



OKLAHOMA
CareerTech

ODCTE/TANF School Collaborative Expectations

TANF Fiscal Agent Accepts MOA

ODCTE will send an MOA to be signed. Once signed, agent will have access funding through CTIMS.

First Visit- Onboarding (Aug.-Sept.)

TANF Program Specialist meets with fiscal agent superintendent, finance representative, TANF Navigator to review policy and new updates.

Second Visit- Monitor (Oct.-Nov.)

TANF Program Specialist will meet with TANF Navigators of consortium to review TW2 & TW3, gas cards, etc. Collaborative discussion and support provided.

Third Visit- Monitor (Jan.-Feb.)

TANF Program Specialist will meet with TANF Navigators of consortium to review TW2 & TW3, gas cards, etc. Collaborative discussion and support provided.

Fourth Visit- End of Year (Mar.-Apr.)

TANF Program Specialist meets with fiscal agent superintendent, finance representative, TANF Navigator to review the year and discuss MOA for the coming fiscal year.

Visits to TANF Consortium Fiscal and Non-Fiscal Agents

TANF Program Specialist will schedule additional visits with sites as needed AND will visit all sites in consortium at least once a year.