

To: AP Instructors and AP Coordinators

From: Tina Fugate

Date: March 1, 2015

Subject: ODCTE Process for AP score report

Many students in Oklahoma CareerTech programs across the state are getting ready to take AP exams the first two weeks in May. College Board has partnered with the Department of CareerTech in order for our students to be recognized for the amazing knowledge and skills that they attain through these courses.

In order for the scores on these exams to be reported to the Department of CareerTech, the student will need to write and bubble-in **541** in section G at the top right corner of the answer document. The section says "Online Provider Code".

By May 30<sup>th</sup>, your site will need to send a spreadsheet with all of your AP exam participants' full names, sending schools and exams taken. Send to: [stem@careertech.ok.gov](mailto:stem@careertech.ok.gov)

On August 15<sup>th</sup> the list will be sent back to you, the site AP Coordinator, with the scores of all tests taken by those students. The scores will only be sent to the Department of CareerTech if the answer sheet was filled out with the proper code.

Thank you for your cooperation in this process.

*Tina*

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