transfer. She stated that as Ms. Merritt explained there were some issues in AR that day. She stated that if she has the ability to enter the transfer she could have done it on time because it was ready to go making this missed transfer a separate issue from the missed transfers before.

Chair Buxton thanked them for the explanation and asked them to keep the Administrator updated with information moving forward about how this is going to be resolved and how quickly they can get back on track to ensure this does not happen again.

### **PUBLIC RELATIONS REPORT**

#### **Workforce Development**

Mr. DeSha reported that there are 7 Return on Investment Reports for review from Meridian Technology Center that have been provided. He stated that they will be posted to the website so that the public can see what the money is being spent on.

Mr. DeSha reported that there are 2 Workforce Development contracts on the agenda today as a result of the approved applications at the last meeting. He stated that the new deadline for Workforce Development applications is October 6<sup>th</sup>, not the 7<sup>th</sup> which was mentioned at the prior meeting. He stated that this is the last application deadline before the new law takes effect that allows High Schools to apply for these.

#### **Communications & Outreach**

Mr. DeSha reported that as Ms. Hubbard had mentioned there has been progress on stabilizing the licensing system after the upgrade. He stated that he is working with staff on upgrades and efficiencies around the office. He stated that he is using new software to help automate redundant tasks. He stated that so far he has used it to create an automated form to assist the staff when doing mail backs, allowing them to process mail backs more quickly. He stated that staff likes it and it increases the efficiency of office staff which is better for licensees. He stated that he is looking into other uses for this software but in a measured way to ensure that a process does not get broken.

Mr. DeSha reported he is been reviewing and changing form to make them easier for the public to understand and therefore easier for staff to process and get their license out to them more quickly. He stated this is based off of common mistakes staff sees when reviewing applications. He stated that in addition to that he is continuing to made and schedule social media content along with updating the agency's website regularly.

Mr. DeSha reported that he is continuing to implement things needed for HB3215, with the next mailout going out to licensees in November. He stated that the website has also been updated with that information and the information regarding continuing education. He stated that the last mailout will go out in January when the continuing education requirements go into effect.

Mr. DeSha reported that HB1628 requiring a residential roofing endorsement will go into effect July 1, 2026, so staff is currently working to implement the things needed to comply with that legislation. He stated that mailouts for that will hopefully go out in November. He stated that there is already information on the website about what the law is and how it will effect roofers, along with the changes in prices to get that endorsement. He stated they are also making changes to the forms to make sure the agency is ready when it goes into effect.

Mr. DeSha reviewed the social media metrics including views being up 8.6% since last month and a 43.8% increase in reach. He stated that content interaction is up 110%, and while the agency only had 8 new followers next month, that was enough to finally push the followers to over 1500. He stated that there were also 81 net new subscribers to agency emails.

Legislative Update

Mr. DeSha reported that there have been interim studies approximately once or twice a week, and while there is nothing currently to report on, he will continue monitoring it.

Chair Buxton asked about the ability to use AI to assist more in automating agency processes.

Mr. DeSha explained that the power automate system he is using to assist office staff with tasks, is not AI and does not have the same abilities that AI has. He stated that it has the ability to automate but not think for itself. He stated that currently AI is not involved in our data currently. He stated that he has been testing it with continuing education, but it has so far been unreliable.

Mr. Mullin asked if there was a way to track the money that has been spent on Workforce Development and how much is left to work with.

Ms. Hubbard stated that on the monthly Financial Report there is a section on the Management Statement of Activities page that shows the current funds and cumulative expenses for Workforce Development by fiscal year.

**MECHANICAL DIVISION REPORT**

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of August. Mr. Kirk reported on activities of the Mechanical Division since the last Board meeting.

**ELECTRICAL DIVISION REPORT**

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of August. Mr. Morris reported on activities of the Electrical Division since the last Board meeting.

**PLUMBING DIVISION REPORT**

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of August. Mr. Hager reported on activities of the Plumbing Division since the last Board meeting.

Mr. Mullin asked if there is a way that the residential journeyman and contractor can be advertised.

Ms. Hubbard stated that it has been done in the past so she is sure it can be done again. She stated that it will be posted on social media and be sent by email.

**ROOFING & OTHER DIVISION STATISTICAL REPORTS**

The Board was provided a written report on roofing written warnings, citations, complaints, renewals, and applications received and new registrations and endorsements processed during the month of August along with Home Inspector and Building Inspector numbers. Mr. Hager reported on activities of the Roofing Division since the last Board meeting.

Mr. Mullin asked Mr. Hager how he thought HB1628 would change things.

Mr. Hager stated that it would require exams and create a commercial endorsement.

**CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED -- REVIEW AND POSSIBLE VOTE TO APPROVE ALL FINES, PENALTIES AND FEES ASSESSED AND COLLECTED ON UNCONTESTED MATTERS WHERE ADMINISTRATIVE HEARING WAS WAIVED AND FINES HAVE ALREADY BEEN PAID, AS REFLECTED ON THE MANAGEMENT STATEMENT OF ACTIVITIES BY TRADE REVOLVING FUND**

Mr. Dutton stated that this consent agenda item is related to individuals who paid their fine and waived their right to a hearing.

MOTION BY JAMEY MULLIN WITH SECOND BY JONATHAN JACKSON TO APPROVE THE CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARINGS WAIVED.

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

Due to action taken on this item, Agenda Items 8(I) and 8(J) were not needed.

**DISCUSSION AND POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE CONSTRUCTION INDUSTRIES BOARD HELD JULY 23<sup>rd</sup>, 2025**

The Board was provided a draft of the Minutes of the Regular Meeting of the CIB held in July.

MOTION BY LUPE IBARRA WITH SECOND BY JONATHAN JACKSON TO ACCEPT THE JULY 23<sup>rd</sup>, 2025, MEETING MINUTES AS PRESENTED

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**DISCUSSION AND POSSIBLE VOTE ON THE CONSTRUCTION INDUSTRIES BOARD REGULAR MEETING DATES FOR CALENDAR YEAR 2026**

Chair Buxton explained these are the proposed dates for the regular meetings of the Board in 2026.

MOTION BY JAMEY MULLIN WITH SECOND BY JASON DEAL TO ACCEPT THE REGULAR MEETING DATES FOR CALENDAR YEAR 2026

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley

Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**DISCUSSION AND ANNOUNCEMENT OF ANY DISQUALIFICATION OR CONFLICT OF INTEREST AS DEFINED BY STATE LAWS AND RECUSAL OF ANY BOARD MEMBER DUE TO CONSIDERATION OF EITHER THE APPLICATION OR PROPOSED AGREEMENT FOR THE SKILLED TRADE EDUCATION WORKFORCE DEVELOPMENT FUND AUTHORIZED BY 59 O.S. § 1000.4A, AS LISTED IN THE FOLLOWING AGENDA ITEMS**

Mr. Dutton stated that this is just to make sure that there are no conflicts and no partiality in relation to any of the Technology Centers listed on the agenda. She asked if any Board members have anything to declare in relation to the schools. No conflicts were stated.

**DISCUSSION AND POSSIBLE VOTE ON PROPOSED AGREEMENT FOLLOWING APPLICATION APPROVAL BY THE BOARD FOR SKILLED TRADE EDUCATION WORKFORCE DEVELOPMENT FUNDS AUTHORIZED BY 59 O.S. § 1000.4A, CONTINGENT UPON APPROVAL BY APPLICABLE TECHNOLOGY CENTER LISTED BELOW**

- i.      **Project:**            Mini Motor Control Trainers  
         **Applicant:**      Meridian Technology Center  
         **Amount:**        \$25,420

MOTION BY JONATHAN JACKSON WITH SECOND BY TODD FINLEY TO APPROVE THE PROPOSED AGREEMENT WITH MERIDIAN TECHNOLOGY CENTER FOR MINI MOTOR CONTROL TRAINERS AS PRESENTED

MOTION PASSED

Voting Aye:    Larry Buxton  
                     Jason Deal  
                     Todd Finley  
                     Lupe Ibarra  
                     Jonathan Jackson  
                     Billy Moody  
                     Jamey Mullin

- ii.      **Project:**            Code Book Education  
         **Applicant:**      Indian Capital Technology Center - Sallisaw  
         **Amount:**        \$4,000

MOTION BY LUPE IBARRA WITH SECOND BY TODD FINLEY TO APPROVE THE PROPOSED AGREEMENT WITH INDIAN CAPITAL TECHNOLOGY CENTER FOR CODE BOOK EDUCATION AS PRESENTED

MOTION PASSED

Voting Aye:    Larry Buxton  
                     Jason Deal

Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**DISCUSSION AND POSSIBLE VOTE TO ADVERTISE POSITION OPENING FOR THE  
SOON TO BE VACANT FIELD INVESTIGATOR POSITION (MECHANICAL TRADE)  
HELD BY LINNIE BICKNELL**

Ms. Hubbard reported that Lennie Bicknell is resigning at the end of the month. She stated that this would allow the agency to post and advertise this position.

MOTION BY JASON DEAL WITH SECOND BY JONATHAN JACKSON TO  
APPROVE ADVERTISING POSITION OPENING FOR THE SOON TO BE  
VACANT FIELD INVESTIGATOR POSITION (MECHANICAL TRADE) HELD BY  
LINNIE BICKNELL

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**DISCUSSION AND POSSIBLE VOTE ON ADMINISTRATOR'S RECOMMENDATION OF  
CANDIDATE TO FILL THE VACANT MECHANICAL FIELD INVESTIGATOR POSITION  
PREVIOUSLY HELD BY RON TERRY**

Ms. Hubbard reported that the agency received 19 applications for this position, 3 were scored as qualified to interview. Adam Lawson was the highest scoring candidate.

Mr. Kirk introduced Mr. Lawson and gave a brief bio to the Board.

MOTION BY TODD FINLEY WITH SECOND BY JASON DEAL TO APPROVE  
ADMINISTRATOR'S RECOMMENDATION OF CANDIDATE TO FILL THE  
VACANT MECHANICAL FIELD INVESTIGATOR POSITION PREVIOUSLY HELD  
BY RON TERRY

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin



**DISCUSSION AND POSSIBLE VOTE ON EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING OR RESIGNATION OF ALL CIB STAFF LISTED SPECIFICALLY CONCERNING THE EVALUATION OF POSSIBLE STAFF PAY ADJUSTMENTS FOR ALL ELIGIBLE CIB STAFF IN AN ADMINISTRATIVE PROGRAM OFFICER OR ADMINISTRATIVE TECHNICIAN III POSITION**

- (i) Possible vote to convene into Executive Session -- Pursuant to 25 O.S. § 307(B)(1), the Board may convene in Executive Session to discuss changes to existing salaries, or setting salary ranges, for all eligible CIB employees as follows: Susan Fleck, Brittany Haywood, Carla Hipkins, Brandy Lermon, Trinity Pena, Kim Stell, Shereice Word, and Dannette Yousey.
- (ii) Possible vote to return to Open Session
- (iii) Possible vote on matters discussed in Executive Session related to possible action on changes to existing salaries, or setting salary ranges, for all eligible CIB employees as follows: Susan Fleck, Brittany Haywood, Carla Hipkins, Brandy Lermon, Trinity Pena, Kim Stell, Shereice Word, and Dannette Yousey.

MOTION BY TODD FINLEY WITH SECOND BY JAMEY MULLIN TO CONVENE INTO EXECUTIVE SESSION.

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

Note: The Board went into Executive Session at approximately 2:17 p.m., and Mr. Dutton, Ms. Hubbard, Ms. Nunnery and Ms. Brown joined the Board in Executive Session.

MOTION BY JAMEY MULLIN WITH SECOND BY LUPE IBARRA TO RETURN TO OPEN SESSION FROM EXECUTIVE SESSION.

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

Mr. Dutton noted that there were no votes taken in Executive Session.

**BREAK**

At approximately 3:19 pm the meeting was recessed for a short break.

**RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK**

MEMBERS PRESENT: Larry Buxton, Jason Deal, Todd Finley, Lupe Ibarra, Jonathan Jackson, Billy Moody & Jamey Mullin

MOTION BY JASON DEAL WITH SECOND BY JAMEY MULLIN TO APPROVE THE PAY BAND ADJUSTMENT FOR FISCAL YEAR 2026 FOR ALL ELIGIBLE CIB EMPLOYEES AS DISCUSSED IN EXECUTIVE SESSION

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**DISCUSSION AND POSSIBLE VOTE TO APPROVE ADVERTISING POSITION OPENING FOR AN ENTRY LEVEL ADMINISTRATIVE POSITION TO STREAMLINE AND MANAGE CONTINUING EDUCATION FOR ALL TRADES AND TO ASSIST WITH THE RESIDENTIAL ROOFING ENDORSEMENT STARTUP**

Chair Buxton explained the reason for the new position.

MOTION BY JAMEY MULLIN WITH SECOND BY TODD FINLEY TO APPROVE ADVERTISING POSITION OPENING FOR AN ENTRY LEVEL ADMINISTRATIVE POSITION TO STREAMLINE AND MANAGE CONTINUING EDUCATION FOR ALL TRADES AND TO ASSIST WITH THE RESIDENTIAL ROOFING ENDORSEMENT STARTUP

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**DISCUSSION AND POSSIBLE VOTE ON REVISION TO THE FY 2026 BUDGET WORK PROGRAM**

Chair Buxton explained that due to the salary increases and other agency needs an

adjustment to the FY 2026 Budget Work Program would be required as discussed.

MOTION BY TODD FINLEY WITH SECOND BY JAMEY MULLIN TO APPROVE THE REVISION AS DISCUSSED TO THE FY 2026 BUDGET WORK PROGRAM

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**DISCUSSION AND POSSIBLE VOTE ON THE FY 2027 CIB BUDGET REQUEST**

Chair Buxton explained that this is the begin of the discussion for what the FY 2027 Budget Work Program would eventually look like through the Budget Request. He stated that they are not locked into the Budget Request numbers and that the numbers can be adjusted as needed before the Budget Work Program for FY 27 is presented in the spring.

MOTION BY LUPE IBARRA WITH SECOND BY JASON DEAL TO APPROVE THE FY 2027 BUDGET REQUEST AS PRESENTED

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**DISCUSSION AND POSSIBLE VOTE ON RENEWAL OF A FIVE-YEAR RECIPROCAL LICENSING AGREEMENT FOR UNLIMITED ELECTRICAL JOURNEYMAN LICENSE BETWEEN THE STATES OF IDAHO AND OKLAHOMA**

Mr. Morris reported that this is for a reciprocation with Idaho for Electrical Journeyman. He stated that he has reached out to Idaho to see if they want to renew this agreement for the next five years but has not received a response yet. He stated that none of the requirements have changed since the last agreement.

MOTION BY JONATHAN JACKSON WITH SECOND BY TODD FINLEY TO RENEW A FIVE-YEAR RECIPROCAL LICENSING AGREEMENT FOR UNLIMITED ELECTRICAL JOURNEYMAN LICENSE BETWEEN THE STATES OF IDAHO AND OKLAHOMA

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal

Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**CONSIDERATION AND POSSIBLE VOTE TO APPOINT A PERSON TO THE COMMITTEE OF ELECTRICAL EXAMINERS (ELECTRICAL INSPECTOR SEAT) FOR A TWO-YEAR TERM EXPIRING SEPTEMBER 2027. TITLE 59 O.S. § 1683(B)(1)**

Chair Buxton provided information on the three people that were nominated. There was a brief discussion about the nominees and their qualifications.

MOTION BY JAMEY MULLIN WITH SECOND BY JASON DEAL TO APPOINT STEVE MALUGANI TO THE COMMITTEE OF ELECTRICAL EXAMINERS (ELECTRICAL INSPECTOR SEAT) FOR A TWO-YEAR TERM EXPIRING SEPTEMBER 2027

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**CONSIDERATION AND POSSIBLE VOTE TO RE-APPOINT RONNIE SMITH (PLUMBING CONTRACTOR) AS A MEMBER OF THE COMMITTEE OF PLUMBING EXAMINERS FOR A TWO-YEAR TERM EXPIRING SEPTEMBER 2027. TITLE 59 O.S. § 1004(A)(1)**

Chair Buxton provided information on the three people that were nominated. He stated that one of them does not qualify since he is not a contractor and this seat requires a contractor.

Mr. Moody stated that he knows all three nominees but that in the past when he has had problems with codes Ronnie Smith is always the person called for assistance. He stated that Ronnie is super knowledgeable and has taught for 20-30 years. He stated that he works with both union and non-union members equally.

MOTION BY JAMEY MULLIN WITH SECOND BY BILLY MOODY TO RE-APPOINT RONNIE SMITH (PLUMBING CONTRACTOR) AS A MEMBER OF THE COMMITTEE OF PLUMBING EXAMINERS FOR A TWO-YEAR TERM EXPIRING SEPTEMBER 2027

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson

Billy Moody  
Jamey Mullin

**BREAK**

At approximately 3:38 pm the meeting was recessed for a short break.

**RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK**

MEMBERS PRESENT: Larry Buxton, Jason Deal, Todd Finley, Lupe Ibarra, Jonathan Jackson, Billy Moody & Jamey Mullin

**APPEAL OF PROPOSED ORDER FOR CITATION NO. 23146 ISSUED TO JEFFERY GENINATTI – TIMELY FILED APPEAL AND BRIEF WITH REQUEST FOR ORAL ARGUMENT FOR INDIVIDUAL HEARING**

- i. Review of Request for Appeal and Brief, and Brief in Response.
- ii. Hearing of Oral Arguments (limited to no more than 10 minutes for each side pursuant to OAC 158:1-5-13.1) – Jeffery Geninatti, Pro Se; CIB Special Counsel
- iii. Possible vote to convene into Executive Session pursuant to 25 O.S. § 307(B)(8) to engage in deliberations on the Appeal of the Proposed Order for Citation No. 23146.
- iv. If Executive Session convened, vote to return to Open Session.
- v. Possible vote to Affirm the Proposed Order, Deny the Proposed Order or Remand the case to the Hearing Officer, with or without instructions, in the matter of the Appeal of the Proposed Order for Citation No. 23146

Mr. Dutton asked if Mr. Geninatti was currently present. There was no response from the gallery. Mr. Dutton stated for the record that Mr. Geninatti was not present.

Mr. Dutton provided a brief explanation of the Appeal process and stated that if Mr. Geninatti, Respondent, was present he and Mr. Davis, Special Counsel for the CIB, would each be allowed 10 minutes to present oral arguments and answer questions from the Board. He stated that since the Respondent Mr. Geninatti was not present, Special Counsel for the CIB would be allowed 10 minutes to present an oral argument.

Mr. Davis provided the Board with a copy of the certified mail receipt showing service of the notice of appeal with the date and time of this appeal hearing to the Respondent, Mr. Geninatti, on August 14, 2025. He then provided his oral argument.

*\*There was no executive session held.*

MOTION BY TODD FINLEY WITH SECOND BY LUPE IBARA TO DENY APPEAL  
AND UPHOLD THE PROPOSED ORDER FOR CITATION NO. 23146

MOTION PASSED

Voting Aye: Larry Buxton

Jason Deal  
Todd Finley  
Lupe Ibarra  
Billy Moody  
Jamey Mullin

Recusing: Jonathan Jackson

**ADJOURNMENT**

MOTION BY JASON DEAL WITH SECOND BY JAMEY MULLIN TO ADJOURN  
THE MEETING.

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

The meeting was adjourned at approximately 3:50 p.m.

Minutes approved in Regular Session on the 19<sup>th</sup> day of November, 2025.

/s/ Larry Buxton  
Larry Buxton, Chair

/s/ Stephanie Brown  
Stephanie Brown, Board Secretary