

**MINUTES OF THE REGULAR MEETING OF THE
CONSTRUCTION INDUSTRIES BOARD
Conference Room
2401 NW 23rd Street, Ste. 2F
Oklahoma City, OK 73107**

January 24th, 2024

CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT

The regular meeting of the Construction Industries Board was called to order by Chair Larry Buxton at approximately 1:30 p.m. on Wednesday, January 24th, 2024, in the Conference Room of the Construction Industries Board.

MEMBERS PRESENT: Larry Buxton, Jason Deal, Jonathan Jackson & Jamey Mullin

MEMBERS ABSENT: Keith Deaver, Todd Finley & Lupe Ibarra

CIB STAFF PRESENT: Janis Hubbard, Administrator; Stephanie Brown, Board Secretary/ Executive Assistant; Debra Wojtek, Public Relations & Outreach Officer; Windy Nunnery, Office Manager; Gary Kirk, Mechanical Supervisor, Ron Morris, Electrical Supervisor and Richard Hager, Plumbing and Roofing Supervisor

OTHERS PRESENT: Jon Dutton, Assistant Attorney General; Billy & Rhonda Deal; Clifford Foster; Jim Griffy, IBEW 1141; Trentice Hamm, IBEW International; Tim Yaciuk, IEC; Danny Hogue, Moore Norman Tech

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT

This regular meeting of the Construction Industries Board, scheduled to begin at 1:30 p.m. on this 24th day of January, 2024, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The Agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto. Fifty people have filed a written request for notice of meetings of this public body to date.

Read aloud this 24th day of January, 2024.

HEARING AND CONSIDERATION OF PUBLIC COMMENTS, DISCUSSION AND POSSIBLE VOTE TO ADOPT PROPOSED AMENDMENTS TO TITLE 158 OF THE OKLAHOMA ADMINISTRATIVE CODE AS PRESENTED OR AS MAY BE REVISED AFTER PUBLIC HEARING AND DISCUSSION - PERMANENT RULEMAKING.

TITLE 158. CONSTRUCTION INDUSTRIES BOARD

CHAPTER 30. PLUMBING INDUSTRY REGULATIONS

SUBCHAPTER 1. GENERAL PROVISIONS
158:30-1-2. Definitions [AMENDED]
158:30-1-4. Standard of installation [AMENDED]

SUBCHAPTER 5. LICENSE TYPES, BOND REQUIREMENTS, AND DISPLAY OF
LICENSE NUMBER AND FIRM NAME
158:30-5-1. License and registration types [AMENDED]

SUBCHAPTER 11. LICENSE REVOCATION OR SUSPENSION AND PROHIBITED ACTS
158:30-11-2. Prohibited acts [AMENDED]

Ms. Hubbard reported that the plumbing committee approved the proposed rule amendments for Chapter 30. She stated that both the CIB's Cabinet Secretary and the Governor's Office had been provided the rules and that the 30 calendar-day period for the Governor and Cabinet Secretary to review the proposed rules has now passed and the agency has not received a written disapproval. She stated that the period for written comments has also run.

Chair Buxton announced that the rulemaking hearing and proceedings for Title 158 Chapter 30 would commence. Chair Buxton asked if there had been any written comments provided regarding the proposed amendments to Chapter 30.

Ms. Brown stated that the agency had received written public comments regarding the proposed amendments to Chapter 30 and that copies of all written comments were provided in the Board binders, emailed to all Board members previously and copies of those written comments were provided to the public at this meeting.

Chair Buxton asked if any members of the public wished to make comments on the proposed rules for Chapter 30 of Title 158. There were no members of the public present wishing to make comments.

MOTION BY JONATHAN JACKSON WITH SECOND BY JASON DEAL TO
ADOPT THE RULES WITH CHANGES AS PROPOSED FOR CHAPTER 30 OF
TITLE 158 AS PROPOSED.

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Jonathan Jackson
Jamey Mullin

BREAK

At approximately 1:36 p.m. the meeting was recessed for a short break.

RECORDING OF MEMBERS PRESENT AFTER THE SCHEDULED BREAK

MEMBERS PRESENT: Larry Buxton, Jason Deal, Jonathan Jackson, and Jamey Mullin

NEW BUSINESS

There was no new business discussed.

PUBLIC COMMENTS

There were no public comments.

ADMINISTRATOR'S REPORT

Ms. Hubbard reported that there is new leadership at OMES ABS, which is the agency that provides CIB's financial services and the financial reports that are in the Board binders. She stated that Megan Meers has filled that role and she is unable to attend the meeting today due to a conflict with a meeting at the legislature.

Ms. Hubbard reported that there are three agenda items to consider offers for employment on the agenda today but that only two would be presented.

Ms. Hubbard reported that the CIB Hearing Clerk, Angie Bookout, was recruited and went to another entity. She stated that the opening for that position has been posted so again the agency is short staffed.

Ms. Hubbard reported that staff is working with Chairman Buxton in looking at possibilities to replace or repair the Board chairs as many of them no longer meet standards.

FINANCIAL REPORT

Written financial reports for the month ended December 31st, 2023, prepared by OMES/ABS were provided for review and discussion.

PUBLIC RELATIONS REPORT

Workforce Development

Ms. Wojtek reported that she had the opportunity to visit several Career Techs and that a few applications were received for Workforce Development Funds which she will go over later in the agenda.

Ms. Wojtek reported that she was able to help staff out at the Oklahoma City Home and Garden Show. She stated that she really enjoyed sharing the Home Improvement Tips with the public to try and help protect them. She stated that staff is planning to be at the Tulsa Home and Garden Show this year as well.

Ms. Wojtek reported that staff will also be participating in the OKCPS 8th grade Career Fair and Skills USA in the next few months as well.

Communications & Outreach

Ms. Wojtek reported that she is continuing to provide CIB information when requested about the trades and the industry to various industry groups, legislators, and the public.

Ms. Wojtek reported that she was able to attend the Oklahoma Digital Summit last month and it was nice to meet professionals from other state agencies.

Ms. Wojtek reported that the social media following has increased since the last meeting and email subscribers are up to 12,375.

Ms. Wojtek reported that she wanted to change up the agency's website analytics just a bit and focus on Facebook followers. She stated that when she started in January of 2020 there were 244 followers on Facebook, and the agency now has 1,250, which means the followers have grown by more than 1,000, which is 250 a year or over 20 per month. She stated that as always

this growth is completely organic without spending a penny on boosts, sponsorships or advertisements.

Ms. Wojtek reported that she has continued researching and producing infographics, memes and artwork to assist in the agency's communications plan.

**Ms. Wojtek showed a few of the recent posts on the overhead screen.*

Mr. Mullin asked who prepares the social media slides and videos.

Ms. Wojtek stated that she creates them all.

Legislative Update

Ms. Wojtek reported that last week the Governor called another special session limited to tax cuts.

Ms. Wojtek reported that last Thursday was the deadline for filing bills and joint resolutions. She stated that there were over 2,000 new bills filed this year and that it will take a bit of time to go through all of them but that she will let the Board know of any bills that directly affect the agency or the trades. She stated that the bills from last year that were not voted down are considered alive again and can be heard this year.

Ms. Wojtek reported that session will start February 5th and go to the end of May.

MECHANICAL DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of December. Mr. Kirk reported on activities of the Mechanical Division since the last Board meeting.

ELECTRICAL DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of December. Mr. Morris reported on activities of the Electrical Division since the last Board meeting.

Mr. Mullin asked questions and requested that Mr. Morris look into the ability to see what percentage of apprentices have applied for testing to possibly determine how many could potentially be moved into the journeyman or contractor category to determine the labor potential over the next year or two. Mr. Morris stated that he would check into it. Mr. Mullin, Chair Buxton and Mr. Morris discussed the electrical division report, various factors to consider in evaluating testing statistics for apprentices, what statistical data might be available to analyze the number of apprentices who have applied to test versus have actually tested, and whether available data would be reliable for forecasting the labor potential over the next year or two.

PLUMBING DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of December. Mr. Hager reported on activities of the Plumbing Division since the last Board meeting.

Mr. Hager reported that he met with representatives from Francis Tuttle about their interest in starting a new plumbing program and expanding their facilities. Mr. Mullin asked Mr. Hager to elaborate on his meeting with Francis Tuttle.

Mr. Hager stated that he looked at the proposed plans for the new building, and that they stated they have some existing room to possibly get started in until they can break ground on the new facility. He stated that it went well, and he gave them rule books and offered to assist them in any way he could.

ROOFING & OTHER DIVISION STATISTICAL REPORTS

The Board was provided a written report on roofing written warnings, citations, complaints, renewals, and applications received and new registrations and endorsements processed during the month of December along with Home Inspector and Building Inspector numbers. Mr. Hager reported on activities of the Roofing Division since the last Board meeting.

CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED -- REVIEW AND POSSIBLE VOTE TO APPROVE ALL FINES, PENALTIES AND FEES ASSESSED AND COLLECTED ON UNCONTESTED MATTERS WHERE ADMINISTRATIVE HEARING WAS WAIVED AND FINES HAVE ALREADY BEEN PAID, AS REFLECTED ON THE MANAGEMENT STATEMENT OF ACTIVITIES BY TRADE REVOLVING FUND

Mr. Dutton stated that this consent agenda item is related to individuals who paid their fine and waived their right to a hearing.

MOTION BY JONATHAN JACKSON WITH SECOND BY JASON DEAL TO APPROVE THE CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARINGS WAIVED.

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Jonathan Jackson
Jamey Mullin

Due to action taken on this item, Agenda Items 10(J) and 10(K) were not needed.

DISCUSSION AND POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE CONSTRUCTION INDUSTRIES BOARD HELD NOVEMBER 15, 2023

The Board was provided a draft of the Minutes of the Regular Meeting of the CIB held in November.

Mr. Mullin stated that a correction needed to be made on page 7 in the second paragraph to change Ms. to Mr.

MOTION BY JAMEY MULLIN WITH SECOND BY JASON DEAL TO ACCEPT THE NOVEMBER 15, 2023, MEETING MINUTES AS AMENDED BY DISCUSSION AT THIS MEETING

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Jonathan Jackson
Jamey Mullin

CONSIDERATION AND POSSIBLE VOTE TO APPOINT A MEMBER OF THE OKLAHOMA STATE COMMITTEE OF PLUMBING EXAMINERS FOR THE REMAINDER OF A TWO-YEAR TERM ENDING SEPTEMBER 30, 2024 (POSITION PREVIOUSLY HELD BY KENNY WHITSON. TITLE 59 O.S. § 1004 (A)(2))

Mr. Buxton stated that this is a seat that was held by Kenny Whitson until late fall when he resigned. He stated that there are a few things to look at going forward since there are statutory restrictions with congressional districts. He discussed the congressional districts of the recommended persons on each list and why statutorily the person picked would need to come from district 2.

MOTION BY JONATHAN JACKSON WITH SECOND BY JASON DEAL TO APPOINT THOMAS BERRY AS A MEMBER OF THE OKLAHOMA STATE COMMITTEE OF PLUMBING EXAMINERS FOR THE REMAINDER OF THE TWO-YEAR TERM ENDING SEPTEMBER 30, 2024.

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Jonathan Jackson
Jamey Mullin

CONSIDERATION AND POSSIBLE VOTE TO APPOINT A MEMBER OF THE OKLAHOMA STATE COMMITTEE OF PLUMBING EXAMINERS FOR A TWO-YEAR TERM ENDING SEPTEMBER 30, 2026. TITLE 59 O.S. § 1004 (A)(2)

Mr. Buxton stated that this would be a full two-year appointment for the same position as the last agenda item. Mr. Jackson asked if it was possible to get a resume prior to seating Mr. Berry for an additional two years. The Board and Mr. Dutton discussed the statutory requirements for this seat and the Board's authority. The Board discussed a possible procedural change in the future to give them resumes or more information about possible appointees. Chair Buxton said there was a procedural item coming up in the agenda. Mr. Jackson stated that while he would also like to see a procedural change going forward, it seemed disingenuous to appoint Mr. Berry for such a small amount of time and not a full term.

MOTION BY JONATHAN JACKSON WITH SECOND BY JASON DEAL TO RE-APPOINT THOMAS BERRY AS A MEMBER OF THE OKLAHOMA STATE COMMITTEE OF PLUMBING EXAMINERS FOR A TWO-YEAR TERM ENDING SEPTEMBER 30, 2026.

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Jonathan Jackson
Jamey Mullin

DISCUSSION OF TRADE COMMITTEE APPOINTMENTS BY THE BOARD FOR COMMITTEE SEATS EXPIRING IN SEPTEMBER AND OCTOBER 2024, WITH REQUESTED WRITTEN LIST AND ASSOCIATED LAWS PROVIDED TO THE BOARD, AND A BOARD REQUESTED NEW PROCEDURAL CHANGE TO PROVIDE EXTRA NOTIFICATION OF SEAT TERMS EXPIRING

Mr. Buxton stated that the Board was provided a list of all appointments that were up through October 2024. He stated that the procedural change being recommended is to get word out to the committee members whose seat is up, have them notify the applicable associations and have those associations send in all appointee recommendations by letter by April or May. Mr. Buxton stated that discussion could be had regarding additional credentials and backgrounds. Mr. Jackson stated that he thinks that a half page resume for each applicant would be useful, even in a public forum, but that he could see how an interview might not work as well. Mr. Buxton said that he would review the rules and statutes associated to see if a resume or quick description is something that would be possible.

Mr. Mullin asked for clarification on what was voted on in items M and N. Mr. Jackson explained those items and the respective motions.

**No vote was taken on this item.*

DISCUSSION AND ANNOUNCEMENT OF ANY DISQUALIFICATION OR CONFLICT OF INTEREST AS DEFINED BY STATE LAWS AND RECUSAL OF ANY BOARD MEMBER DUE TO CONSIDERATION OF THE COMPLETE APPLICATIONS RECEIVED FOR THE SKILLED TRADE EDUCATION WORKFORCE DEVELOPMENT FUND AUTHORIZED BY 59 O.S. § 1000.4A

Mr. Dutton stated that this item is connected to the to the applications on the next agenda item. He stated that this item was just to allow Board members to acknowledge if there are any conflicts of interest or impartiality issues. He stated if any Board members have any financial interests in Meridian Technology or Moore Norman Technology Centers, or if you sit on a Board, are being paid in some way, or someone could reasonably question your impartiality we would ask that member to recuse themselves from voting on those items. He stated that if you have hired someone from their school in the past, that is not a financial benefit directly from the school.

**No vote was taken on this item.*

DISCUSSION AND POSSIBLE VOTE ON COMPLETE APPLICATIONS RECEIVED FOR SKILLED TRADE EDUCATION WORKFORCE DEVELOPMENT FUNDS AUTHORIZED BY 59 O.S. § 1000.4A THAT MAY BE APPROVED FOR ANY AMOUNT UP TO AND INCLUDING THE APPLICATION AMOUNT REQUESTED, SUBJECT TO THE AVAILABILITY OF FUNDS, TO BE PRIORITIZED AND EVALUATED BASED UPON: SUFFICIENT JUSTIFICATION, PROJECT COST, ANTICIPATED RETURN ON INVESTMENT, BEST VALUE, AND VIABILITY OF THE PROPOSAL

- i. **Project:** **Plumbing Trade Video**
 Applicant: **Meridian Technology Center, Stillwater**
 Amount: **\$8,000.00**

Ms. Wojtek presented two applications for workforce development funds received by the agency. She stated that the application from Meridian Technology center is to produce a plumbing video similar to the other trade videos that have already been made.

The Board discussed the application, cost estimate and goals of the project. Ms. Hubbard clarified that this item is just to approve the agency moving forward with the next step in the application process which would be to start drawing up a contract with Meridian Technology Center and that the contract would have further specifics about the video production itself and would be brought back to the Board for final vote.

MOTION BY JAMEY MULLIN WITH SECOND BY JASON DEAL TO APPROVE THE APPLICATION AND ALLOW STAFF TO START THE CONTRACT PROCESS WITH MERIDIAN TECHNOLOGY CENTER

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Jonathan Jackson
Jamey Mullin

- i. **Project:** Virtual Reality for Career Fairs
Applicant: Moore Norman Technology Center
Amount: \$6,575.00

Ms. Wojtek stated that the application from Moore Norman Technology Center was for virtual reality to help draw kids into the trades. She stated that there was a representative from Moore Norman Technology Center available to answer questions.

Danny Hogue with Moore Norman Technology Center discussed the application, cost and goal of the application and answered questions from Board members regarding the virtual reality system. Concerns were expressed about it being a subscription that would involve payment more than one year. Mr. Hogue stated that this application was for one year and that the Board could reassess the continuation after that.

MOTION BY JASON DEAL WITH SECOND BY JAMEY MULLIN TO APPROVE THE APPLICATION AND ALLOW STAFF TO START THE CONTRACT PROCESS WITH MOORE NORMAN TECHNOLOGY CENTER

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Jonathan Jackson
Jamey Mullin

DISCUSSION WITH POSSIBLE VOTE TO APPROVE RENEWAL OF THE PSI CONTRACT FOR TESTING SERVICES FOR THE PERIOD OF 2/16/2024 THRU 2/15/2025

Mr. Buxton stated the agency was in the second of four renewals. He stated that he knows there has been a lot of discussion on this since July of 2021, but the agency is just continuing with its obligation from the last RFP.

Mr. Mullin stated that there are a couple of Board members missing who had more questions or concerns and he is requesting moving the item until those Board members could be present and their questions could be answered.

Mr. Buxton stated that because the current contract expires on February 15th, licensees would not be able to test without the contract renewal.

Mr. Mullin asked if it could be heard at the February 7th meeting.

Ms. Hubbard stated that due to all the changes at ABS the agency really needs to start the paperwork as soon as possible for contracting purposes since purchase orders take so much time.

Mr. Buxton stated that if a change is needed and the Board wants to put out an RFP, it would have to be done very early spring because of the time it takes to do an RFP and all that goes with it in order to avoid a disruption in licensing.

Mr. Mullins asked if there could be an agenda item at the next meeting to discuss some of that with the other members.

Mr. Buxton stated that the Board could circle back to an agenda item. He stated that he thinks that is a better thing to do to have a more clear understanding and bring the concerns at that time.

MOTION BY JAMEY MULLIN WITH SECOND BY JONATHAN JACKSON TO APPROVE THE RENEWAL OF THE PSI CONTRACT FOR TESTING SERVICES FOR THE PERIOD OF 2/16/24 THRU 2/15/25

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Jonathan Jackson
Jamey Mullin

DISCUSSION AND POSSIBLE VOTE ON ADMINISTRATOR'S RECOMMENDATION OF CANDIDATE TO FILL THE VACANT ELECTRICAL FIELD INVESTIGATOR POSITION PREVIOUSLY HELD BY RODERICK ROBERTS

Ms. Hubbard stated that this is for the north central field investigator position. She stated that the agency received applications and interviewed applicants and that the top scoring applicant was, Clifford Foster.

Mr. Morris introduced Mr. Foster and gave a brief bio to the Board.

Mr. Mullin asked Mr. Foster his views on the industry.

Mr. Foster expressed his thoughts and desire for the position.

MOTION BY JONATHAN JACKSON WITH SECOND BY JAMEY MULLIN TO HIRE CANDIDATE CLIFFORD FOSTER FOR THE ELECTRICAL FIELD INVESTIGATORS POSITION PREVIOUSLY HELD BY RODERICK ROBERTS.

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal

Jonathan Jackson
Jamey Mullin

DISCUSSION AND POSSIBLE VOTE ON ADMINISTRATOR'S RECOMMENDATION OF CANDIDATE TO FILL THE VACANT ELECTRICAL FIELD INVESTIGATOR POSITION PREVIOUSLY HELD BY RAYMOND HOWARD

She stated that the agency received applications and interviewed applicants and that the top scoring applicant was, Jason Smith.

Mr. Morris stated that Mr. Smith was not able to be present today but gave a brief bio to the Board.

MOTION BY JASON DEAL WITH SECOND BY JONATHAN JACKSON TO HIRE CANDIDATE JASON SMITH FOR THE ELECTRICAL FIELD INVESTIGATORS POSITION PREVIOUSLY HELD BY RAYMOND HOWARD.

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Jonathan Jackson
Jamey Mullin

DISCUSSION AND POSSIBLE VOTE ON ADMINISTRATOR'S RECOMMENDATION OF CANDIDATE TO FILL THE VACANT ELECTRICAL FIELD INVESTIGATOR POSITION PREVIOUSLY HELD BY GARY WILLIAMSON

Mr. Buxton stated that there would be no action taken on this item.

**No vote was taken on this item.*

BREAK

At approximately 3:05 pm the meeting was recessed for a short break.

RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK

MEMBERS PRESENT: Larry Buxton, Jason Deal, Jonathan Jackson & Jamey Mullin

Electrical Hearing Board:

Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Electrical Hearing Board on Docket No. CIB-23-E-002 as follows:

| <u>Case No.</u> | <u>Respondent</u> | <u>Violation</u> |
|--------------------|-------------------|-------------------------------|
| Citation No. 21605 | Gerald Mulharan | Contracting without a license |
| Citation No. 22077 | Rocky Davis | Contracting without a license |

| | | |
|--------------------|-----------------|---|
| Citation No. 22131 | Travis Newcomer | Contracting without a license |
| Citation No. 22132 | Travis Newcomer | Contractor working unlicensed or unregistered individual (per person) |

MOTION BY JAMEY MULLIN WITH SECOND BY JASON DEAL TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO ELECTRICAL HEARING BOARD DOCKET CIB-23-E-002.

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Jonathan Jackson
Jamey Mullin

Mechanical Hearing Board:

Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Mechanical Hearing Board on Docket No. CIB-23-M-003 as follows:

| <u>Case No.</u> | <u>Respondent</u> | <u>Violation</u> |
|--------------------|-------------------|-------------------------------|
| Citation No. 22541 | Sam Hemani | Contracting without a license |
| Citation No. 22542 | Sam Hemani | Contracting without a license |
| Citation No. 22013 | Mark Amaro | Contracting without a license |

MOTION BY JASON DEAL WITH SECOND BY JONATHAN JACKSON TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO MECHANICAL HEARING BOARD DOCKET CIB-23-M-003.

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Jonathan Jackson
Jamey Mullin

Plumbing Hearing Board:

Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Plumbing Hearing Board on Docket No. CIB-23-P-002 as follows:

| <u>Case No.</u> | <u>Respondent</u> | <u>Violation</u> |
|-----------------|-------------------|------------------|
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|--------------------|--------------------|---|
| Citation No. 22472 | Kristopher Goff | Contractor working unlicensed or unregistered individual (per person) |
| Citation No. 22471 | Kristopher Goff | Contracting without a license |
| Citation No. 22546 | Crystal Richardson | Contracting without a license |
| Citation No. 22260 | Andrew Sargent | Contracting without a license |
| Citation No. 21933 | Terry Joiner | Contracting without a license |

MOTION BY JAMEY MULLIN WITH SECOND BY JASON DEAL TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO PLUMBING HEARING BOARD DOCKET CIB-23-P-002.

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Jonathan Jackson
Jamey Mullin

ADJOURNMENT

MOTION BY JAMEY MULLIN WITH SECOND BY JONATHAN JACKSON TO ADJOURN THE MEETING.

MOTION PASSED

Voting Aye: Larry Buxton
Jason Deal
Jonathan Jackson
Jamey Mullin

The meeting was adjourned at approximately 3:11 p.m.

Minutes approved in Regular Session on the 27th day of March, 2024.

/s/ Larry Buxton
Larry Buxton, Chair

/s/ Stephanie Brown
Stephanie Brown, Board Secretary