

**MINUTES OF THE REGULAR MEETING OF THE
HOME INSPECTOR EXAMINERS COMMITTEE**

August 1, 2023

10:00 am

CALL TO ORDER:

At approximately 10:00 a.m., Chairman Darryl Baskin called the meeting of the Committee of Home Inspector Examiners to order in the CIB Conference Room, 2401 NW 23rd Street, Suite 2F, Oklahoma City, OK 73107.

COMMITTEE MEMBERS PRESENT: Darryl Baskin, Crystal Manchester, Robert Whipp, Christian Cody, Melissa Coon and Paul Hassink.

COMMITTEE MEMBERS ABSENT: Samuel Haubrick and Mark Tate.

PRESENT FROM THE CONSTRUCTION INDUSTRIES BOARD:

Janis Hubbard, Administrator; Stan Scheilz, Home Inspection Supervisor, Richard Hager, Plumbing Supervisor; Dannette Yousey, Plumbing Division Secretary.

OTHERS PRESENT: Jon Dutton, Assistant Attorney General; John A Davis, Big John Home Insp.

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT

This regular meeting of the Oklahoma Committee of Home Inspector Examiners, scheduled to begin at 10:00 a.m. on this 1st day of August, 2023, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto.

Four (4) people have filed a written request for notice of meetings of this public body to date.

Read aloud this 1st day of August 2023.

NEW BUSINESS

There was no new business.

PUBLIC COMMENT

No Public Comments

ACTION ITEMS:

DISCUSSION WITH POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE HOME INSPECTOR EXAMINERS COMMITTEE HELD APRIL 4, 2023.

The Committee was provided a draft of the Minutes for the April 4, 2023, meeting of the Committee of Home Inspector Examiners.

MOTION MADE BY MELISSA COON WITH A SECOND BY CRYSTAL MANCHESTER TO ACCEPT THE APRIL 4, 2023, MEETING MINUTES.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Christian Cody
Crystal Manchester

Absent: Sam Haubrick
Mark Tate

DISCUSSION AND POSSIBLE VOTE ON THE HOME INSPECTOR APPLICATION FOR EQUIVALENCY FOR JEREMY D. DORSEY.

The Committee was provided a copy of Mr. Dorsey's Home Inspector application for equivalency. Mr. Dorsey did not appear.

MOTION MADE BY MELISSA COON WITH A SECOND BY CRYSTAL MANCHESTER TO APPROVE THE APPLICATION FOR EQUIVALENCY FOR MR. DORSEY.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Crystal Manchester
Paul Hassink

Absent: Sam Haubrick
Mark Tate

DISCUSSION AND POSSIBLE VOTE REGARDING CONTINUING EDUCATION APPLICATIONS:

- *InterNachi*, Solar Basics, October 14, 2023, Thomas Valosin, Instructor, 2 Continuing Education Hours.

The Committee reviewed the material submitted InterNachi, for 2 hrs. continuing education for home inspectors.

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIPP TO APPROVE THE INTERNACHI'S CE APPLICATION FOR 2 CREDIT HOURS AS PRESENTED.

MOTION PASSED

COMMITTEE OF HOME INSPECTOR EXAMINERS MEETING MINUTES

August 1, 2023

Page 3

Voting aye: Darryl Baskin
Robert Whipp
Paul Hassink
Melissa Coon
Crystal Manchester

Absent: Sam Haubrick
Mark Tate

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIPP TO APPROVE THE INTERNACHI'S INSTRUCTOR, THOMAS VALOSIN AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Paul Hassink
Melissa Coon
Crystal Manchester

Absent: Sam Haubrick
Mark Tate

- ***InterNachi***, Electricity Simplified for Home Inspectors, October 13, 2023, Lon Henderson, Instructor, 2 Continuing Education Hours.

The Committee reviewed the material submitted InterNachi, for 2 hrs. continuing education for home inspectors.

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIPP TO DENY INTERNACHI, ELECTRICITY SIMPLIFIED FOR HOME INSPECTORS, FOR CLASS SHOWING ONLY 95 MINUTES.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Paul Hassink
Melissa Coon
Crystal Manchester

Absent: Sam Haubrick
Mark Tate

- ***InterNachi***, Common Defects of Chimneys & Fireplaces, October 13, 2023, Jerry Isenhour, Instructor, 2 Continuing Education Hours.

The Committee reviewed the material submitted InterNachi, for 2 hrs. continuing education for home inspectors.

MOTION MADE BY MELISSA COON WITH A SECOND BY CRYSTAL MANCHESTER TO APPROVE THE INTERNACHI'S CE APPLICATION FOR 2 CREDIT HOURS AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Paul Hassink

Absent: Sam Haubrick
Mark Tate

COMMITTEE OF HOME INSPECTOR EXAMINERS MEETING MINUTES

August 1, 2023

Page 4

Melissa Coon
Crystal Manchester

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIPP TO APPROVE THE INTERNACHI'S INSTRUCTOR, JERRY ISENHOUR AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Paul Hassink
Melissa Coon
Crystal Manchester

Absent: Sam Haubrick
Mark Tate

- **InterNachi**, EIFS, Stucco, MSV, & Water Intrusion, October 14, 2023, Ron Huffman, Instructor, 2 Continuing Education Hours.

The Committee reviewed the material submitted InterNachi, for 2 hrs. continuing education for home inspectors.

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIPP TO APPROVE THE INTERNACHI'S CE APPLICATION FOR 2 CREDIT HOURS AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Paul Hassink
Melissa Coon
Crystal Manchester

Absent: Sam Haubrick
Mark Tate

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIPP TO APPROVE THE INTERNACHI'S INSTRUCTOR, RON HUFFMAN AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Paul Hassink
Melissa Coon
Crystal Manchester

Absent: Sam Haubrick
Mark Tate

- **InterNachi**, Inspecting Stairways According to Residential Building Standards, October 14, 2023, Glenn Mathewson, Instructor, 2 Continuing Education Hours.

The Committee reviewed the material submitted InterNachi, for 2 hrs. continuing education for home inspectors.

COMMITTEE OF HOME INSPECTOR EXAMINERS MEETING MINUTES

August 1, 2023

Page 5

MOTION MADE BY MELISSA COON WITH A SECOND BY CRYSTAL MANCHESTER TO APPROVE THE INTERNACHI'S CE APPLICATION FOR 2 CREDIT HOURS AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Paul Hassink
Melissa Coon
Crystal Manchester

Absent: Sam Haubrick
Mark Tate

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIPP TO APPROVE THE INTERNACHI'S INSTRUCTOR, GLENN MATHEWSON AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Paul Hassink
Melissa Coon
Crystal Manchester

Absent: Sam Haubrick
Mark Tate

- *InterNachi*, Advanced Water Heater Inspections, October 13, 2023, Taylor Vreeken, Instructor, 2 Continuing Education Hours.

The Committee reviewed the material submitted InterNachi, for 2 hrs. continuing education for home inspectors.

MOTION MADE BY MELISSA COON WITH A SECOND BY CRYSTAL MANCHESTER TO APPROVE THE INTERNACHI'S CE APPLICATION FOR 2 CREDIT HOURS AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Paul Hassink
Melissa Coon
Crystal Manchester

Absent: Sam Haubrick
Mark Tate

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIPP TO APPROVE THE INTERNACHI'S INSTRUCTOR, TAYLOR VREEKEN AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Paul Hassink
Melissa Coon
Crystal Manchester

Absent: Sam Haubrick
Mark Tate

COMMITTEE OF HOME INSPECTOR EXAMINERS MEETING MINUTES

August 1, 2023

Page 6

- **InterNachi**, The Ins and Outs of Fireplaces & Chimneys, October 13, 2023, Keith Vreeken, Instructor, 2 Continuing Education Hours.

The Committee reviewed the material submitted InterNachi, for 2 hrs. continuing education for home inspectors.

MOTION MADE BY MELISSA COON WITH A SECOND BY CRYSTAL MANCHESTER TO APPROVE THE INTERNACHI'S CE APPLICATION FOR 2 CREDIT HOURS AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Paul Hassink
Melissa Coon
Crystal Manchester

Absent: Sam Haubrick
Mark Tate

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIPP TO APPROVE THE INTERNACHI'S INSTRUCTOR, KEITH VREEKEN AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Paul Hassink
Melissa Coon
Crystal Manchester

Absent: Sam Haubrick
Mark Tate

- **InterNachi**, 8 Hour Sewer Scope Training, October 12, 2023, James Krumm, Instructor, 2 Continuing Education Hours.

The Committee reviewed the material submitted InterNachi, for 2 hrs. ancillary continuing education for home inspectors.

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIPP TO APPROVE THE INTERNACHI'S CE APPLICATION FOR 2 CREDIT HOURS AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Paul Hassink
Melissa Coon
Crystal Manchester

Absent: Sam Haubrick
Mark Tate

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIPP TO APPROVE THE INTERNACHI'S INSTRUCTOR, JAMES KRUMM AS PRESENTED.

COMMITTEE OF HOME INSPECTOR EXAMINERS MEETING MINUTES

August 1, 2023

Page 7

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Paul Hassink
Melissa Coon
Crystal Manchester

Absent: Sam Haubrick
Mark Tate

- **McKissock 100% Education**, Online Correspondence Home System, Appliance and Peripheral Inspection, Online/Correspondence, Michael Gelsick, Instructor, 3 Continuing Education Hours.

The Committee reviewed the material submitted McKissock, for 3 hrs. continuing education for home inspectors.

MOTION MADE BY MELISSA COON WITH A SECOND BY CRYSTAL MANCHESTER TO APPROVE THE MCKISSOCK'S CE APPLICATION FOR 3 CREDIT HOURS AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Paul Hassink
Melissa Coon
Crystal Manchester

Absent: Sam Haubrick
Mark Tate

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIPP TO APPROVE THE MCKISSOCK'S INSTRUCTOR, MICHAEL GELSICK AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Paul Hassink
Melissa Coon
Crystal Manchester

Absent: Sam Haubrick
Mark Tate

- **McKissock 100% Education**, Home System, Appliance and Peripheral Inspection, Online, Peter Hawley, Instructor, 3 Continuing Education Hours.

The Committee reviewed the material submitted McKissock, for 3 hrs. continuing education for home inspectors.

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIPP TO APPROVE THE MCKISSOCK'S CE APPLICATION FOR ONLINE 3 CREDIT HOURS AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin

Absent: Sam Haubrick

Robert Whipp
Paul Hassink
Melissa Coon
Crystal Manchester

Mark Tate

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIPP TO APPROVE THE MCKISSOCK'S INSTRUCTOR, PETER HAWLEY AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Paul Hassink
Melissa Coon
Crystal Manchester

Absent: Sam Haubrick
Mark Tate

Mr. Hager stated to the Committee that he has been the home inspector representative since they moved under the CIB in 2008. He has enjoyed his time serving and plans to remain a part of the home inspectors. However, he is turning the reigns over to Mr. Stan Scheilz as the home inspector liaison.

DISCUSSION AND POSSIBLE VOTE REGARDING RESULTS OF ASSIGNED COMPLAINT AGAINST HOME INSPECTOR, GARY SOMERVILLE.

Mr. Scheilz stated there have been multiple requests for additional information and evidence as well as written request for additional information and evidence was mailed. There has not been and evidence provided that supports that a violation of Home Inspector Rules or Act was present at the time of inspection. Therefore, he recommends this case be dismissed.

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIPP TO APPROVE THE DISMISSAL OF THE COMPLAINT AGAINST HOME INSPECTOR GARY SOMERVILLE

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Paul Hassink
Melissa Coon
Crystal Manchester

Absent: Samuel Haubrick
Mark Tate

DISCUSSION AND POSSIBLE VOTE REGARDING RESULTS OF ASSIGNED COMPLAINT AGAINST HOME INSPECTOR, LANCE NEWELL.

Mr. Scheilz stated there has not any information provided that supports that a violation of Home Inspector Rules or Act was present at the time of inspection. Therefore, he recommends this case be dismissed.

COMMITTEE OF HOME INSPECTOR EXAMINERS MEETING MINUTES

August 1, 2023

Page 9

MOTION MADE BY MELISSA COONE WITH A SECOND BY ROBERT WHIPP TO APPROVE THE DISMISSAL OF THE COMPLAINT AGAINST HOME INSPECTOR LANCE NEWELL.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Paul Hassink
Melissa Coon
Crystal Manchester

Absent: Samuel Haubrick
Mark Tate

ADJOURNMENT

MOTION MADE BY MELISSA COON WITH SECOND BY PAUL HASSINK TO ADJOURN.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Paul Hassink
Melissa Coon
Crystal Manchester

Absent: Samuel Haubrick
Mark Tate

Minutes approved in Regular Session on the 3 day of October , 2023.

/s/ Darryl Baskin
Darryl Baskin, Chairman

PREPARED BY: /s/ Dannette Yousey
Dannette Yousey, Plumbing Division Secretary