

APPROVED ASSESSMENT REQUEST

INSTRUCTIONS: Complete this form and attach documentation from the vendor that:

- explains the prerequisites for taking the assessment, AND
- shows the criteria for being a proctor for the assessment, AND
- describes the procedures for administering the assessment and if/how instructors can access exam content
- submit assessment for PLA approval
- written assessment

Incomplete requests, requests with incorrect information, or requests submitted without documentation will not be considered.

Assessment Name: _____

Vendor/ Organization: _____

Website: _____ **Cluster Areas:** _____

What Schools are requesting or using this assessment? _____ **Assessment Cost:** _____

Given by industry? <input type="checkbox"/> Yes <input type="checkbox"/> No	Required by industry? <input type="checkbox"/> Yes <input type="checkbox"/> No	Endorsed by industry? <input type="checkbox"/> Yes <input type="checkbox"/> No	Aligned with standards? <input type="checkbox"/> Yes <input type="checkbox"/> No
Endorsing organization:		Standard Setting Organization:	

List the ONET Standard Occupational Codes (SOC) this assessment is linked to	List the ONET Standard Occupational Codes (SOC) this assessment is linked to

State Program/Course Name	OCAS Code	State Program/Course Name	OCAS Code

Signature of State Program Manager: _____

Date Submitted: _____

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NOTE: ADDITIONAL SPACE FOR OCCUPATION CODES AND CAREER MAJORS/COURSES PROVIDED ON REVERSE

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Career Major/Course Name	OCAS Code	Career Major/Course Name	OCAS Code