

**MINUTES OF THE REGULAR MEETING OF THE
HOME INSPECTOR EXAMINERS COMMITTEE**

June 4, 2024

10:00 am

CALL TO ORDER:

At approximately 10:00 a.m., Chair Darryl Baskin called the meeting of the Committee of Home Inspector Examiners to order in the CIB Conference Room, 2401 NW 23rd Street, Suite 2F, Oklahoma City, OK 73107.

COMMITTEE MEMBERS PRESENT: Darryl Baskin, Sam Haubrick, Crystal Manchester, Melissa Coon.

COMMITTEE MEMBERS ABSENT: Mark Tate, Paul Hassink, Robert Whipp.

PRESENT FROM THE CONSTRUCTION INDUSTRIES BOARD:

Janis Hubbard, Administrator; Stan Scheilz, Home Inspection Supervisor; Tony DeSha, Public Relations, and Outreach Officer; Michael Smith, Plumbing Field Investigator; Richard Hager, Plumbing Supervisor.

OTHERS PRESENT: Jon Dutton, Assistant Attorney General.

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT

This regular meeting of the Oklahoma Committee of Home Inspector Examiners, scheduled to begin at 10:00 a.m. on this 4th day of June 2024, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto.

Four (4) people have filed a written request for notice of meetings of this public body to date.

Read aloud this 4th day of June 2024.

NEW BUSINESS

There was no new business.

PUBLIC COMMENT

No public comments.

ACTION ITEMS:

DISCUSSION WITH POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE HOME INSPECTOR EXAMINERS COMMITTEE HELD FEBRUARY 6, 2024.

The Committee was provided a draft of the Minutes for the February 6, 2024, meeting of the Committee of Home Inspector Examiners.

MOTION MADE BY MELISSA COON WITH A SECOND BY CRYSTAL MANCHESTER TO ACCEPT THE FEBRUARY 6, 2024, MEETING MINUTES.

MOTION PASSED

Voting aye: Sam Haubrick
Darryl Baskin
Melissa Coon
Crystal Manchester

Absent: Paul Hassink
Mark Tate
Robert Whipp

CEU CONSENT AGENDA:

- A. Mbition LLC, dba American Home Inspectors Training (AHIT), Water Heating Systems and Plumbing Acronyms, 24/7/365 Distance Education, Steven O'Donnell, Instructor, 3 Continuing Education hours.
- B. Mbition LLC, dba American Home Inspectors Training (AHIT), Inspecting Solid Fuel Burning Appliances, Online Learning, Steven O'Donnell, Instructor, 3 Continuing Education hours.
- C. Mbition LLC, dba American Home Inspectors Training (AHIT), HVAC and Moisture Management, Online Correspondence, Steven O'Donnell, Instructor, 3 Continuing Education hours.

MOTION MADE BY MELISSA COON WITH A SECOND BY CRYSTAL MANCHESTER TO APPROVE THE CONSENT AGENDA WITH AN AMENDMENT TO ITEM "B", CHANGING IT FROM 3 HOURS TO 2 HOURS.

MOTION PASSED

Voting aye: Sam Haubrick
Darryl Baskin
Melissa Coon
Crystal Manchester

Absent: Paul Hassink

COMMITTEE OF HOME INSPECTOR EXAMINERS MEETING MINUTES

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Mark Tate
Robert Whipp

ADJOURNMENT

MOTION MADE BY MELISSA COON WITH SECOND BY CRYSTAL MANCHESTER TO
ADJOURN.

MOTION PASSED

Voting aye: Sam Haubrick
Darryl Baskin
Melissa Coon
Crystal Manchester

Absent: Paul Hassink
Mark Tate
Robert Whipp

Samuel Haubrick _____
Samuel Haubrick, Chairman

PREPARED BY: Brittany Haywood
Brittany Haywood, Electrical Division Secretary