

**MINUTES OF THE REGULAR MEETING OF THE
HOME INSPECTOR EXAMINERS COMMITTEE**

December 2, 2025

10:00 am

CALL TO ORDER:

At approximately 10:00 a.m., Chair Darryl Baskin called the meeting of the Committee of Home Inspector Examiners to order in the CIB Conference Room, 2401 NW 23rd Street, Suite 2F, Oklahoma City, OK 73107.

COMMITTEE MEMBERS PRESENT: Darryl Baskin, Sam Haubrick, Paul Hassink, Melissa Coon, Brent Stovall, and Jay Stern

COMMITTEE MEMBERS ABSENT: Robert Whipp

PRESENT FROM THE CONSTRUCTION INDUSTRIES BOARD:

Janis Hubbard, Administrator; Stan Scheilz, Home Inspection Liaison; Susan Fleck, Home Inspector and Roofing Division Secretary; Richard Hager, Plumbing Division Supervisor; Tony Desha, Public Relations and Outreach Officer.

OTHERS PRESENT: Jon Dutton, Assistant Attorney General; Darren Martin; Craig Covington.

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT

This regular meeting of the Oklahoma Committee of Home Inspector Examiners, scheduled to begin at 10:00 a.m. on this 2nd day of December 2025, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto.

Six (6) people have filed a written request for notice of meetings of this public body to date.

Read aloud this 2nd day of December 2025.

NEW BUSINESS

There was no new business.

PUBLIC COMMENT

No public comments.

ACTION ITEMS:

DISCUSSION WITH POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE HOME INSPECTOR EXAMINERS COMMITTEE HELD OCTOBER 7, 2025.

The Committee was provided with a draft of the Minutes for October 7, 2025, meeting of the Committee of Home Inspector Examiners.

MOTION MADE BY MELISSA COON WITH A SECOND BY PAUL HASSINK TO AMEND BY ADDING BRENT STOVALL VOTES ON ALL MOTIONS AND ACCEPT THE OCTOBER 7TH, 2025 MEETING MINUTES AS AMENDED

MOTION PASSED

Voting aye: Darryl Baskin
Melissa Coon
Paul Hassink
Sam Haubrick
Brent Stovall
Jay Stern

Absent: Robert Whipp

DISCUSSION AND POSSIBLE VOTE REGARDING EDUCATION EQUIVALENCY FOR HOME INSPECTOR APPLICANT, DAVID JONES – STAN SCHEILZ.

The committee was provided a copy of Mr. Jones's Home Inspector application for equivalency. Mr. Jones did not appear.

MOTION MADE BY MELISSA COON WITH A SECOND BY JAY STERN TO APPROVE THE APPLICATION FOR EQUIVALENCY FOR MR. JONES.

MOTION PASSED

Voting aye: Darryl Baskin
Melissa Coon
Paul Hassink
Sam Haubrick
Brent Stovall
Jay Stern

Absent: Robert Whipp

DISCUSSION AND POSSIBLE VOTE ON CEU REQUESTS:

CEU CONSENT AGENDA:

- A. American Society of Inspectors - *Inspecting Drain, Waste and Vent Systems*, Michael Casey, Instructor, On-Line, for 3 CE credit hours.

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- B.** American Society of Inspectors - *Introduction to Report Writing and ASHI SoP*, Michael Casey, Instructor, On-Line, for 3 CE credit hours.
- C.** Approval of additional Instructor Christopher Kjeldsen on all approved continuing education courses for Mbition LLC, dba American Home Inspectors Training, Greenwood Village, CO, Home Inspector CEU Classes. Course ID# 16716-HT.

The Committee reviewed the material submitted by American Society of Inspectors (Drain, Waste and Vent Systems), American Society of Inspectors (Introduction to Report Writing) and Mbition /(AHIT) (instructor Christopher Kjeldsen) as shown in consent agenda Items A, B and C.

MOTION MADE BY MELISSA COON MADE WITH A SECOND BY JAY STERN TO APPROVE ITEM A, B AND C.

MOTION PASSED

Voting aye: Darryl Baskin
Melissa Coon
Paul Hassink
Sam Haubrick
Brent Stovall
Jay Stern

Absent: Robert Whipp

ADJOURNMENT

MOTION MADE BY MELISSA COON WITH SECOND BY PAUL HASSINK TO ADJOURN.

MOTION PASSED

Voting aye: Darryl Baskin
Melissa Coon
Paul Hassink
Sam Haubrick
Brent Stovall
Jay Stern

Absent: Robert Whipp

/s/ Darryl Baskin
Darryl Baskin, Chairman

/s/ Susan Fleck
Susan Fleck, Secretary to the Home Inspector Examiners Committee

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