HIGH PLAINS TECHNOLOGY CENTER

HPTC SPRING 2020 COVID-19 STUDENT GUIDE

DWIGHT HUGHES, SUPERINTENDENT

PURPOSE:

- The purpose of this guide is to provide answers and guidance during the COVID-19 pandemic and steps moving forward

EXPECTATIONS:

- Consistent with directives from our Governor, CDC, State Dept. of CareerTech., and our local board, our campus will be closed to the public through April 30, 2020.
- Our plan is to reopen our campus to the general public May 1, 2020, but daytime students will not be back on campus for the remainder of this semester.

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DAYTIME INSTRUCTION:

- On March 25th Oklahoma State Department of Education Board closed all K-12 schools for the remainder of the school year
- Our last day of school has now changed from May 20, 2020 to May 8, 2020 due to COVID-19
- HPTC Students will receive the grade they had on March 13, 2020 (Friday before Spring Break)
- If a student wants to improve his/her grade, they should contact Mr. Holt @ 580-571-6128 or Mrs. Riley @ 580-571-6183 and request their desire to improve their grade. After the request is made the specific instructor will develop distance learning activities designed for their students
- These distance learning activities will not hurt the students grade, but can improve it
- If a student requests this option, all work must be completed and returned by May 1, 2020 so the instructor has time to grade and record it before May 8, 2020.
- Due to COVID-19 and the campus being closed, students will not have access to the shop areas and technology for the last two months of the FY20 school year. Due to this interruption with hands-on training, HPTC will allow students to return for the Fall 2020 semester to complete their hands-on skill portion of their current program.
- HPTC owes students two months of training, but in light of this unprecedented interruption, will offer students the entire Fall semester to help them achieve their occupational goals.
- Adult students on Financial Aid will be issued a “leave of absence” to be used in the Fall Semester due to the COVID-19 interruption

IF YOU HAVE QUESTIONS REGARDING DAYTIME INSTRUCTION, PLEASE CONTACT MR. HOLT AT 580-571-6128 OR MRS RILEY AT 580-571-6183 AND LEAVE A MESSAGE

PRACTICAL NURSING (PN):

- Practical Nursing will continue its program due to State Board of Nursing guidelines and to help support the need for nurses during the COVID-19 pandemic
- Due to this program being a lock-step format it would be very difficult to mix the current class with the new Fall 2020
- ALL current PN students have internet access and will be continuing their PN coursework remotely. PN instructors will use ZOOM for lectures and GroupMe plus email to communicate
- Our plan to complete this program before the end of May 2020 unless other national, state or local restrictions develop.

IF YOU HAVE QUESTIONS REGARDING THE PN PROGRAM, PLEASE CONTACT OUR PN DIRECTOR MICKY MCDONALD AT 580-571-6101 AND LEAVE A MESSAGE

HOW DO I GET PERSONAL BELONGINGS FROM THE TECH CENTER:

- Students who need to pick up personal belongings will need to contact Mr. Holt or their instructor beginning Monday, April 6th in order to schedule a time to pick up their possessions. Please know that we will be following CDC guidelines through this process. No loitering will be allowed and students will need to pick up their belongings and leave campus immediately.

MAJOR EVENTS:

END OF SEMESTER

- The last day of the Spring semester will be May 8, 2020
- Any students requesting distance learning activities to improve their grade must have it completed and returned by May 1, 2020 so the instructor has time to grade and record the work before May 8, 2020.

AWARDS ASSEMBLIES

- HPTC will not be rescheduling any of our awards assemblies at this time. All student awards and recognition will be distributed to the appropriate students in a timely fashion following the completion of the semester.

2020-2021 ENROLLMENT:

- Pre-enrollment for high school students for the 2020-2021 school year should be completed through your home school and the HPTC counselor. If you have questions or need assistance in enrolling, please contact our HPTC counselor: Amber Riley – agriley@hptc.edu or 580-571-6183

HPTC HOTLINE: QUESTIONS REGARDING ENROLLMENT FOR FALL 2020; QUESTIONS REGARDING CURRENT STUDENT STATUS; OR JUST NEED TO TALK, PLEASE CONTACT OUR COUNSELOR AMBER RILEY AT 580-571-6183

WIND TECHNICIAN STUDENTS:

- The Wind Tech program will continue its program due to the program being a lock-step method
- ALL current Wind Tech students have internet access and will be working remotely on the theory part of their program. Students will use ZOOM for lectures and GroupMe plus email to communicate
- For the hands-on portion of the program the class will be broken up into groups of less than 10 including the instructor and will wear the necessary PPE while on campus
- Each group will be assigned to different classrooms and bathrooms
- All Students will have their temperatures scanned before class and after lunch
- We plan to complete this program before the end of May 2020 unless other national, state or local restrictions develop.

IF YOU HAVE QUESTIONS REGARDING THE WIND TECH PROGRAM, PLEASE CONTACT OUR WIND TECH INSTRUCTOR JACK DAY AT 580-571-6124 OR TAYLOR BURNETT AT 580-571-6125 AND LEAVE A MESSAGE

QUESTIONS?

If you have specific questions, please contact your instructor or any of the staff listed below:

- Barclay Holt, Assistant Superintendent – Daytime Instruction 580-571-6128 or email at bholt@hptc.edu
- Taylor Burnett, Assistant Superintendent – Business & Industry Services (BIS) 580-571-6125 or email at tburnett@hptc.edu
- Amber Riley, Student Services Director/Counselor – Daytime Instruction 580-571-6183 or email at agriley@hptc.edu

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