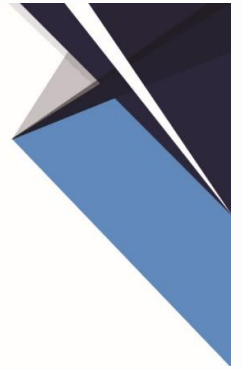




Caddo Kiowa
Technology Center



Caddo Kiowa Technology Center

Guide to Distance Learning Plan

405-643-5511

www.mycktc.com

Tony Hancock, Superintendent

Jennie Nunn, Assistant Superintendent

 405-643-5511  405-643-3014  www.mycktc.com

 PO Box 190, 1415 N 7th Street, Fort Cobb, OK 73038



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Overview and Purpose:

- The purpose of this guide is to provide answers and expectations during our time of distance learning.
- The goal is to provide continuous learning for students and a sense of stability to our students and their families.

Expectations:

- Students complete assignments given by their teachers via distance learning, which includes virtual or packet form.
- Attendance will be taken daily by teachers.
- Packets will be provided for students upon request.

How to pick up packets/textbooks if needed:

- Packets/textbooks will be available upon student request and delivered to partner schools starting Monday, April 6, 2020 for pick-up.
- Students who live within close proximity of the technology center will be able to pick up packets/textbooks on Monday, April 6, 2020 in building 100 from 9:00am - 11:00am (no more than 5 students at one time).

How to communicate with teacher:

- Teachers will make initial contact with their students the week prior to April 6th to determine distance learning needs.
- Teachers will be available for students via phone, email or distance learning platform.
- Students will be expected to communicate with their teachers daily for attendance purposes.



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Will assignments be graded:

- Yes, assignments will be graded and entered weekly.
- Students may check their grades on the Student Grade Portal under the student tab on our website www.myctc.com

How to submit assignments:

- Students will submit work online if utilizing an online platform.
- Students with packets may submit work to teachers by phone (taking a picture of completed work) or email.
- Students who are not able to submit work by one of the following above will need to make arrangements with their teacher to collect completed assignments.

How to get personal belongings:

- Students may collect personal belongings during the week of May 18th by contacting their teacher to schedule an appointment (no more than 5 students per classroom/program area)

Major Events:

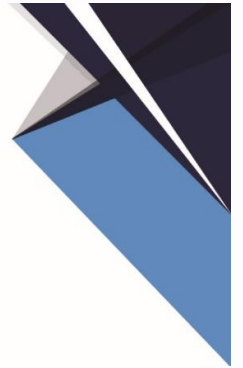
- Last day of school for CKTC is May 15, 2020 (with the exception of adult only programs - please contact your teacher for the final day to turn in assignments)
- All assemblies are cancelled.

Enrollment for 2020-2021:

- If you have any changes to your previously submitted enrollment form, please contact our Student Services Director.
Staci Repp: 405-643-3256 or srepp@myctc.com
- Any student wishing to apply to CKTC may go to www.myctc.com for the application process.



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Questions and Contact Information:

Main campus line: 405-643-5511 website: www.mycktc.com

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Staci Repp, Student Services Director 405-643-3256 srepp@mycktc.com

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