

CONSTRUCTION INDUSTRIES BOARD

(A self-funded, non-appropriated agency whose mission is to protect life and property by licensing and inspection of the related trades for the health, safety and welfare of the public.)

Regular Board Meeting

**Conference Room
2401 N.W. 23rd Street, Suite 2F
Oklahoma City, Oklahoma 73107**

September 23rd, 2026

1:30 p.m.

AGENDA

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.

- 1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT – Chair
Larry Buxton/Stephanie Brown**
- 2. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT – Stephanie Brown**
- 3. ACTION AND DISCUSSION ITEMS:**

(A) Hearing and consideration of public comments, discussion and possible vote to adopt proposed amendments to Title 158 of the Oklahoma Administrative Code as presented or as may be revised after public hearing and discussion - Permanent Rulemaking – Chair Larry Buxton

TITLE 158. CONSTRUCTION INDUSTRIES BOARD

CHAPTER 1. PROCEDURES OF THE OKLAHOMA CONSTRUCTION INDUSTRIES BOARD

SUBCHAPTER 1. DESCRIPTION OF ORGANIZATION

158:1-1-1. Purpose

158:1-1-2. Definitions

SUBCHAPTER 3. GENERAL OPERATIONS AND PROCEDURES

158:1-3-8. Fee for dishonored checks

158:1-3-9. Fees for plan review and project review for code conformance

SUBCHAPTER 5. PROCEDURE IN INDIVIDUAL PROCEEDINGS

158:1-5-2. Notice of hearings

158:1-5-3. Service of petition and notice of hearings

158:1-5-13. Reconsideration

158:1-5-17. Notice of violation and compliance orders

SUBCHAPTER 9. ACTIONS TO IMPROVE WORKFORCE DEVELOPMENT AND SKILLED TRADE EDUCATION

158:1-9-1. Skilled Trade Education and Workforce Development Fund

158:1-9-2. Additional powers and duties of the Board-workforce development and education

158:1-9-3. Contracts with Oklahoma Department of Career and Technology Education

CHAPTER 10. FINE SCHEDULE

SUBCHAPTER 1. GENERAL PROVISIONS

158:10-1-1. Purpose

158:10-1-1.1. Definitions

SUBCHAPTER 3. ADMINISTRATIVE FINE SCHEDULE

158:10-3-1. Common requirements under the Electrical License Act, the Mechanical Licensing Act, and The Plumbing License Laws of 1955, Home Inspection Licensing Act, and the Roofing Contractor Registration Act

158:10-3-4. Payment of fines

CHAPTER 30. PLUMBING INDUSTRY REGULATIONS

SUBCHAPTER 1. GENERAL PROVISIONS

158:30-1-1. Purpose

158:30-1-2. Definitions

SUBCHAPTER 3. PROCEDURES OF THE COMMITTEE AND HEARING BOARD

158:30-3-1. Procedures of the Committee

SUBCHAPTER 5. LICENSE TYPES, BOND REQUIREMENTS, AND DISPLAY OF LICENSE NUMBER AND FIRM NAME

158:30-5-1. License and registration types

SUBCHAPTER 9. EXAMINATION PROCEDURES, LICENSE AND REGISTRATION FEES AND DURATION OF LICENSES

158:30-9-1. Examination and licensure procedures

158:30-9-2. Fee schedule for contractors, journeyman, and apprentices

CHAPTER 40. ELECTRICAL INDUSTRY REGULATIONS

SUBCHAPTER 1. GENERAL PROVISIONS

158:40-1-1. Purpose

158:40-1-2. Definitions

SUBCHAPTER 3. PROCEDURES OF THE COMMITTEE AND THE HEARING BOARD

158:40-3-1. Procedures of the Committee

SUBCHAPTER 7. LICENSE CLASSIFICATIONS

158:40-7-7. Poultry house contractor license

SUBCHAPTER 9. EXAMINATION APPLICATIONS, EXAMINATIONS AND
LICENSE AND REGISTRATION FEES AND RENEWALS

158:40-9-3. License and registration fees and renewals

CHAPTER 50. MECHANICAL INDUSTRY REGULATIONS

SUBCHAPTER 1. GENERAL PROVISIONS

158:50-1-1. Purpose

158:50-1-2. Definitions

SUBCHAPTER 3. PROCEDURES OF THE COMMITTEE AND THE HEARING
BOARD

158:50-3-1. Procedures of the Committee

SUBCHAPTER 9. QUALIFICATIONS FOR MECHANICAL LICENSURE, LICENSE
AND REGISTRATION FEES, DURATION OF LICENSE, MECHANICAL LICENSE
APPLICATION, AND APPRENTICE REGISTRATION

158:50-9-2. License and registration fees and renewals

CHAPTER 60. INSPECTORS REGULATIONS

SUBCHAPTER 1. GENERAL PROVISIONS

158:60-1-1. Purpose

158:60-1-2. Definitions

SUBCHAPTER 3. PROCEDURES OF THE COMMITTEE

158:60-3-1. Procedures of the Committee

SUBCHAPTER 5. CATEGORIES AND CLASSIFICATIONS OF INSPECTOR
LICENSES, QUALIFICATIONS FOR INSPECTOR LICENSURE, LICENSE
REQUIREMENTS FOR INSPECTORS, FEES, CERTIFICATION AND CONTINUING
EDUCATION FOR INSPECTORS, AND CONTINUING EDUCATION COURSES

158:60-5-2. Qualifications for inspector licensure

158:60-5-4. Fees, certification and continuing education for inspectors

CHAPTER 70. HOME INSPECTION INDUSTRY REGULATIONS

SUBCHAPTER 1. GENERAL PROVISIONS

158:70-1-1. Purpose

158:70-1-2. Definitions

SUBCHAPTER 3. PROCEDURES OF THE COMMITTEE

158:70-3-1. Procedures of the Committee

SUBCHAPTER 5. LICENSE REQUIREMENTS, LICENSE FEES, LICENSE
PERIOD, RE-EXAMINATION, DISPLAY AND INSURANCE

158:70-5-2. License fees, license period, re-examination, display, and insurance
requirements

CHAPTER 85. ROOFING CONTRACTOR REGISTRATION REGULATIONS

SUBCHAPTER 1. GENERAL PROVISIONS

158:85-1-1. Purpose

158:85-1-2. Definitions

SUBCHAPTER 2. REGISTRATION AND ENDORSEMENT APPLICATION AND RENEWAL REQUIREMENTS, PROCEDURES, FEES, DURATION, MILITARY AND RECIPROCITY

158:85-2-1. Registration, insurance, and workers' compensation coverage

158:85-2-2. Endorsement required for ~~commercial~~ roofing work, endorsement exclusion, inactive status of current endorsee

158:85-2-3. Application procedure and information required

158:85-2-4. Renewal of registration and endorsement

158:85-2-5. Fees

158:85-2-6. Duration of registration and endorsement

158:85-2-8. Roofing contractor registration and ~~commercial~~ endorsement by reciprocity

SUBCHAPTER 3. PROCEDURES OF THE COMMITTEE AND HEARING BOARD

158:85-3-1. Procedures of the Committee

158:85-3-2. Procedures of the Hearing Board

158:85-3-4. Authority for proceedings

SUBCHAPTER 5. REGISTRATION AND ENDORSEMENT REQUIREMENTS AND LIMITATIONS, DISPLAY OF REGISTRATION NUMBER, ENDORSEMENT, FIRM NAME AND CONTACT INFORMATION, EXCLUSIONS

158:85-5-1. Registration requirements

158:85-5-2. Grounds for refusal to grant registration or renewal

158:85-5-3. Registration responsibilities and limitations

158:85-5-4. Display and posting of registration number, endorsement, and firm name, and proof required to be provided at the job site

158:85-5-5. Exclusions to requirements of registration and endorsement

SUBCHAPTER 9. ENDORSEMENT QUALIFICATIONS, REQUIREMENTS, EXAMINATION AND CONTINUING EDUCATION

158:85-9-1. Roofing registration endorsement qualifications

158:85-9-2. Qualifications for ~~commercial~~ endorsement on a roofing contractor registration

158:85-9-3. ~~Commercial~~ Endorsement examination

158:85-9-4. Continuing education

SUBCHAPTER 10. ENFORCEMENT

158:85-10-1. Authority and procedures

SUBCHAPTER 11. REGISTRATION AND ENDORSEMENT REVOCATION OR SUSPENSION AND PROHIBITED ACTS

158:85-11-1. Registration and endorsement retention requirements

158:85-11-2. Prohibited acts

4. BREAK

5. RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK – Stephanie Brown

6. NEW BUSINESS

In accordance with 25 O.S. § 311(A)(9) and (10), new business not known at the time of the posting of the agenda, if any, will now be heard. – Assistant Attorney General

7. PUBLIC COMMENTS

(Opportunity for the Board to receive public comments. Each person wanting to make a public comment is asked to sign in and remember time is limited to three minutes. To comply with the intent of the public notice requirements, the Board does not respond to or discuss comments regarding matters not on today's agenda.) – Assistant Attorney General

8. REPORTS

- (B) Administrator's Report – Janis Hubbard, Administrator
- (C) Financial Report – OMES ABS Representative
- (D) Public Relations Report – Tony DeSha, Public Relations and Outreach Officer
 - Workforce Development
 - o Return on Investment Reports Received:

Project:	Code Book Education
Applicant:	Indian Capital Technology Center - Sallisaw
Amount:	\$4,000.00
 - Communications and Outreach
 - Legislative Update

9. DIVISION REPORTS

- (E) Electrical Division statistical report and Division activity update – Ron Morris, Supervisor
- (F) Mechanical Division statistical report and Division activity update – Dale Hudson, Supervisor
- (G) Plumbing Division statistical report and Division activity update – Richard Hager, Supervisor
- (H) Roofing and other Division statistical reports and Division activity update – Richard Hager, Supervisor

10. CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED

- (I) Review and possible vote to approve all fines, penalties and fees assessed and collected on uncontested matters where administrative hearing was waived and fines have already been paid, as reflected on the Management Statement of Activities by trade revolving fund. (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) –Assistant Attorney General
- (J) Possible vote to remove item from Consent Agenda for Uncontested Citations Paid, Hearing Waived, for consideration as a separate action item –Assistant Attorney General

- (K) Discussion and possible action on items removed from Consent Agenda for Uncontested Citations Paid, Hearing Waived.

11. ADDITIONAL ACTION AND DISCUSSION ITEMS:

- (L) Discussion and possible vote on the Minutes of the Regular Meeting of the Construction Industries Board held July 22nd, 2026 – Chair Larry Buxton
- (M) Discussion and possible vote on the Construction Industries Board regular meeting dates for calendar year 2027 – Chair Larry Buxton
- (N) Discussion and announcement of any disqualification or conflict of interest as defined by state laws and recusal of any board member due to consideration of either any application or any proposed agreement for the Skilled Trade Education Workforce Development Fund authorized by 59 O.S. § 1000.4a, as listed in the following agenda items. – Assistant Attorney General
 - i. Project: Hand and Power Tool Upgrade and Additions
Applicant: Northwest Technology Center
Amount: \$11,000.00
 - ii. Project: Lincoln Shop Class
Applicant: Stillwater Public Schools – Lincoln Academy
Amount: \$7,328.88
- (O) Discussion and possible vote on proposed agreement following application approval by the Board for Skilled Trade Education Workforce Development Funds authorized by 59 O.S. § 1000.4a, contingent upon approval by applicable technology center listed below. – Tony DeSha, Public Relations and Outreach Officer
 - i. Project: Hand and Power Tool Upgrade and Additions
Applicant: Northwest Technology Center
Amount: \$11,000.00
 - ii. Project: Lincoln Shop Class
Applicant: Stillwater Public Schools – Lincoln Academy
Amount: \$7,328.88
- (P) Discussion and possible vote on Administrative Consent Order reflecting agreement between parties in lieu of an administrative hearing in Re: The Matter of Alleged Electrical Industry Rules Violations of William Andrew Mozingo. – Jon Dutton, Assistant Attorney General
- (Q) Discussion and possible vote on Administrative Consent Order reflecting agreement between parties in lieu of an administrative hearing in Re: The Matters of Alleged Mechanical Industry Violations of Brandon Harmon. – Jon Dutton, Assistant Attorney General
- (R) Discussion and possible vote to advertise position opening for the vacant Field Investigator position (Mechanical Trade) previously held by Robert Newberg – Janis Hubbard, Administrator
- (S) Update and possible vote to rescind previous vote to appoint Steve Gibson as a member of the Committee of Electrical Examiners for a two-year term expiring September 2028. Title 59 O.S. § 1683(B)(4) (Journeyman)– Chair Larry Buxton

- (T) Consideration and possible vote to appoint a person or re-appoint Cliff Stewart as a member of the Committee of Electrical Examiners for a two-year term expiring September 2028. Title 59 O.S. § 1683(B)(4) (Journeyman)– Chair Larry Buxton
- (U) Discussion and possible vote on the FY 2028 CIB Budget Request – Chair Larry Buxton

12. ADJOURNMENT