

**MINUTES OF THE REGULAR MEETING OF THE
CONSTRUCTION INDUSTRIES BOARD
Conference Room
2401 NW 23rd Street, Ste. 2F
Oklahoma City, OK 73107**

June 19th, 2024

CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT

The regular meeting of the Construction Industries Board was called to order by Chair Larry Buxton at approximately 1:30 p.m. on Wednesday, June 19th, 2024, in the Conference Room of the Construction Industries Board.

MEMBERS PRESENT: Larry Buxton, Jason Deal, Keith Deaver, Todd Finley, Lupe Ibarra, Jonathan Jackson & Jamey Mullin

CIB STAFF PRESENT: Janis Hubbard, Administrator; Stephanie Brown, Board Secretary/ Executive Assistant; Windy Nunnery, Office Manager; Tony DeSha, Public Relations and Outreach Officer; Richard Hager, Plumbing & Roofing Supervisor; Gary Kirk, Mechanical Supervisor and Ron Morris, Electrical Supervisor

OTHERS PRESENT: Jon Dutton, Assistant Attorney General; Christy Tubbs, OMES/ABS; David Stewart, CIB applicant; John Burdin, Plumb Crazy and David Hames, PHCC of OKC

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT

This regular meeting of the Construction Industries Board, scheduled to begin at 1:30 p.m. on this 19th day of June, 2024, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The Agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto. Fifty people have filed a written request for notice of meetings of this public body to date.

Read aloud this 19th day of June, 2024.

NEW BUSINESS

There was no new business discussed.

PUBLIC COMMENTS

There were no public comments

ADMINISTRATOR'S REPORT

Ms. Hubbard reported that regarding the last meeting when the Board voted on staff salary increases and a one-time pay differential, she wanted to pass on a thank you from staff and to let the Board know those actions were very much appreciated by staff.

Ms. Hubbard reported that Meridian Technology Center approved and signed the Agreement the Board approved at the April 24th meeting. She stated that staff is reaching out to the them to coordinate on the plumbing trade video.

Ms. Hubbard reported that the Administrative fines collected in FY2023 the Board approved at the April meeting to be transferred to the Skilled Trade Education and Workforce Development Fund, was completed this month. She then stated the total of those funds with the newest transfer.

Ms. Hubbard reported that CIB has received applications, interviewed, scored candidates, and extended offers to hire for two vacant office staff positions. She stated that one came on board this week and the other is scheduled to begin next week. She stated that staff is excited to fill these vacancies. She stated that as the Board knows, staff has been going above and beyond to cover these positions. She stated that staff looks forward to having all positions filled and fully trained.

FINANCIAL REPORT

Written financial reports for the month ended May 31st, 2024, prepared by OMES/ABS were provided for review and discussion.

Ms. Tubbs reported that ABS does have a new financial manager starting for CIB. She stated that he would be starting next Monday. She stated that he is a previous state employee who worked for OST and TSET so he is well versed in the reconciliation items and transfer knowledge the CIB needs.

Ms. Tubbs then went over the financial reports.

Chairman Buxton stated that he wanted to clarify that the pay increases cannot yet be seen on the Management Statement of Activities, that the only pay item being shown currently is the one-time pay differential since pay increases do not start until July 1.

Chairman Buxton thanked Ms. Tubbs for the information but stated that since the last meeting there was another late transfer made.

Ms. Tubbs stated that March was late and April was one day late but May was not late.

Chairman Buxton stated that it was brought to his attention that not only was there two late transfers but that one was in the wrong amount.

Ms. Tubbs stated that on the March transfer, the refunds did not get stated correctly so there is a \$375 difference on that transfer.

Chairman Buxton stated that like most state agencies the CIB is under incredible scrutiny and that the public really wants to know that the CIB is being good stewards and that he is thankful they have hired someone to focus on these items but that as a Board they need to know these problems are out there and that they can become audit findings. He stated that the Board takes this very seriously and want these things executed properly.

Ms. Tubbs stated that she understands and that beginning with the June transfer ABS has made some changes in how the reconciliation is completed. She stated that it was overly complicated previously so they have made it easier for people coming in. She stated that they got it done

relatively quickly this month and hope to increase that time and efficiency moving forward while they work to train the new person.

Mr. Mullin asked if they have missed two transfers and one of those two was incorrect, what kind of training would the new person be receiving.

Ms. Tubbs stated that incorrect transfer was because she had stepped into a role that she had not been trained in at all and that she was also trying to replicate something that someone else did. She stated there are different refund amounts to choose and that she chose the wrong refund amount to post, she said that going forward they now know which one to use so from now on it will be correct.

Chairman Buxton stated that communication is key, and that the agency is here to help in any way they can, but that knowing before rather than later helps the agency tremendously. He thanked Ms. Tubbs for her report and time.

PUBLIC RELATIONS REPORT

Workforce Development

Mr. DeSha reported that he has been reaching out to Career Tech's to let them know about the amount of funds in the Skilled Trade Education and Workforce Development fund and how it can be used to support the trades. He gave a brief overview of those meetings.

Mr. DeSha stated that he has been creating new documents and brochures to help better understand what the funds are for and how they can be used to help market these funds.

Communications & Outreach

Mr. DeSha reported his predecessor, Debra Wojtek, had scheduled all the posts that have been made through the end of this week. He stated that after this week the Board will start seeing all his content which he has scheduled out through October.

**Mr. DeSha showed a few of the recent posts on the overhead screen and detailed analytics.*

Mr. Finley asked if there was an ability to look through analytics for the past year to see if the reach has been helpful and what age groups were being reached the most to see if it is better to reach out to younger groups looking to start a career or older groups that might be looking to transition into a new career. He stated that he wants to know if we have more people in the trades because of social media and if it is useful to bringing people into the trades.

Mr. DeSha stated that it would be difficult to find that out but that he could look into it.

Ms. Hubbard stated that we can see gender on analytics most of the time and ages most of the time but cannot see occupations and whether or not a person is licensed or considering becoming licensed. She stated that the information for that is not out there for CIB to be able to scientifically say if people are being drawn into the trades by social media. She stated that if someone has a way for CIB to get those analytics they will go out there and do it, but she is not aware of where that information can be obtained through social media.

Mr. Finley stated that he thinks that information would come from CIB and since the agency has been posting on social media, has there been an increase in the trades.

Ms. Hubbard stated that on the monthly division reports you can see that there has been a gradual increase in most of the trades but that she does not think there is any scientific data to relate that increase to social media as opposed to the Career Tech's having more programs now.

Mr. Mullin stated that he sees Facebook as an information avenue for the public since not everyone may visit the CIB website. He stated that Debra did a good job on building the Facebook following and now Tony can build on that.

Mr. Jackson asked if the agency replies to Facebook questions.

Mr. DeSha stated that he does reply to questions.

**Mr. DeSha showed a few of the new updates to the CIB website.*

Legislative Update

Mr. DeSha reported that he provided support recently for nominees during confirmation hearings. He stated that he has not reviewed all the bills that were signed by the Governor yet, but has reviewed most of the one's CIB was tracking.

Mr. DeSha detailed the changes for the CIB due to HB 3215 beginning November 1, 2024. He detailed SB 1792 but stated that he is not sure what the affect will be on CIB yet. He detailed SB 1572. He stated that the bill related to Administrative Rules was not heard so the Governor would be the next stop to determine if the rules will go into effect.

MECHANICAL DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of May. Mr. Kirk reported on activities of the Mechanical Division since the last Board meeting.

ELECTRICAL DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of May. Mr. Morris reported on activities of the Electrical Division since the last Board meeting.

Mr. Mullin stated that he wanted to come back to this report not just being related to electrical citations.

Mr. Morris explained that it is a division report for activities within the electrical division, but that investigators in the electrical division may run across other issues and write citations to any trade if they come across something that warrants a citation.

Mr. Mullin stated he is surprised that these are not just electrical contacts and asked if there was any discussion since the last meeting on how to better classify the information so they can see citations written to each trade.

Mr. Buxton stated that historically speaking there was a lot of reporting that was done and a lot of information was gathered and the field investigators and staff spent a lot of time on that. He stated that through a decision by a Board prior to the current one, it was decided that the best use of

everybody's time is the activities report. He stated that the reason for it was after they studied it, they figured out that it was more efficient for staff to report by division and that since all contested citations are heard at hearings by trade, that data then goes up the chain by trade until it comes to the Board.

Mr. Mullin stated that everything else on the division report, like exam statistics relates just to electrical but the contacts. He stated that he would like to see how many citations were written to each trade.

Mr. Buxton stated that the information is gathered. He stated that the information is through the citation, and the Board sees the citations. He stated that what Mr. Mullin is asking for would have to be collected by staff by hand which is not efficient since they already have access to the information through citations and hearings.

Mr. Mullin asked if it has to be collected by hand or if there is another way since there is a lot of technology out there.

Mr. Morris stated that the Field Investigators would have to tally it by hand and it takes them out of the field and away from investigations if they have to sit down and tally through each citation and which trade it was written to. He stated that the complaints on the division report are reports strictly related to the electrical trade.

Mr. Mullin stated that it would help to see if there was a problem in one trade or another.

Mr. Morris stated that if you look at the financial report you can see that there are more fines collected from electrical than any other trade.

Mr. Mullin asked if the Board needs to look at why that is.

Mr. Morris stated that he would attribute it to the fact that electrical has way more individuals licensed. He further stated that as an example he might travel to a job site and find one electrician working and he is the only one listed as a contact, but he may show up to a different job site and run into 15 plumbers, 30 electricians and then 20 HVAC guys. He stated that with those numbers it looks like a lot of contacts on the report but he still just visited the one job site and had 65 contacts. He stated that the number is the amount of job sites visited but the number of people contacted on the job sites. He stated that the purpose of the report is to show the activity that the Field Investigators do within the electrical division.

Mr. Buxton stated that the numbers could also be off depending on what trade had staff on leave or vacation compared to another division that may have been fully staffed for that month having more people available in the field to make more contacts.

PLUMBING DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of May. Mr. Hager reported on activities of the Plumbing Division since the last Board meeting.

ROOFING & OTHER DIVISION STATISTICAL REPORTS

The Board was provided a written report on roofing written warnings, citations, complaints, renewals, and applications received and new registrations and endorsements processed during the month of May along with Home Inspector and Building Inspector numbers.

CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED -- REVIEW AND POSSIBLE VOTE TO APPROVE ALL FINES, PENALTIES AND FEES ASSESSED AND COLLECTED ON UNCONTESTED MATTERS WHERE ADMINISTRATIVE HEARING WAS WAIVED AND FINES HAVE ALREADY BEEN PAID, AS REFLECTED ON THE MANAGEMENT STATEMENT OF ACTIVITIES BY TRADE REVOLVING FUND

Mr. Dutton stated that this consent agenda item is related to individuals who paid their fine and waived their right to a hearing.

MOTION BY LUPE IBARRA WITH SECOND BY KEITH DEAVER TO APPROVE THE CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARINGS WAIVED.

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Keith Deaver
Todd Finley
Lupe Ibarra
Jonathan Jackson
Jamey Mullin

Due to action taken on this item, Agenda Items 7(I) and 7(J) were not needed.

DISCUSSION AND POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE CONSTRUCTION INDUSTRIES BOARD HELD APRIL 24th, 2024

The Board was provided a draft of the Minutes of the Regular Meeting of the CIB held in April.

MOTION BY KEITH DEAVER WITH SECOND BY JAMEY MULLIN TO ACCEPT THE APRIL 24th, 2024, MEETING MINUTES AS PRESENTED

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Keith Deaver
Todd Finley
Lupe Ibarra
Jonathan Jackson
Jamey Mullin

DISCUSSION AND POSSIBLE VOTE ON ADMINISTRATOR'S RECOMMENDATION OF CANDIDATE TO FILL THE VACANT ELECTRICAL FIELD INVESTIGATOR POSITION PREVIOUSLY HELD BY GARY WILLIAMSON

(i) Possible vote to convene into Executive Session pursuant to 25 O.S. § 307(B)(1) for discussion and possible action on Administrator's recommendation of for employment, hiring, appointment, for the vacant Electrical Field Investigator position.

(ii) If Executive Session convened, vote to return to Open Session.

(iii) Possible vote on matters discussed related to Administrator's recommendation of Candidate for employment, hiring, appointment, for the vacant Electrical Field Investigator position either from Executive Session or as discussed in Open Session.

Ms. Hubbard stated that the agency received 8 applications, interviewed 4 applicants and that the highest scoring applicant is David Stewart and he is her recommendation for this position.

Mr. Morris gave a brief background for Mr. Stewart to the Board and told the Board that Mr. Stewart was present for any questions.

MOTION BY JAMEY MULLIN WITH SECOND BY JASON DEAL TO HIRE DAVID STEWART FOR THE VACANT ELECTRICAL FIELD INVESTIGATOR POSITION

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Keith Deaver
Todd Finley
Lupe Ibarra
Jonathan Jackson
Jamey Mullin

DISCUSSION AND POSSIBLE VOTE ON EMPLOYEMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING OR RESIGNATION OF ALL CIB STAFF LISTED SPECIFICALLY CONCERNING THE EVALUATION OF POSSIBLE STAFF PAY ADJUSTMENTS FOR ALL ELIGIBLE CIB STAFF IN AN ADMINISTRATIVE PROGRAM OFFICER OR ADMINISTRATIVE TECHNICIAN III POSITION

(i) Possible vote to convene into Executive Session -- Pursuant to 25 O.S. § 307(B)(1), the Board may convene in Executive Session to discuss changes to existing salaries, or setting salary ranges, for all eligible CIB employees as follows: Mehar Bhasin, Susan Fleck, Brittany Haywood, Carla Hipkins, Brandy Lermon, Jolene Smith, Tamara Solano, Kim Stell, Shereice Word, and Dannette Yousey.

(ii) Possible vote to return to Open Session

(iii) Possible vote on matters discussed in Executive Session related to possible action on changes to existing salaries, or setting salary ranges, for all eligible CIB employees as follows: Mehar Bhasin, Susan Fleck, Brittany Haywood, Carla Hipkins, Brandy Lermon, Jolene Smith, Tamara Solano, Kim Stell, Shereice Word, and Dannette Yousey.

MOTION BY TODD FINLEY WITH SECOND BY JAMEY MULLIN TO CONVENE INTO EXECUTIVE SESSION.

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Keith Deaver
Todd Finley
Lupe Ibarra
Jonathan Jackson
Jamey Mullin

Note: The Board went into Executive Session at approximately 2:34 p.m., and Mr. Dutton and Ms. Hubbard joined the Board in Executive Session.

MOTION BY KEITH DEEVER WITH SECOND BY JAMEY MULLIN TO RETURN TO OPEN SESSION FROM EXECUTIVE SESSION.

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Keith Deaver
Todd Finley
Lupe Ibarra
Jonathan Jackson
Jamey Mullin

Mr. Dutton noted that there were no votes taken in Executive Session.

MOTION BY TODD FINLEY WITH SECOND BY JAMEY MULLIN TO INCREASE THE SALARIES OF ALL LISTED ELIGIBLE EMPLOYEES BY AN ADDITIONAL 8% TO BEGIN ON JULY 1, 2024, FOR FY 25

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Keith Deaver
Todd Finley
Lupe Ibarra
Jonathan Jackson
Jamey Mullin

DISCUSSION WITH POSSIBLE VOTE ON AMENDMENTS TO THE CIB EMPLOYEE HANDBOOK, ORIGINALLY ADOPTED AUGUST 23, 2017 WITH AMENDMENTS THROUGH AUGUST 16, 2023

- i. **Section 2**
 - **2-9 Press and Media Policy (NEW)**

Mr. DeSha stated that in looking through the employee handbook he realized there was no press and media policy which is something that most state agencies have. He stated that everything in it is pretty much already followed by staff but he just wanted to have it as part of the policy so employees have direction in the absence of executive staff being present. He stated that this policy does not conflict with employees freedom of speech or the whistleblowers act or state statutes, it just provides employees an outline who may at some point come across reporters who may have questions for them.

MOTION BY JASON DEAL WITH SECOND BY TODD FINLEY TO APPROVE THE AMENDMENTS TO SECTION 2 OF THE CIB EMPLOYEE HANDBOOK, ADDING SECTION 2-9 PRESS AND MEDIA POLICY.

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Keith Deaver
Todd Finley
Lupe Ibarra
Jonathan Jackson
Jamey Mullin

BREAK

At approximately 3:14 pm the meeting was recessed for a short break.

RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK

MEMBERS PRESENT: Larry Buxton, Jason Deal, Keith Deaver, Todd Finley, Lupe Ibarra, Jonathan Jackson & Jamey Mullin

Mechanical Hearing Board:

Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Mechanical Hearing Board on Docket No. CIB-23-M-002 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 22500	Bradley Yelton	Contractor working unlicensed or unregistered individual (per person)
Citation No. 22501	Bradley Yelton	Contractor working unlicensed or unregistered individual (per person)

Citation No. 22502	Bradley Yelton	Contractor working unlicensed or unregistered individual (per person)
Citation No. 22012	Jeffrey McCratic	Contracting without a license
Citation No. 21793	Tyler Hill	Contracting without a license

MOTION BY TODD FINLEY WITH SECOND BY KEITH DEAVER TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO MECHANICAL HEARING BOARD DOCKET CIB-23-M-002.

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Keith Deaver
Todd Finley
Lupe Ibarra
Jonathan Jackson
Jamey Mullin

Plumbing Hearing Board:

Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Plumbing Hearing Board on Docket No. CIB-23-P-001 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 21604	Gerald Mulharan	Contracting without a license
Citation No. 21783	Kisho Bahkta	Contracting without a license
Citation No. 21784	Adrian Burns	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 21785	Adrian Burns	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 21786	Adrian Burns	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 22227	Martin Castillo	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 22265	Joe Shaddix	Contracting without a license
Citation No. 22441	Jeremy Price	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 22445	Jeffrey Griffy	Contracting without a license

Citation No. 22458	Darryn Farrow	Contractor working unlicensed or unregistered individual (per person)
Citation No. 22455	Omar Acuna	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 22268	Omar Acuna	Contractor working unlicensed or unregistered individual (per person)
Citation No. 22190	Brennan Turrentine	Inactive contractors or journeyman engaged in contracting
Citation No. 22251	Jefferson Hutchison	Contracting without a license
Citation No. 22263	Jeremy Price	Contractor working unlicensed or unregistered individual (per person)
Citation No. 22264	Jeremy Price	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 22521	Keith Trout	Contractor working registered apprentice without direct supervision (per apprentice)

MOTION BY KEITH DEAVER WITH SECOND BY JONATHAN JACKSON TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO PLUMBING HEARING BOARD DOCKET CIB-23-P-001.

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Keith Deaver
Todd Finley
Jonathan Jackson
Jamey Mullin

Recusing: Lupe Ibarra

Electrical Hearing Board:

Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Electrical Hearing Board on Docket No. CIB-23-E-003 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 22133	Joshua Vaughn	Contracting without a license
Citation No. 22509	Clinton Patterson	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 22510	Brandon Hafer	Contractor working unlicensed or unregistered individual (per person)

MOTION BY TODD FINLEY WITH SECOND BY JONATHAN JACKSON TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO ELECTRICAL HEARING BOARD DOCKET CIB-23-E-003.

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Keith Deaver
Todd Finley
Lupe Ibarra
Jonathan Jackson
Jamey Mullin

Electrical Hearing Board:

Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Electrical Hearing Board on Docket No. CIB-23-E-004 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 22095	Jeremy Austin	Contracting without a license
Citation No. 22544	Kyle Hohlier	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 22625	Henry Dutton	Contractor working unlicensed or unregistered individual (per person)
Citation No. 22626	Henry Dutton	Failure to properly display license number/firm name on vehicle
Citation No. 22627	Jordan Bengé	Unlicensed or unregistered individual performing trade work under the direction of another
Citation No. 22629	Bryson Jeffs	Contractor working unlicensed or unregistered individual (per person)
Citation No. 22630	Bryson Jeffs	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 22250	Harvey Farrell	Contracting without a license
Citation No. 22581	Samuel Anderson	Inactive contractor or journeyman engaged in contracting

MOTION BY JONATHAN JACKSON WITH SECOND BY KEITH DEAVER TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO ELECTRICAL HEARING BOARD DOCKET CIB-23-E-004.

MOTION PASSED

Voting Aye: Jason Deal
Keith Deaver

Todd Finley
Lupe Ibarra
Jonathan Jackson
Jamey Mullin

Recusing: Larry Buxton

Mechanical Hearing Board:

Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Mechanical Hearing Board on Docket No. CIB-23-M-004 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 22612	Bennett Cline-Coke	Unlicensed or unregistered individual performing trade work under the direction of another
Citation No. 22014	Christopher Collins	Inactive contractors or journeyman engaged in contracting
Citation No. 22406	Sanjit Bhattacharya	Contracting without a license
Citation No. 22417	Sanjit Bhattacharya	Contractor working unlicensed or unregistered individual (per person)
Citation No. 22163	Ernesto Martinez	Contracting without a license

MOTION BY KEITH DEAVER WITH SECOND BY JONATHAN JACKSON TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO MECHANICAL HEARING BOARD DOCKET CIB-23-M-004.

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Keith Deaver
Lupe Ibarra
Jonathan Jackson
Jamey Mullin

Recusing: Todd Finley

Plumbing Hearing Board:

Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Plumbing Hearing Board on Docket No. CIB-23-P-003 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
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Citation No. 22136	Kelly Willcox	Unlicensed or unregistered individual performing trade work under the direction of another
Citation No. 22615	Mitchell Davidson	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 21620	Robert Rudluff	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 22592	Robert Rudluff	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 22591	Gary Summer	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 22603	Caleb Baxter	Contracting without a license
Citation No. 22621	Perry Robison	Contracting without a license

MOTION BY TODD FINLEY WITH SECOND BY JASON DEAL TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO PLUMBING HEARING BOARD DOCKET CIB-23-P-003.

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Keith Deaver
Todd Finley
Jonathan Jackson
Jamey Mullin

Recusing: Lupe Ibarra

ADJOURNMENT

MOTION BY JONATHAN JACKSON WITH SECOND BY JASON DEAL TO ADJOURN THE MEETING.

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Keith Deaver
Todd Finley
Lupe Ibarra
Jonathan Jackson
Jamey Mullin

The meeting was adjourned at approximately 3:18 p.m.

Minutes approved in Regular Session on the 31st day of July, 2024.

/s/ Larry Buxton
Larry Buxton, Chair

/s/ Stephanie Brown
Stephanie Brown, Board Secretary