

**MINUTES OF THE REGULAR MEETING OF THE
COMMITTEE OF ROOFING EXAMINERS
February 19, 2026
1:30 P.M.**

CALL TO ORDER:

At approximately 1:30 p.m., immediately following Roofing Hearings (if any), Chairman J.R. Emrich called the meeting of the Committee of Roofing Examiners to order in the CIB Conference Room, 2401 NW 23rd Street, Suite 2F, Oklahoma City, OK 73107.

COMMITTEE MEMBERS PRESENT: J.R. Emrich, Robert Chynoweth, David Brewer, and Jeff Jung

COMMITTEE MEMBERS ABSENT: Vernon Rowland and Chad Denson

PRESENT FROM THE CONSTRUCTION INDUSTRIES DIVISION:

Janis Hubbard, Administrator; Tony DeSha, Public Relations and Outreach Officer; Richard Hager, Division Supervisor, and Susan Fleck, Roofing Division Secretary

OTHER PRESENT: Jon Dutton, Assistant Attorney General

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT:

This regular meeting of the Roofing Examiners Committee, scheduled to begin at 1:30 P.M. on this 19th day of February, 2026, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto.

Six (6) people have filed a written request for notice of meetings of this public body to date.

Read aloud this 16th day of October.

NEW BUSINESS:

There was no new business discussed.

PUBLIC COMMENTS:

There were no public comments.

REPORTS:

Mr. Hager discussed the roofing activity for the month of September 2025, provided statistical updates, and pass/fail rates. Mr. Hager reported that post cards were mailed out to all roofing registrants in November and also recently to notify them of the required residential endorsement changes of HB1628 (2025).

ACTION ITEMS:

DISCUSSION WITH POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE COMMITTEE OF ROOFING EXAMINERS HELD ON OCTOBER 16, 2025:

The Committee was provided with a draft of the Minutes for October 16, 2025, a regular meeting of the Committee of Roofing Examiners.

MOTION MADE BY DAVID BREWER WITH A SECOND BY ROBERT CHYNOWETH TO ACCEPT THE OCTOBER 16, 2025, MEETING MINUTES AS SUBMITTED.

Motion passed.

Voting aye: J.R. Emrich
Robert Chynoweth
Jeff Jung
David Brewer

Absent: Chad Denson
Vernon Rowland

DISCUSSION AND POSSIBLE VOTE ON NEW CONTINUING EDUCATION PROVISIONS:

It was reported that currently approved continuing education courses for Commercial Endorsement will be categorized as commercial CEU and limited to credit for Commercial Endorsement. Residential CEU approved by the Committee will be categorized as residential and limited to credit for Residential Endorsement. Going forward, CEU applications will need to specify if the application is for commercial or residential CEU credit.

It was discussed that CEU providers are still needed for providing courses for residential CEU and for the 10 CEU hours option for grandfathering-in to the required residential endorsement passed by the Legislature last year - HB1628 (2025).

DISCUSSION AND POSSIBLE VOTE ON CONTINUING EDUCATION COURSES:

Peak Performance Roofing Academy – *Commercial Roofing CE Credit Course*, Instructor, Steve Walden, January 16, 2026, 4 CE credit hours.

No action taken.

Peak Performance Roofing Academy – *Steep-Slope Residential Roofing*, Instructor, Steve Walden, On-Line, for 4 CE credit hours.

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MOTION MADE BY JEFF JUNG WITH A SECOND BY DAVID BREWER TO APPROVE PEAK PERFORMANCE ROOFING ACADEMY (STEEP-SLOPE RESIDENTIAL ROOFING), INSTRUCTOR, STEVE WALDEN, ON-LINE, FOR 4 CEU CREDIT HOURS.

Motion passed.

Voting aye: J.R. Emrich
Robert Chynoweth
Jeff Jung
David Brewer

Absent: Chad Denson
Vernon Rowland

Peak performance Roofing Academy – *Advanced Low-Slope Roofing*, Instructor, Steve Walden, On-Line, for 4 CE credit hours.

No action taken.

ADJOURNMENT

MOTION BY JEFF JUNG WITH A SECOND BY ROBERT CHYNOWETH TO ADJOURN THE MEETING.

Motion passed.

Voting aye: J.R. Emrich
Robert Chynoweth
Jeff Jung
David Brewer

Absent: Chad Denson
Vernon Rowland

Minutes approved on the 15 day of October, 2026.

/s/ J.R. Emrich

J.R. Emrich, Chairman

/s/ Susan Fleck

Susan Fleck, Secretary to the Roofing Committee