

# CONSTRUCTION INDUSTRIES BOARD

*(A self-funded, non-appropriated agency whose mission is to protect life and property by licensing and inspection of the related trades for the health, safety and welfare of the public.)*

## Regular Board Meeting

Conference Room  
2401 N.W. 23<sup>rd</sup> Street, Suite 2F  
Oklahoma City, Oklahoma 73107

July 31<sup>st</sup>, 2024

1:30 p.m.

## AGENDA

**Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.**

**1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT** – Chair  
Larry Buxton/Stephanie Brown

**2. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT** – Stephanie Brown

### **3. NEW BUSINESS**

In accordance with 25 O.S. § 311(A)(9) and (10), new business not known at the time of the posting of the agenda, if any, will now be heard. – Jon Dutton, Assistant Attorney General

### **4. PUBLIC COMMENTS**

(Opportunity for the Board to receive public comments. Each person wanting to make a public comment is asked to sign in and remember time is limited to three minutes. To comply with the intent of the public notice requirements, the Board does not respond to or discuss comments regarding matters not on today's agenda.) – Jon Dutton, Assistant Attorney General

### **5. REPORTS**

(A) Administrator's Report – Janis Hubbard, Administrator

(B) Financial Report – OMES ABS Representative

(C) Public Relations Report – Tony DeSha, Public Relations and Outreach Officer

- Workforce Development
- Communications and Outreach
- Legislative Update

**6. DIVISION REPORTS**

- (D) Mechanical Division statistical report and Division activity update – Gary Kirk, Supervisor
- (E) Electrical Division statistical report and Division activity update – Ron Morris, Supervisor
- (F) Plumbing Division statistical report and Division activity update – Richard Hager, Supervisor
- (G) Roofing and other Division statistical reports and Division activity update – Richard Hager, Supervisor

**7. CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED**

- (H) Review and possible vote to approve all fines, penalties and fees assessed and collected on uncontested matters where administrative hearing was waived and fines have already been paid, as reflected on the Management Statement of Activities by trade revolving fund. (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General
- (I) Possible vote to remove item from Consent Agenda for Uncontested Citations Paid, Hearing Waived, for consideration as a separate action item – Jon Dutton, Assistant Attorney General
- (J) Discussion and possible action on items removed from Consent Agenda for Uncontested Citations Paid, Hearing Waived.

**8. ADDITIONAL ACTION AND DISCUSSION ITEMS:**

- (K) Discussion and possible vote on the Minutes of the Regular Meeting of the Construction Industries Board held June 19<sup>th</sup>, 2024 – Chair Larry Buxton
- (L) Discussion and possible vote for Chair beginning September 1, 2024, pursuant to 59 O.S. § 1000.3(A)(1) – Chair Larry Buxton
- (M) Discussion and possible vote for Vice Chair beginning September 1, 2024, pursuant to 59 O.S. § 1000.3(A)(1) – Chair Larry Buxton
- (N) Discussion and possible vote on OMES Master Service Agreement for Shared Services through OMES Information Services (Appendix C: OMES Information Services) – Windy Nunnery, Office Manager

- (O) Discussion and announcement of any disqualification or conflict of interest as defined by state laws and recusal of any board member due to consideration of either the application or proposed agreement for the Skilled Trade Education Workforce Development Fund authorized by 59 O.S. § 1000.4a, as listed in the following agenda items. – Jon Dutton, Assistant Attorney General
- (P) Discussion and possible vote on complete applications received for Skilled Trade Education Workforce Development Funds authorized by 59 O.S. § 1000.4a that may be approved for any amount up to and including the application amount requested, subject to the availability of funds, to be prioritized and evaluated based upon: sufficient justification, project cost, anticipated return on investment, best value, and viability of the proposal. – Tony DeSha, Public Relations and Outreach Officer

*\*Incomplete applications or applications not meeting statutory requirements cannot be considered by the Board. Applicants may reapply prior to the next deadline. The next deadline for applications is: October 2, 2024.*

- i. Project: Updating the Plumbing Program “Tool Room”  
Applicant: Tulsa Technology Center, Lemley Campus, Tulsa  
Amount: \$6,524.02

- (Q) Discussion and possible vote on proposed agreement following application approval by the Board for Skilled Trade Education Workforce Development Funds authorized by 59 O.S. § 1000.4a, contingent upon approval by Tulsa Technology Center. – Tony DeSha, Public Relations and Outreach Officer

- i. Project: Updating the Plumbing Program “Tool Room”  
Applicant: Tulsa Technology Center, Lemley Campus, Tulsa  
Amount: \$6,524.02

- (R) Consideration and possible vote to re-appoint Chad Denson (Building and Construction Inspector) as a member of the Committee of Roofing Examiners for a two-year term expiring October 2026. Title 59 O.S. § 1151.26(B)(5) – Chair Larry Buxton
- (S) Consideration and possible vote to appoint a person to the Oklahoma State Committee of Plumbing Examiners for a two-year term ending September 2026. Title 59 O.S. § 1004 (A)(3) (Contractor) – Chair Larry Buxton
- (T) Consideration and possible vote to appoint a person to the Oklahoma State Committee of Plumbing Examiners for a two-year term expiring September 2026. Title 59 O.S. § 1004(A)(4) (Journeyman) – Chair Larry Buxton
- (U) Discussion and possible vote to approve a five-year Electrical (Unlimited Journeyman) Reciprocal Agreement with the State of Texas with leave to allow necessary wording changes identified during the legal review process and contingent upon State of Texas’ approval to replace current agreement – Ron Morris, Electrical Division Supervisor

**9. ADJOURNMENT**