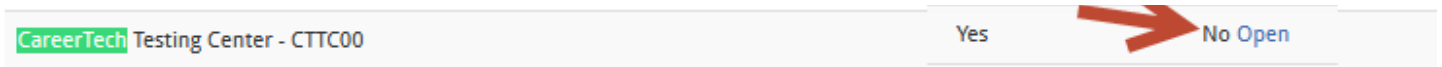# Opening a Test Center

To proctor an assessment at a Test Center:

1. Log in to Questionmark by logging in with your assigned login
2. Go to **Administration** > **OnSite proctor**.
3. Click **Open next to your Test Center name**. Any scheduled assessments will now appear in the Proctored section of the My Assessments tab for all scheduled participants.

4. Any scheduled assessments will now appear in the Proctored section of the My Assessments tab for all scheduled participants.