

**MINUTES OF THE REGULAR MEETING OF THE
HOME INSPECTOR EXAMINERS COMMITTEE**

February 6, 2024

10:00 am

CALL TO ORDER:

At approximately 10:00 a.m., Chair Darryl Baskin called the meeting of the Committee of Home Inspector Examiners to order in the CIB Conference Room, 2401 NW 23rd Street, Suite 2F, Oklahoma City, OK 73107.

COMMITTEE MEMBERS PRESENT: Darryl Baskin, Sam Haubrick, Robert Whipp, Paul Hassink, Crystal Manchester, and Melissa Coon.

COMMITTEE MEMBERS ABSENT: Mark Tate.

PRESENT FROM THE CONSTRUCTION INDUSTRIES BOARD:

Janis Hubbard, Administrator; Stan Scheilz, Home Inspection Supervisor; Dannette Yousey, Plumbing Division Secretary; Melissa Briones, Home Inspector and Roofing Division Secretary; Richard Hager, Plumbing Division Supervisor; Debra Wojtek, Public Relations and Outreach Officer.

OTHERS PRESENT: Jon Dutton, Assistant Attorney General; Bill Alexander, Above Board Inspections and Services, LLC.

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT

This regular meeting of the Oklahoma Committee of Home Inspector Examiners, scheduled to begin at 10:00 a.m. on this 6th day of February, 2024, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto.

Four (4) people have filed a written request for notice of meetings of this public body to date.

Read aloud this 6th day of February 2024.

NEW BUSINESS

There was no new business.

PUBLIC COMMENT

No public comments.

ACTION ITEMS:

DISCUSSION WITH POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE HOME INSPECTOR EXAMINERS COMMITTEE HELD DECEMBER 5, 2023.

The Committee was provided a draft of the Minutes for the December 5th, 2023, meeting of the Committee of Home Inspector Examiners.

MOTION MADE BY MELISSA COON WITH A SECOND BY PAUL HASSINK TO ACCEPT THE DECEMBER 5TH, 2023, MEETING MINUTES.

MOTION PASSED

Voting aye: Darryl Baskin
Sam Haubrick
Robert Whipp
Paul Hassink
Crystal Manchester
Mark Tate
Melissa Coon

Absent: Mark Tate

DISCUSSION WITH POSSIBLE VOTE ON THE HOME INSPECTOR APPLICATION FOR EQUIVALENCY FOR STEVEN TYLER FANGIO.

MOTION MADE BY MELISSA COON WITH A SECOND BY SAM HAUBRICK TO APPROVE STEVEN TYLER FANGIO'S REQUEST FOR EQUIVALENCY.

MOTION PASSED

Voting aye: Darryl Baskin
Sam Haubrick
Robert Whipp
Paul Hassink
Crystal Manchester
Mark Tate
Melissa Coon

Absent: Mark Tate

DISCUSSION AND POSSIBLE VOTE ON CEU REQUESTS:

CEU CONSENT AGENDA:

- H. World Inspection Network/WIN, Hands On Practicum Peer to Peer, January 19, 2024, Patrick Knight, Instructor, 4 Continuing Education Hours.
- M. World Inspection Network/WIN, Inspection Report Writing and Technology, January 17, 2024, Patrick Knight, Instructor, 2 Continuing Education Hours

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- O. World Inspection Network/WIN, Sewer Scope And Chimney Scan Inspections, January 19, 2024, Patrick Knight, Instructor, 2 Continuing Education Hours.

MOTION MADE BY MELISSA COON WITH A SECOND BY SAM HAUBRICK TO REMOVE ITEMS H, M, AND O FROM THE CONSENT AGENDA.

MOTION PASSED

Voting aye: Sam Haubrick
Robert Whipp
Paul Hassink
Crystal Manchester
Darryl Baskin
Melissa Coon

Absent: Mark Tate

MOTION MADE BY SAM HAUBRICK WITH A SECOND BY CRYSTAL MANCHESTER TO APPROVE ITEM H, WORLD INSPECTION NETWORK/WIN, HANDS ON PRACTICUM PEER TO PEER FOR 2 HOURS ANCILLARY.

MOTION PASSED

Voting aye: Sam Haubrick
Robert Whipp
Paul Hassink
Crystal Manchester
Darryl Baskin
Melissa Coon

Absent: Mark Tate

MOTION MADE BY MELISSA COON WITH A SECOND BY SAM HAUBRICK TO DENY ITEM M, WORLD INSPECTION NETWORK/WIN, INSPECTION REPORT WRITING AND TECHNOLOGY.

MOTION PASSED

Voting aye: Sam Haubrick
Robert Whipp
Paul Hassink
Crystal Manchester
Darryl Baskin
Melissa Coon

Absent: Mark Tate

MOTION MADE BY MELISSA COON WITH A SECOND BY SAM HAUBRICK TO DENY ITEM O, WORLD INSPECTION NETWORK/WIN, SEWER SCOPE AND CHIMNEY SCAN INSPECTIONS.

MOTION PASSED

Voting aye: Sam Haubrick
Robert Whipp
Paul Hassink
Crystal Manchester
Darryl Baskin
Melissa Coon

Absent: Mark Tate

- A. American Society of Home Inspectors, Intro To Chimney Inspections, Online, February 9, 2024, John Ceaser, Instructor, 2 Continuing Education Hours.
- B. American Society of Home Inspections, Report Writing Advanced Strategies: Managing Expectations, Online, February 9, 2024, Dylan Chalk, Instructor, 2 Continuing Education Hours.
- C. American Society of Home Inspectors, Advanced Heating, Online, February 9, 2024, David Goldstein, Instructor, 2 Continuing Education Hours.
- D. American Society of Home Inspectors, Condesate & Combustion Air, Online, February 10, 2024, Dan McLaughlin, Instructor, 2 Continuing Education Hours.
- E. American Society of Home Inspectors, Pre-Drywall Inspections, Online, February 10, 2024, Bruce Barker, Instructor, 2 Continuing Education Hours.
- F. American Society of Home Inspectors, Pre-Drywall Inspections 2, Online, February 10, 2024, Bruce Barker, Instructor, 2 Continuing Education Hours.
- G. American Society of Home Inspectors, A guide to good electrical inspections, Online, February 09, 2024, Mike Twitty, Instructor, 2 Continuing Education Hours.
- I. World Inspection Network/WIN, Healthy Home Check; Thinking outside the real estate box, January 18, 2024, Patrick Knight, Instructor, 2 Continuing Education Hours.
- J. World Inspection Network/WIN, Ancillary Services; to give your customer the full picture, January 18, 2024, Patrick Knight, Instructor, 2 Continuing Education Hours.
- K. World Inspection Network/WIN, Construction Phase Inspections, January 18, 2024, Patrick Knight, Instructor, 2 Continuing Education Hours.

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- L. World Inspection Network/WIN, Common Inspection Issues, January 18, 2024, Patrick Knight, Instructor, 2 Continuing Education Hours.
- N. World Inspection Network/WIN, Air and Water Testing, January 17, 2024, Patrick Knight, Instructor, 2 Continuing Education Hours.
- P. American Society of Home Inspectors, Masonry Installation, Repair, and Restoration, On-line, February 10, 2024, Michael Bryan, Instructor, 2 Continuing Education Hours.

MOTION MADE BY MELISSA COON WITH A SECOND BY SAM HAUBRICK TO ACCEPT THE REMAINING CONSENT AGENDA ITEMS A, B, C, D, E, F, G, I, J, K, L, N, AND P.

MOTION PASSED

Voting aye: Sam Haubrick
Robert Whipp
Paul Hassink
Crystal Manchester
Darryl Baskin
Melissa Coon

Absent: Mark Tate

DISCUSSION AND POSSIBLE VOTE FOR CHAIR, PURSUANT TO 59 O.S. § 858-624 (E)

MOTION MADE BY DARRYL BASKIN WITH A SECOND BY ROBERT WHIPP TO ELECT SAM HAUBRICK AS CHAIR.

MOTION PASSED

Voting aye: Sam Haubrick
Robert Whipp
Paul Hassink
Crystal Manchester
Darryl Baskin
Melissa Coon

Absent: Mark Tate

DISCUSSION AND POSSIBLE VOTE FOR VICE-CHAIR, PURSUANT TO 59 O.S. § 858-624 (E)

MOTION MADE BY SAM HAUBRICK WITH A SECOND BY ROBERT WHIPP TO ELECT DARRYL BASKIN AS VICE-CHAIR.

MOTION PASSED

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Voting aye: Sam Haubrick
Robert Whipp
Paul Hassink
Crystal Manchester
Darryl Baskin
Melissa Coon

Absent: Mark Tate

ADJOURNMENT

MOTION MADE BY SAM HAUBRICK WITH SECOND BY CRYSTAL MANCHESTER TO
ADJOURN.

MOTION PASSED

Voting aye: Sam Haubrick
Robert Whipp
Paul Hassink
Crystal Manchester
Darryl Baskin
Melissa Coon

Absent: Mark Tate

Minutes approved in Regular Session on the 2ND day of April 2024.

Samuel Haubrick
Samuel Haubrick, Chairman

PREPARED BY: Brittany Haywood
Brittany Haywood, Electrical Division Secretary