

CONSTRUCTION INDUSTRIES BOARD

(A self-funded, non-appropriated agency whose mission is to protect life and property by licensing and inspection of the related trades for the health, safety and welfare of the public.)

Regular Board Meeting

**Conference Room
2401 N.W. 23rd Street, Suite 2F
Oklahoma City, Oklahoma 73107**

November 19th, 2025

1:30 p.m.

AGENDA

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.

- 1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT –Chair
Larry Buxton/Stephanie Brown**
- 2. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT – Stephanie Brown**
- 3. ACTION AND DISCUSSION ITEMS:**

(A) Hearing and consideration of public comments, discussion and possible vote to adopt proposed amendments to Title 158 of the Oklahoma Administrative Code as presented or as may be revised after public hearing and discussion - Permanent Rulemaking – Chair Larry Buxton

TITLE 158. CONSTRUCTION INDUSTRIES BOARD

CHAPTER 40. ELECTRICAL INDUSTRY REGULATIONS

SUBCHAPTER 1. GENERAL PROVISIONS
158:40-1-2. Definitions

SUBCHAPTER 5. LICENSING REQUIREMENTS, DISPLAY OF LICENSE, AND
FIRM NAME, AND BOND REQUIREMENTS
158:40-5-5. Bond and insurance requirements

SUBCHAPTER 9. EXAMINATION APPLICATIONS, EXAMINATIONS AND
LICENSE AND REGISTRATION FEES AND RENEWALS
158:40-9-2. Examinations and licensure
158:40-9-4. Continuing education

SUBCHAPTER 11. LICENSE REVOCATION OR SUSPENSION AND PROHIBITED ACTS
158:40-11-2. Prohibited acts

4. BREAK

5. RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK – Stephanie Brown

6. REPORTS

- (B) Administrator's Report – Janis Hubbard, Administrator
- (C) Financial Report – OMES ABS Representative
- (D) Public Relations Report – Tony DeSha, Public Relations and Outreach Officer
 - Workforce Development
 - Communications and Outreach
 - Legislative Update

7. DIVISION REPORTS

- (E) Mechanical Division statistical report and Division activity update – Gary Kirk, Supervisor
- (F) Electrical Division statistical report and Division activity update – Ron Morris, Supervisor
- (G) Plumbing Division statistical report and Division activity update – Richard Hager, Supervisor
- (H) Roofing and other Division statistical reports and Division activity update – Richard Hager, Supervisor

8. CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED

- (I) Review and possible vote to approve all fines, penalties and fees assessed and collected on uncontested matters where administrative hearing was waived and fines have already been paid, as reflected on the Management Statement of Activities by trade revolving fund. (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) –Assistant Attorney General
- (J) Possible vote to remove item from Consent Agenda for Uncontested Citations Paid, Hearing Waived, for consideration as a separate action item –Assistant Attorney General
- (K) Discussion and possible action on items removed from Consent Agenda for Uncontested Citations Paid, Hearing Waived.

9. ADDITIONAL ACTION AND DISCUSSION ITEMS:

- (L) Discussion and possible vote on a framework for board meeting procedures in handling agenda items, motions and votes so that motions are clear, opportunities for a second are provided, discussions are on topic covering one subject at a time, every board member is provided an opportunity to participate in discussions prior to voting, and the motion with any amendment passes, fails, or is withdrawn before considering another motion that would provide an orderly procedure for fair and equal participation by all board members. – Chair Larry Buxton
- (M) Discussion and possible vote on the Minutes of the Regular Meeting of the Construction Industries Board held September 24th, 2025. – Chair Larry Buxton
- (N) Discussion and possible vote to obtain a vendor to immediately design and implement a cloud-based application for roofing registration and endorsement management including new Residential Endorsement per HB1628, and for all trades: continuing education tracking, including new requirements in HB1628 and HB3215 with reporting tools and updates needed to improve efficiencies and streamline workflow throughout all trades as provided in the Scope of Work in Appendix A, through contract allowing staff to amend as needed through the state approval process. – Chair Larry Buxton & Windy Nunnery, Office Manager
- (O) Discussion and announcement of any disqualification or conflict of interest as defined by state laws and recusal of any board member due to consideration of either the application or proposed agreement for the Skilled Trade Education Workforce Development Fund authorized by 59 O.S. § 1000.4a, as listed in the following agenda items. – Assistant Attorney General
- (P) Discussion and possible vote on complete applications received for Skilled Trade Education Workforce Development Funds authorized by 59 O.S. § 1000.4a that may be approved for any amount up to and including the application amount requested, subject to the availability of funds, to be prioritized and evaluated based upon: sufficient justification, project cost, anticipated return on investment, best value, and viability of the proposal. – Tony DeSha, Public Relations and Outreach Officer; Representatives from the various following schools

**Incomplete applications or applications not meeting statutory requirements cannot be considered by the Board. Applicants may reapply prior to the next deadline. The next deadline for applications is: March 2, 2026.*

- i. Project: Equipment, Materials, Personnel and other costs of
 Developing workforce development
 Applicant: Canadian Valley Technology Center
 Amount: \$5,856.26
- ii. Project: Residential HVAC/ELECTRICAL Training House Project
 Applicant: Eastern Oklahoma County Technology Center
 Amount: \$50,500
- iii. Project: Conduit Bender
 Applicant: Eastern Oklahoma County Technology Center
 Amount: \$3,324

- iv. Project: Advancing HVAC Career Interests and Skills Development Initiative
 Applicant: Kiamichi Technology Center
 Amount: \$20,975
- v. Project: Goodman Air Conditioner and Furnace Training Equipment
 Applicant: Meridian Technology Center
 Amount: \$6,000
- vi. Project: Sheet Metal Equipment for HVAC Training
 Applicant: Meridian Technology Center
 Amount: \$5,500
- vii. Project: Advancement of Mechanical Skilled Trades and Workforce Development
 Applicant: Moore Norman Technology Center
 Amount: \$35,194.50

- (Q) Discussion and possible vote on Administrative Consent Order reflecting agreement between parties in lieu of an administrative hearing in Re: The Matters of Alleged Electrical Industry Rules Violations of Berl Stinson, Citation Nos. 23194 and 23195 – Jon Dutton, Assistant Attorney General

10. ADJOURNMENT