

**MINUTES OF THE REGULAR MEETING OF THE
COMMITTEE OF ROOFING EXAMINERS
June 13th, 2024
1:30 P.M.**

CALL TO ORDER:

At approximately 1:37 p.m., immediately following Roofing hearings (if any), Chairman J.R. Emrich called the meeting of the Committee of Roofing Examiners to order in the CIB Conference Room, 2401 NW 23rd Street, Suite 2F, Oklahoma City, OK 73107.

COMMITTEE MEMBERS PRESENT: J.R. Emrich, Robert Chynoweth, Chad Denson, David Brewer, and Vernon Rowland

COMMITTEE MEMBERS ABSENT: Chris Meyer, Jeff Jung

PRESENT FROM THE CONSTRUCTION INDUSTRIES DIVISION:

Jan Hubbard, Administrator; Tony DeSha, Public Relations and Outreach Officer; Dannette Yousey, Plumbing Division Secretary; Stan Scheilz, Plumbing Field Inspector; Michael Smith, Plumbing Field Inspector; Shereice Word, Mechanical Division Secretary; Tamara Solano, Bonds and Insurance Division Secretary.

OTHERS PRESENT: Jon Dutton, Assistant Attorney General arrived at 1:43 p.m.

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT:

This regular meeting of the Roofing Examiners Committee, scheduled to begin at 1:30 P.M. on this 13th day of June, 2024, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The Agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto.

Six (6) people have filed a written request for notice of meetings of this public body to date.

Read aloud this 13th day of June 2024.

NEW BUSINESS:

There was no new business discussed.

PUBLIC COMMENTS:

There were no public comments.

Chair, J.R. Emrich welcomed the new Committee member, Mr. David Brewer, Norman, OK.

REPORTS:

Mr. Scheilz discussed the roofing activity for the month of May 2024, provided statistical updates, and pass/fail rates.

ACTION ITEMS:

DISCUSSION WITH POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE COMMITTEE OF ROOFING EXAMINERS HELD ON JUNE 15, 2023:

The Committee was provided a draft of the Minutes for the June 15, 2023, regular meeting of the Committee of Roofing Examiners.

Mr. Chynoweth stated he was absent for the June 15, 2023, meeting but was listed in the minutes as being present.

MOTION MADE BY ROBERT CHYNOWETH WITH A SECOND BY CHAD DENSON TO ACCEPT THE JUNE 15, 2023, MEETING MINUTES AS AMENDED, ADDING ROBERT CHYNOWETH AS MEMBERS ABSENT.

MOTION PASSED

Voting aye: J.R Emrich
Chad Denson
David Brewer
Robert Chynoweth
Vernon Rowland

Absent: Chris Meyer
Jeff Jung

DISCUSSION WITH POSSIBLE VOTE ON CEU REQUESTS:

- Contractors Education & Training Corporation, Compliance Matters, Online, Phil Stamatyades, Instructor, 4 Continuing Education Hours.

The Committee reviewed the material submitted by Contractors Education & Training Corporation, for 4 continuing education credit hours for commercial contractors.

MOTION MADE BY ROBERT CHYNOWETH WITH A SECOND BY VERNON ROWLAND TO DENY THE CONTRACTORS EDUCATION & TRAINING CORPORATION CE DUE TO THE COURSE NOT CONTAINING ANY COMMERCIAL ROOFING WORK OR ROOFING SYSTEMS EDUCATION.

MOTION PASSED

Voting aye: J.R Emrich
Chad Denson
David Brewer
Robert Chynoweth
Vernon Rowland

Absent: Chris Meyer
Jeff Jung

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- Steve Walden, Oklahoma Commercial Roofing Prep Class, 3rd Thursday of each Month, Steve Walden, Instructor, 4 Continuing Education Hours.

The Committee reviewed the material submitted by Steve Walden, for 4 continuing education credit hours for commercial contractors.

MOTION MADE BY VERNON ROWLAND WITH A SECOND BY CHAD DENSON TO DENY THE STEVE WALDEN CE.

MOTION PASSED

Voting aye: Chad Denson
David Brewer
Robert Chynoweth
Vernon Rowland

Recuse : J.R Emrich
Absent: Chris Meyer
Jeff Jung

- All Star Training, Inc., OK 4 HR Roofing Examiners CE, Correspondence/Online Continuous, Pamela Mason, Instructor, 4 Continuing Education Hours.

The Committee reviewed the material submitted by All Star Training Inc, for 4 continuing education credit hours for commercial contractors.

MOTION MADE BY VERNON ROWLAND WITH A SECOND BY CHAD DENSON TO DENY THE ALL STAR TRAINING, INC. CE, DUE TO THE COURSE NOT CONTAINING SUFFICIENT COMMERCIAL ROOFING WORK OR ROOFING SYSTEMS EDUCATION.

MOTION PASSED

Voting aye: J.R Emrich
Chad Denson
David Brewer
Robert Chynoweth
Vernon Rowland

Absent: Chris Meyer
Jeff Jung

ADJOURNEMENT

MOTION MADE BY CHAD DENSON WITH A SECOND BY ROBERT CHYNOWETH TO ADJOURN THE MEETING.

MOTION PASSED

Voting aye: J.R Emrich
Chad Denson
David Brewer
Robert Chynoweth
Vernon Rowland

Absent: Chris Meyer
Jeff Jung

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Minutes approved in Regular Session on the 15th day of August, 2024.

J.R. Emrich, Chairman

PREPARED BY: _____
Dannette Yousey, Plumbing Division Secretary