

**MINUTES OF THE REGULAR MEETING OF THE
COMMITTEE OF ROOFING EXAMINERS
February 16, 2023
1:30 P.M.**

CALL TO ORDER:

At approximately 1:30 p.m., Chairman J.R. Emrich called the meeting of the Committee of Roofing Examiners to order in the CIB Conference Room, 2401 NW 23rd Street, Suite 2F, Oklahoma City, OK 73107.

COMMITTEE MEMBERS PRESENT: J.R. Emrich, Chad Denson, Robert Chynoweth, and Jeff Jung

COMMITTEE MEMBERS ABSENT: David Hubbard and Chris Meyer

PRESENT FROM THE CONSTRUCTION INDUSTRIES DIVISION:

Jan Hubbard, Administrator; Amanda Riley, Roofing Committee Secretary; Celi Gomez, Hearing Clerk; Richard Hager, Roofing Supervisor; Stan Scheilz, Plumbing Investigator

OTHERS PRESENT: Jon Dutton, Assistant Attorney General; Tony Boevers, CIB Board Member

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT:

This regular meeting of the Roofing Examiners Committee, scheduled to begin at 1:30 P.M. on this 16th day of February, 2023, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The Agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto.

Six (6) people have filed a written request for notice of meetings of this public body to date.

Read aloud this 16th day of February, 2023.

NEW BUSINESS:

There was no new business discussed.

PUBLIC COMMENTS:

There were no public comments.

REPORTS:

Mr. Hager discussed the roofing activity for the months of October 2022 through January 2023, provided statistical updates, and pass/fail rates.

Mr. Hager also provided a report to the committee on the newly adopted 2018 IRC requirements by the Oklahoma Uniform Building Code Commission, OUBCC. He informed them this adoption provides clarification in the questions regarding rooftop decking and ice barriers. The updates also provided a clarification to the definition of solidly sheathed decking.

Mr. Emrich advised further clarifications on the spacing between rooftop decking for shingle manufacturing requirements. He also provided that there was an update to ice and water barrier requirements.

ACTION ITEMS:

DISCUSSION WITH POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE COMMITTEE OF ROOFING EXAMINERS HELD ON OCTOBER 13, 2022:

The Committee was provided a draft of the Minutes for the October 13, 2022 regular meeting of the Committee of Roofing Examiners.

MOTION MADE BY CHAD DENSON WITH A SECOND BY ROBERT CHYNOWETH TO ACCEPT THE OCTOBER 13, 2022 MEETING MINUTES.

MOTION PASSED

Voting aye: J.R Emrich
Chad Denson
Robert Chynoweth
Jeff Jung

Absent: David Hubbard
Chris Meyer

ADJOURNEMENT

MOTION MADE BY CHAD DENSON WITH A SECOND BY ROBERT CHYNOWETH TO ADJOURN THE MEETING.

MOTION PASSED

Voting aye: J.R Emrich
Chad Denson
Robert Chynoweth
Jeff Jung

Absent: David Hubbard
Chris Meyer

COMMITTEE OF ROOFING EXAMINERS MEETING MINUTES

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Minutes approved in Regular Session on the 15th day of June, 2023.

 /s/ J.R. Emrich
J.R. Emrich, Chairman

PREPARED BY: /s/ Amanda Riley
Amanda Riley, Roofing Division Secretary