

**MINUTES OF THE REGULAR MEETING OF THE
COMMITTEE OF ROOFING EXAMINERS**

August 15, 2024

1:30 P.M.

CALL TO ORDER:

At approximately 1:30 p.m., Chairman J.R. Emrich called the meeting of the Committee of Roofing Examiners to order in the CIB Conference Room, 2401 NW 23rd Street, Suite 2F, Oklahoma City, OK 73107.

COMMITTEE MEMBERS PRESENT: J.R. Emrich, Robert Chynoweth, Chad Denson, and David Brewer

COMMITTEE MEMBERS ABSENT: Chris Meyer, Jeff Jung and Vernon Rowland

PRESENT FROM THE CONSTRUCTION INDUSTRIES DIVISION:

Jan Hubbard, Administrator; Tony DeSha, Public Relations and Outreach Officer; Dannette Yousey, Plumbing Division Secretary; Richard Hager, Roofing Division Supervisor, Jolene Smith, Roofing Division Secretary

OTHERS PRESENT: Jon Dutton, Assistant Attorney General, Avery Smith, ORCA; Solomon Pugh, Pizano Construction; Sandra Heintzeman, S Heintzeman Cons & Roofing; D. Edwards, G13 Solar Roofing

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT:

This regular meeting of the Roofing Examiners Committee, scheduled to begin at 1:30 P.M. on this 15th day of August 2024, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The Agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto.

Six (6) people have filed a written request for notice of meetings of this public body to date.

Read aloud this 15th day of August 2024.

NEW BUSINESS:

There was no new business discussed.

PUBLIC COMMENTS:

There were no public comments.

REPORTS:

Mr. Hager discussed the roofing activity for the month of July 24, provided statistical updates, and pass/fail rates.

ACTION ITEMS:

DISCUSSION WITH POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE COMMITTEE OF ROOFING EXAMINERS HELD ON JUNE 13, 2024:

The Committee was provided a draft of the Minutes for the June 13, 2024, regular meeting of the Committee of Roofing Examiners.

MOTION MADE BY CHAD DENSON WITH A SECOND BY ROBERT CHYNOWETH TO ACCEPT THE JUNE 13, 2024, MEETING MINUTES AS SUBMITTED.

MOTION PASSED

Voting aye: J.R Emrich
Chad Denson
David Brewer
Robert Chynoweth

Absent: Chris Meyer
Jeff Jung
Vernon Rowland

DISCUSSION WITH POSSIBLE VOTE ON CEU REQUESTS:

- Oklahoma Roofing Contractors Association, 8-Hour Fall Protection Class, Jason Bullard, Instructor, for a maximum of 4 credit hours of Continuing Education.

The Committee reviewed the material submitted by Oklahoma Roofing Contractors Association, 8-Hour Fall Protection Class, Jason Bullard, Instructor, for a maximum of 4 credit hours of Continuing Education.

Discussion was had about the lack of a detailed agenda and verification the class applies to roofing.

No action taken.

- Oklahoma Roofing Contractors Association, OSHA 10-Hour Class, Jason Bullard, Instructor, for a maximum of 4 credit hours of Continuing Education.

The Committee reviewed the material submitted by Oklahoma Roofing Contractors Association, OSHA 10-Hour Class, Jason Bullard, Instructor, for a maximum of 4 credit hours of Continuing Education.

Discussion was had about the lack of a detailed agenda, course outline and BIO of the instructor.

No action taken.

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- All Star Training, Inc., OK 4 HR Roofing Examiners CEU, Correspondence/Online Continuous, Pamela Mason, Instructor, for a maximum of 4 credit hours of Continuing Education.

The Committee reviewed the material submitted by All Star Training Inc, for 4 continuing education credit hours for commercial contractors.

Discussion was had about the lack of a resume of the instructor.

No action taken.

ADJOURNEMENT

MOTION MADE BY DAVID BREWER WITH A SECOND BY CHAD DENSON TO ADJOURN THE MEETING.

MOTION PASSED

Voting aye: J.R Emrich
Chad Denson
David Brewer
Robert Chynoweth

Absent: Chris Meyer
Jeff Jung
Vernon Rowland

Minutes approved in Regular Session on the 10th day of October, 2024.

J.R. Emrich, Chairman

PREPARED BY: _____
Jolene Smith, Roofing Division Secretary