

**MINUTES OF THE REGULAR MEETING OF THE  
CONSTRUCTION INDUSTRIES BOARD  
Conference Room  
2401 NW 23<sup>rd</sup> Street, Ste. 2F  
Oklahoma City, OK 73107**

**March 25<sup>th</sup>, 2026**

**CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT**

The regular meeting of the Construction Industries Board was called to order by Chair Larry Buxton at approximately 1:30 p.m. on Wednesday, March 25<sup>th</sup>, 2026, in the Conference Room of the Construction Industries Board.

**MEMBERS PRESENT:** Larry Buxton, Jason Deal, Todd Finley, Lupe Ibarra, Jonathan Jackson, Billy Moody & Jamey Mullin

**CIB STAFF PRESENT:** Janis Hubbard, Administrator; Stephanie Brown, Board Secretary; Windy Nunnery, Office Manager; Tony DeSha, Public Relations and Outreach Officer; Gary Kirk, Mechanical Supervisor; Richard Hager, Plumbing & Roofing Supervisor and Ron Morris, Electrical Supervisor

**OTHERS PRESENT:** Jon Dutton, Assistant Attorney General; Christy Tubbs, OMES/ABS; George Horton, Stillwater Public Schools; Justin Siler, Meridian Technology Center; Wendy Wilkinson and John Dorman, State Auditor & Inspectors Office; Eric Harbison, EOC Technology Center; Ian Freeman, Pioneer Technology Center; Dale Hudson and Tim Mahoney, CIB; David Hames, PHCC.

**STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT**

This regular meeting of the Construction Industries Board, scheduled to begin at 1:30 p.m. on this 25<sup>th</sup> day of March, 2026, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The Agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto. Fifty people have filed a written request for notice of meetings of this public body to date.

Read aloud this 25<sup>th</sup> day of March, 2026.

**CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS**

Mr. Dutton stated that any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration in a separate action item.

MOTION BY LARRY BUXTON WITH SECOND BY JAMEY MULLIN TO REMOVE  
CITATION 22092 FROM THE CONSENT AGENDA

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

MOTION BY JAMEY MULLIN WITH SECOND BY TODD FINLEY TO RESEND  
CITATION 22092

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**Roofing Hearing Board:**

Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Mr. Dutton noted that the Board member that served as Chair of the Roofing Hearing Board when Docket No. CIB-25-R-001 was Jonathan Jackson.

Matters heard by the Roofing Hearing Board on Docket No. CIB-25-R-001 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 23554	Wilmer Mejia-Cantarero	Contracting without commercial endorsement

MOTION BY TODD FINLEY WITH SECOND BY JAMEY MULLIN TO ACCEPT  
THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT  
AGENDA RELATED TO ROOFING HEARING BOARD DOCKET CIB-25-R-001.

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Billy Moody  
Jamey Mullin

Recusing: Jonathan Jackson

**Roofing Hearing Board:**

Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Mr. Dutton noted that the Board member that served as Chair of the Roofing Hearing Board when Docket No. CIB-25-R-001 was Jonathan Jackson.

Matters heard by the Roofing Hearing Board on Docket No. CIB-25-R-001 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 22718	Isaac Rodriguez	Contracting without commercial endorsement
Citation No. 23155	Jesus Ocampo-Fritz	Contracting without commercial endorsement

MOTION BY TODD FINLEY WITH SECOND BY JAMEY MULLIN TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO ROOFING HEARING BOARD DOCKET CIB-25-R-001.

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Billy Moody  
Jamey Mullin

Recusing: Jonathan Jackson

**Electrical Hearing Board:**

Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Mr. Dutton noted that the Board member that served as Chair of the Electrical Hearing Board when Docket No. CIB-24-E-001 was Larry Buxton.

Matters heard by the Electrical Hearing Board on Docket No. CIB-24-E-001 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 21997	Levi Sagers	Inactive contractor or journeyman engaged in contracting
Citation No. 22824	Christel VanTuyle	Contracting without a license
Citation No. 22105	Kirbey Abney	Contracting without a license
Citation No. 22655	Pierce Scott	Contracting without a license
Citation No. 22656	Pierce Scott	Contractor working unlicensed or unregistered individual (per person)

Citation No. 22657	Pierce Scott	Contracting without a license
Citation No. 22660	Matthew Miller	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 22662	Steve Ellis	Contracting without a license
Citation No. 22019	Chuck Watkins	Contracting without a license
Citation No. 22754	Dan Hemenway	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 22640	Robert Vanhoutan	Contracting without a license

MOTION BY JASON DEAL WITH SECOND BY JAMEY MULLIN TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO ELECTRICAL HEARING BOARD DOCKET CIB-24-E-001.

MOTION PASSED

Voting Aye: Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

Recusing: Larry Buxton

**BREAK**

At approximately 1:34 pm the meeting was recessed for a short break.

**RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK**

MEMBERS PRESENT: Larry Buxton, Jason Deal, Todd Finley, Lupe Ibarra, Jonathan Jackson, Billy Moody & Jamey Mullin

**NEW BUSINESS**

There was no new business discussed.

**PUBLIC COMMENTS**

There were no public comments.

**ADMINISTRATOR'S REPORT**

Ms. Hubbard reported that at the previous meeting, Board members were provided with a list of Board appointed committee seats expiring this year. She stated that letters have been sent out to those who are expiring to pass on to their nominating association requesting a nomination letter, with at least three names and sufficient bio, to be submitted to the CIB by May 4, 2026, and that the notice and procedures are posted to the website.

Ms. Hubbard reported that the District Court has resumed jurisdiction of the case brought by LiUNA. She stated that the case has entered the discovery phase, and that CIB is working on responses to their discovery requests with guidance from the Oklahoma Office of the Attorney General, Litigation Division. She stated that discovery requests have been sent to the Plaintiffs and she would keep the Board updated.

Ms. Hubbard reported that regarding the new software for continuing education for all trades, citation tracking and the Roofing database, she has asked Tony to provide a short demo on each during his presentation so that the Board can get a feel for the products. She stated that staff explored some security enhancements being made available that took a little extra time to iron out. She stated that the continuing education and citations would go live in the next few weeks, then the work will focus on the Roofing database. She stated that staff has worked through several phases of testing and feedback with some fixes done during the meeting with staff and HBE. She stated that staff continues to be impressed with the service, responsiveness and accuracy of HBE in developing the software and are excited to see their suggestions and feedback implemented throughout the process. She stated that staff remains optimistic about the success of this contract and product.

Ms. Hubbard reported that the next agenda item will be presented by the Office of the State Auditor and Inspector. She stated that before Wendy Wilkinson comes to the podium, she wanted to thank her and her team for their courtesy and professionalism throughout the process. She stated that she also wanted to thank CIB staff for their hard work and attention to agency controls and audit standards. She stated that the audit reports Wendy will be presenting are for the FY20 and FY21 years. She stated that these audits did take longer than expected mainly due to staffing shortages in both agencies. She stated that while CIB has been able to fill its vacancies, thanks to actions by the Board, the Auditor's office has not been so fortunate. She stated that Wendy may want to explain more but the agency has been informed that they do not have sufficient auditor's to continue performing CIB's audits, so CIB will need to engage an external auditor for future audits.

#### **REPORT BY OFFICE OF STATE AUDITOR AND INSPECTOR ON FY20 & FY21 AUDITS**

Wendy Wilkinson stated that there were no findings on the FY20 and FY21 audits because CIB is so diligent with their internal controls. She stated that these audit reports are a little different since they are done on a cash basis. She stated that CIB is a wonderful agency to work with.

#### **FINANCIAL REPORT**

Written financial reports for the month ended February 28, 2026, prepared by OMES/ABS were provided for review and discussion.

#### **PUBLIC RELATIONS REPORT**

Mr. DeSha gave a brief demo of the new continuing education software.

There was a brief discussion on continuing education submissions.

#### **Communications & Outreach**

Mr. DeSha reported that on social media, Facebook views are up 31.9% this month. He stated that followers are up 30%, and content interaction is also up 22.2%. He stated that there are 91 new email subscribers since the January meeting making 14,846 total subscribers.

Legislative Update

Mr. DeSha reported that since the last Board meeting a few legislative deadlines have passed and reviewed those deadlines.

Mr. DeSha reported on the bills that would affect the CIB and gave a brief overview of those bills.

Workforce Development

Mr. DeSha reported that CIB received 5 applications for the previous deadline. He gave a spending breakdown on Workforce Development both by trade and by schools who have received funds. He stated that the next application deadline is July 6, 2026.

Mr. DeSha reported that staff attended the Oklahoma Public Schools 8<sup>th</sup> Grade Career Fair. He stated that there are two more dates for career fairs coming up in the future.

**MECHANICAL DIVISION REPORT**

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of February. Mr. Kirk reported on activities of the Mechanical Division since the last Board meeting.

**ELECTRICAL DIVISION REPORT**

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of February. Mr. Morris reported on activities of the Electrical Division since the last Board meeting.

**PLUMBING DIVISION REPORT**

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of February. Mr. Hager reported on activities of the Plumbing Division since the last Board meeting.

**ROOFING & OTHER DIVISION STATISTICAL REPORTS**

The Board was provided a written report on roofing written warnings, citations, complaints, renewals, and applications received and new registrations and endorsements processed during the month of February along with Home Inspector and Building Inspector numbers. Mr. Hager reported on activities of the Roofing Division since the last Board meeting.

**CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED -- REVIEW AND POSSIBLE VOTE TO APPROVE ALL FINES, PENALTIES AND FEES ASSESSED AND COLLECTED ON UNCONTESTED MATTERS WHERE ADMINISTRATIVE HEARING WAS WAIVED AND FINES HAVE ALREADY BEEN PAID, AS REFLECTED ON THE MANAGEMENT STATEMENT OF ACTIVITIES BY TRADE REVOLVING FUND**

Mr. Dutton stated that this consent agenda item is related to individuals who paid their fine and waived their right to a hearing.

MOTION BY JAMEY MULLIN WITH SECOND BY TODD FINLEY TO APPROVE THE CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARINGS WAIVED.

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

Due to action taken on this item, Agenda Items 12(M) and 12(N) were not needed.

**DISCUSSION AND POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE CONSTRUCTION INDUSTRIES BOARD HELD JANUARY 28<sup>TH</sup>, 2026**

The Board was provided a draft of the Minutes of the Regular Meeting of the CIB held in January.

MOTION BY TODD FINLEY WITH SECOND BY LUPE IBARRA TO ACCEPT THE JANUARY 28, 2026, MEETING MINUTES AS PRESENTED

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**DISCUSSION AND ANNOUNCEMENT OF ANY DISQUALIFICATION OR CONFLICT OF INTEREST AS DEFINED BY STATE LAWS AND RECUSAL OF ANY BOARD MEMBER DUE TO CONSIDERATION OF EITHER THE APPLICATION OR PROPOSED AGREEMENT FOR THE SKILLED TRADE EDUCATION WORKFORCE DEVELOPMENT FUND AUTHORIZED BY 59 O.S. § 1000.4A, AS LISTED IN THE FOLLOWING AGENDA ITEMS**

Mr. Dutton stated that this is just to make sure that there are no conflicts and no partiality in relation to any of the Technology Centers listed on the agenda. He asked if any Board members have anything to declare in relation to the schools. No conflicts were stated.

**DISCUSSION AND POSSIBLE VOTE ON COMPLETE APPLICATIONS RECEIVED FOR SKILLED TRADE EDUCATION WORKFORCE DEVELOPMENT FUNDS AUTHORIZED BY 59 O.S. § 1000.4A THAT MAY BE APPROVED FOR ANY AMOUNT UP TO AND INCLUDING THE APPLICATION AMOUNT REQUESTED, SUBJECT TO THE AVAILABILITY OF FUNDS, TO BE PRIORITIZED AND EVALUATED BASED UPON: SUFFICIENT JUSTIFICATION, PROJECT COST, ANTICIPATED RETURN ON INVESTMENT, BEST VALUE, AND VIABILITY OF THE PROPOSAL**

i.      **Project:**       Mini Motor Controller Trainers  
          **Applicant:**   Central Technology Center  
          **Amount:**      \$24,045.00

No representative showed up to speak on behalf of Central Technology Center. Item was tabled.

*\* No vote was taken on this item.*

- ii.     **Project:**        **HVAC Equipment Modernization**  
          **Applicant:**   **Eastern Oklahoma County Technology Center**  
          **Amount:**     **\$7,393.59**

MOTION BY JAMEY MULLIN WITH SECOND BY BILLY MOODY TO APPROVE THE APPLICATION WITH EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER FOR HVAC EQUIPMENT MODERNIZATION AS PRESENTED

MOTION PASSED

Voting Aye:   Larry Buxton  
                  Jason Deal  
                  Todd Finley  
                  Lupe Ibarra  
                  Jonathan Jackson  
                  Billy Moody  
                  Jamey Mullin

- iii.     **Project:**        **Lincoln Shop Class**  
          **Applicant:**   **Stillwater Public Schools – Lincoln Academy**  
          **Amount:**     **\$18,060.00**

George Horton showed up to speak on behalf of Lincoln Academy. He gave a brief overview of his application.

*\* No vote was taken on this item.*

- iv.     **Project:**        **Geothermal Flush Cart**  
          **Applicant:**   **Meridian Technology Center**  
          **Amount:**     **\$4,292.20**

Justin Siler showed up to speak on behalf of Meridian Technology Center. He gave a brief overview of his application.

*\* No vote was taken on this item.*

- v.     **Project:**        **Plumbing Apprenticeship Program Development**  
          **Applicant:**   **Pioneer Technology Center**  
          **Amount:**     **\$16,750.00**

Ian Freeman showed up to speak on behalf of Pioneer Technology Center. He gave a brief overview of his application.

MOTION BY JONATHAN JACKSON TO APPROVE THE APPLICATION WITH PIONEER TECHNOLOGY CENTER FOR PLUMBING APPRENTICE PROGRAM DEVELOPMENT AS PRESENTED. THERE WAS NO SECOND MADE.

MOTION FAILED

**DISCUSSION WITH POSSIBLE VOTE ON RENEWAL OF THE FOLLOWING CONTRACTS FOR FY 27:**

**i. Quadient Mailing & Shipping**

Ms. Nunnery stated that Quadient provides the CIB with the lease of the CIB's mail opener and folder/inserter. She stated that the agency is requesting a renewal of the contract with Quadient for FY 27 for the fourth renewal with no increase anticipated.

MOTION BY JAMEY MULLIN WITH SECOND BY JONATHAN JACKSON TO RENEW THE CONTRACT WITH QUADIENT FOR FY 27 AT THE SAME COST

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**ii. Phillips Murrah**

Ms. Nunnery stated that Phillips Murrah provides the CIB with Administrative Law Legal services as special prosecutor. She stated that for FY 27, there is no change in cost to the billable rate of the contract but that the cap needs to be raised to cover expected expenses.

MOTION BY JONATHAN JACKSON WITH SECOND BY JAMEY MULLIN TO RENEW THE CONTRACT WITH PHILLIPS MURRAH FOR FY 27 AT THE SAME RATES BUT WITH THE CAP RAISED AS DISCUSSED

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**iii. Michael Mitchelson**

Ms. Nunnery stated that Judge Michael Mitchelson provides the CIB with a portion of its Administrative Law Judge services. She stated that for FY 27 there is a rate increase requested but the contract cap amount would remain the same.

MOTION BY JAMEY MULLIN WITH SECOND BY LUPE IBARRA TO RENEW THE CONTRACT WITH MICHAEL MITCHELSON FOR FY 27 AT THE INCREASED RATE AS DISCUSSED

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**iv. James A Slayton, PC**

Ms. Nunnery stated that Judge James Slayton provides the CIB with a portion of its Administrative Law Judge services. She stated that for FY 27 there is a requested increase in rate but the contract cap amount would remain the same.

MOTION BY JAMEY MULLIN WITH SECOND BY JASON DEAL TO RENEW THE CONTRACT WITH JAMES A. SLAYTON, PC FOR FY 27 AT THE INCREASED RATE AS DISCUSSED

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**v. OMES – Rick Management Division**

Ms. Nunnery stated that OMES Risk Management provides the CIB with workers' compensation insurance. She stated that the agency anticipates a future rate increase but would not know until after the FY 27 budget work program. She stated that the agency is requesting renewal with no change in cost at this time and if the agency is notified of a rate change, that would be brought back to the Board for approval.

MOTION BY TODD FINLEY WITH SECOND BY JONATHAN JACKSON TO RENEW THE CONTRACT WITH OMES RISK MANAGEMENT DIVISION FOR WORKERS' COMPENSATION INSURANCE FOR FY 27 AT THE SAME RATE AS FY 26

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**vi. OMES – Risk Management Division**

Ms. Nunnery stated that OMES provides the CIB with Directors and Officers, Tort and Liability insurance. She stated that the agency is requesting to renew the contract for these services at the same rate as FY 26. She stated that if the agency is notified of an increase it would be brought back to the Board for approval.

MOTION BY JAMEY MULLIN WITH SECOND BY JASON DEAL TO RENEW THE CONTRACT WITH OMES FOR D&O, LIABILITY AND TORT INSURANCE FOR FY 27 AT THE SAME RATE AS FY 26

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**vii. OMES – Interagency Mail**

Ms. Nunnery stated that OMES Interagency Mail provides the CIB with shared mailing services. She stated that for FY 27, there is an anticipated increase in postage. She stated that there is no increase in the request from last year.

MOTION BY JAMEY MULLIN WITH SECOND BY LUPE IBARRA TO RENEW THE CONTRACT WITH OMES INTERAGENCY MAIL FOR FY 27 AT THE SAME RATE AS FY26

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**viii. Security Services**

Ms. Nunnery stated that Oklahoma City Police provides security services for all CIB meetings, as well as any other security needs. She stated that for FY 27 there is no increase in cost.

MOTION BY JAMEY MULLIN WITH SECOND BY LUPE IBARRA TO RENEW THE CONTRACT WITH OKLAHOMA CITY POLICE FOR SECURITY SERVICES FOR FY 27 AT THE SAME RATE AS FY 26

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**ix. Courier Services**

Ms. Nunnery stated that she has received notice from Sunset Courier that the cost would be going up due to the increase in gas prices.

MOTION BY LARRY BUXTON WITH SECOND BY JAMEY MULLIN TO RENEW THE CONTRACT WITH SUNSET COURIER FOR COURIER SERVICES FOR FY 27 AT THE INCREASED RATE AS DISCUSSED

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**x. AT&T**

Ms. Nunnery stated that AT&T wireless provides the agency with cell phone service. She stated that the agency is requesting to renew the contract with AT&T wireless for FY 27 in what would be the second year of a two-year contract with no expected price increase.

MOTION BY LUPE IBARRA WITH SECOND BY JASON DEAL TO RENEW CONTRACT WITH AT&T FOR CELL PHONE SERVICE AT THE SAME COST FOR FY 27

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley

Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**xi. GALT**

Ms. Nunnery stated that GALT provides the agency with two temporary administrative support staff positions. She stated that the agency is requesting renewal with GALT for FY 27 at the same rate as FY 26.

MOTION BY LUPE IBARRA WITH SECOND BY LARRY BUXTON TO RENEW THE CONTRACT WITH GALT FOR FY 27 AT THE SAME RATE AS FY 26

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**xii. Copier & Printer Services**

Ms. Nunnery stated R.K. Black Inc. supplies the office with two printers. She stated that the agency is requesting to renew the contract for FY27 at the same rate as FY26.

MOTION BY JONATHAN JACKSON WITH SECOND BY JAMEY MULLIN TO RENEW THE CONTRACT WITH R. K. BLACK INC. FOR TWO COPY/PRINTER/FAX MACHINES FOR FY 27 AT THE SAME RATE AS FY26

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**xiii. VTA**

Ms. Nunnery stated VTA provides the agency with lease of its office space. She stated that the agency is requesting the fourth-year renewal with no change in cost from FY 26.

MOTION BY JASON DEAL WITH SECOND BY TODD FINLEY TO RENEW THE CONTRACT WITH VTA FOR FY 27 AT THE SAME RATE AS FY 26

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**xiv. Office of the Attorney General**

Ms. Nunnery reported the Office of the Attorney General provides the CIB a legal advisor. She stated that the agency is requesting to renew the contract for FY 27 at the same rate as FY 26.

MOTION BY JAMEY MULLIN WITH SECOND BY JONATHAN JACKSON TO RENEW THE CONTRACT WITH THE OFFICE OF THE ATTORNEY GENERAL FOR FY 27 AT THE SAME RATE AS FY 26

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**xv. GL Suites**

Ms. Nunnery stated that GL Suites provides the agency with its licensing software. She stated that the agency is requesting the fourth renewal of the current contract with GL Suites for FY 27. Ms. Nunnery then broke down the terms and the total costs of the contract including the CPI increase.

MOTION BY JAMEY MULLIN WITH SECOND BY LUPE IBARRA TO RENEW THE CONTRACT WITH GL SUITES FOR FY 27 AT THE RATE WITH INCREASES AS DISCUSSED

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**xvi. HBE Systems**

Ms. Nunnery stated that in November 2025 the Board voted to contract with HBE. She stated that these systems are in the final stage of development so this would be for maintenance and support on these systems for FY27. She detailed what is included in that maintenance support.

MOTION BY JASON DEAL WITH SECOND BY TODD FINLEY TO CONTRACT WITH HBE SYSTEMS FOR MAINTENANCE AND SUPPORT FOR FY 27 AT THE RATE DISCUSSED

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**DISCUSSION AND POSSIBLE VOTE ON EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING OR RESIGNATION OF ALL CIB STAFF LISTED SPECIFICALLY CONCERNING THE EVALUATION OF POSSIBLE STAFF PAY ADJUSTMENTS FOR ALL ELIGIBLE CIB STAFF.**

- (i) Possible vote to convene into Executive Session -- Pursuant to 25 O.S. § 307(B)(1), the Board may convene in Executive Session to discuss changes to existing salaries, or setting salary ranges, for all eligible CIB employees as follows: Carla Hipkins, Gina Bergeron, Stephanie Brown, Cody Davis, Tony DeSha, Susan Fleck, Clifford Foster, David Fox, Richard Hager, Brittany Haywood, Dale Hudson, Michael Kubala, Adam Lawson, Brandy Lermon, Timothy Mahoney, Johnny Miller Jr., Ron Morris, Robert Newberg, Windy Nunnery, Buddy Osborn, Trinity Pena, Derric Pruitt, Brenda Rodriguez-Frutos, Edna Sanchez, Stanley Scheilz, Jason Smith, Michael Smith, Kim Stell, David Stewart, Edna Upton, Shereice Word, Christopher Wyre, Dannette Yousey
- (ii) Possible vote to return to Open Session
- (iii) Possible vote on matters discussed in Executive Session related to possible action on changes to existing salaries, or setting salary ranges, for all eligible CIB employees as follows: Carla Hipkins, Gina Bergeron, Stephanie Brown, Cody Davis, Tony DeSha, Susan Fleck, Clifford Foster, David Fox, Richard Hager, Brittany Haywood, Dale Hudson, Michael Kubala, Adam Lawson, Brandy Lermon, Timothy Mahoney, Johnny Miller Jr., Ron Morris, Robert Newberg, Windy Nunnery, Buddy Osborn, Trinity Pena, Derric Pruitt, Brenda Rodriguez-Frutos, Edna Sanchez, Stanley Scheilz, Jason Smith, Michael Smith, Kim Stell, David Stewart, Edna Upton, Shereice Word, Christopher Wyre, Dannette Yousey

MOTION BY JAMEY MULLIN WITH SECOND BY JASON DEAL TO CONVENE INTO EXECUTIVE SESSION.

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

Note: The Board went into Executive Session at approximately 3:13 p.m., and Mr. Dutton, Ms. Hubbard, Ms. Nunnery and Ms. Brown joined the Board in Executive Session.

MOTION BY JAMEY MULLIN WITH SECOND BY JONATHAN JACKSON TO RETURN TO OPEN SESSION FROM EXECUTIVE SESSION.

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

Mr. Dutton noted that there were no votes taken in Executive Session.

MOTION BY JASON DEAL WITH SECOND BY JONATHAN JACKSON TO APPROVE THE PAY ADJUSTMENTS FOR FISCAL YEAR 2027 AS DISCUSSED IN EXECUTIVE SESSION AND THAT THOSE INCREASES WOULD BE INCLUSIVE OF ANY LEGISLATION PASSED REGARDING SALARY CHANGES

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

**DISCUSSION AND POSSIBLE VOTE ON EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, PAY ADJUSTMENT, DISCIPLINING OR RESIGNATION OF THE CIB ADMINISTRATOR**

- (i) **Possible vote to convene into Executive Session -- Pursuant to 25 O.S. § 307(B)(1), the Board may convene in Executive Session to discuss employment, hiring appointment, promotion, demotion, disciplining or resignation of the CIB Administrator Jan Hubbard.**
- (ii) **Possible vote to return to Open Session**
- (iii) **Possible vote on matters discussed in Executive Session related to possible action related to employment, hiring, appointment, promotion, demotion, pay adjustment, disciplining or resignation of the CIB Administrator.**

MOTION BY JONATHAN JACKSON WITH SECOND BY BILLY MOODY TO CONVENE INTO EXECUTIVE SESSION.

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

Note: The Board went into Executive Session at approximately 4:11 p.m., and Mr. Dutton joined the Board in Executive Session.

MOTION BY JAMEY MULLIN WITH SECOND BY TODD FINLEY TO RETURN TO OPEN SESSION FROM EXECUTIVE SESSION.

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

Mr. Dutton noted that there were no votes taken in Executive Session.

MOTION BY JASON DEAL WITH SECOND BY JAMEY MULLIN TO APPROVE WHAT WAS DISCUSSED IN EXECUTIVE SESSION

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal

Todd Finley  
Lupe Ibarra  
Billy Moody  
Jamey Mullin

Voting Nay: Jonathan Jackson

**ADJOURNMENT**

MOTION BY JAMEY MULLIN WITH SECOND BY JASON DEAL TO ADJOURN  
THE MEETING.

MOTION PASSED

Voting Aye: Larry Buxton  
Jason Deal  
Todd Finley  
Lupe Ibarra  
Jonathan Jackson  
Billy Moody  
Jamey Mullin

The meeting was adjourned at approximately 5:34 p.m.

Minutes approved in Regular Session on the 27<sup>th</sup> day of May, 2026.

/s/ Larry Buxton  
Larry Buxton, Chair

/s/ Stephanie Brown  
Stephanie Brown, Board Secretary