

**MINUTES OF THE REGULAR MEETING OF THE
HOME INSPECTOR EXAMINERS COMMITTEE**

April 4, 2023

10:00 am

CALL TO ORDER:

At approximately 10:00 a.m., Chairman Darryl Baskin called the meeting of the Committee of Home Inspector Examiners to order in the CIB Conference Room, 2401 NW 23rd Street, Suite 2F, Oklahoma City, OK 73107.

COMMITTEE MEMBERS PRESENT: Darryl Baskin, Mark Tate, Crystal Manchester, Robert Whipp, Christian Cody, and Samuel Haubrick arrived to the meeting at 10:02 a.m.

COMMITTEE MEMBERS ABSENT: Melissa Coon

PRESENT FROM THE CONSTRUCTION INDUSTRIES BOARD:

Janis Hubbard, Administrator; Richard Hager, Home Inspection Supervisor; Amanda Riley, Home Inspection Secretary; Stan Scheilz, Plumbing Investigator

OTHERS PRESENT: Jon Dutton, Assistant Attorney General

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT

This regular meeting of the Oklahoma Committee of Home Inspector Examiners, scheduled to begin at 10:00 a.m. on this 4th day of April, 2023, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The Agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto.

Four (4) people have filed a written request for notice of meetings of this public body to date.

Read aloud this 4th day of April, 2023.

NEW BUSINESS

There was no new business.

PUBLIC COMMENT

No Public Comments

ACTION ITEMS:

DISCUSSION WITH POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE HOME INSPECTOR EXAMINERS COMMITTEE HELD FEBRUARY 7, 2023.

The Committee was provided a draft of the Minutes for the February 7, 2023, meeting of the Committee of Home Inspector Examiners.

MOTION MADE BY MARK TATE WITH A SECOND BY CRYSTAL MANCHESTER TO APPROVE THE FEBRUARY 7, 2023, MEETING MINUTES.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Christian Cody
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Melissa Coon

DISCUSSION AND POSSIBLE VOTE ON THE HOME INSPECTOR APPLICATION FOR EQUIVALENCY FOR SIMON VOIGHT.

The Committee was provided a copy of Mr. Voight's Home Inspector application for equivalency. Mr. Voight did not appear.

MOTION MADE BY SAMUEL HAUBRICK WITH A SECOND BY CHRISTIAN CODY TO APPROVE THE APPLICATION FOR EQUIVALENCY FOR MR. VOIGHT.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Christian Cody
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Melissa Coon

DISCUSSION AND POSSIBLE VOTE REGARDING ASSIGNMENT/DISPOSITION OF COMPLAINT FOR INVESTIGATION AGAINST HOME INSPECTOR, SHAY MCHONE.

Richard Hager briefly described the nature of the complaint. He advised that the information provided by the complainant supported the assignment of the complaint for further investigation. He recommended that the complaint be assigned for investigation.

MOTION MADE BY SAMUEL HAUBRICK WITH A SECOND BY CHRISTIAN CODY TO APPROVE THE ASSIGNMENT OF THE COMPLAINT FOR INVESTIGATION AGAINST HOME INSPECTOR SHAY MCHONE.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Christian Cody
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Melissa Coon

DISCUSSION AND POSSIBLE VOTE REGARDING RESULTS OF ASSIGNED COMPLAINT AGAINST HOME INSPECTOR, AARON APPLGATE.

Richard Hager discussed with the committee the information received during the investigation, the request for and lack of evidence and documentation received in support of the allegation, stating the information did not appear more likely than not to demonstrate a violation to support taking further steps, and as a result concluded with a recommendation to close the investigation on home inspector Aaron Applegate.

MOTION MADE BY CHRISTIAN CODY WITH A SECOND BY MARK TATE TO APPROVE THE DISMISSAL OF THE COMPLAINT AGAINST HOME INSPECTOR AARON APPLGATE.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Christian Cody
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Melissa Coon

ADJOURNMENT

MOTION MADE BY SAMUEL HAUBRICK WITH SECOND BY ROBERT WHIPP TO ADJOURN.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Christian Cody
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Melissa Coon

COMMITTEE OF HOME INSPECTOR EXAMINERS MEETING MINUTES

April 4, 2023

Page 4

Minutes approved in Regular Session on the 1st day of August , 2023.

/s/ Darryl Baskin
Darryl Baskin, Chairman

PREPARED BY: /s/ Amanda Riley
Amanda Riley, Secretary to the Home Inspector Examiners Committee